

**MINUTES**  
**OF THE**  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
**HELD IN**  
**COUNCIL CHAMBERS**  
**Monday, July 28<sup>th</sup>, 2025 AT 6:30 PM**

**PRESENT:** Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist  
Councillor H. de Kok Councillor C. Neels

**ALSO PRESENT:** Chief Administrative Officer – K. Davis  
Director of Corporate Services – M. Overbeeke  
Director of Parks & Recreation – C. Van Dorp  
Administrative Assistant – K. Rice

**1.0 CALL TO ORDER**

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

**2.0 ADOPTION OF THE AGENDA**

231 2507 28 MOVED by Councillor Feist that the agenda be approved as amended.  
ADD 12.4 – County Fire Agreement  
CARRIED

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting – June 23<sup>rd</sup>, 2025

232 2507 28 MOVED by Councillor Feist that the Regular Council Meeting minutes of  
June 23<sup>rd</sup>, 2025 be approved as amended.  
CARRIED

**4.0 PUBLIC HEARING**

4.1 Bylaw No. 962-25 – Land Use Bylaw No. 841-15 Amendment –  
Redesignation of Land from R1 to R5.

4.1.1 Submissions

4.1.1.1 In Person Submissions

4.1.1.1.1 Ask for Those in Favour

Ben Gelliger was present to speak in favour of the proposed amendment. Ben addressed the need for affordable housing in Picture Butte and that is what he is trying to accomplish.  
Councillor Feist agreed that this change would be beneficial for Picture Butte.

4.1.1.1.2 Ask for Those Opposed

There was no one present to speak in opposition to the proposed bylaw.

4.1.1.2 Written Submissions

4.1.1.2.1 Ask for Those in Favour

There were multiple written submissions in favour of the redesignation.

4.1.1.2.2 Ask for Those Opposed

There were no written submissions in opposition to the proposed bylaw.

4.2 Adjourn Public Hearing

Mayor Moore adjourned the public hearing at 6:36 p.m.

Ben Gelliger left the meeting at 6:36 p.m.

**5.0 DELEGATION** – None for this meeting.

**6.0 REQUESTS FOR DECISION**

6.1 Bylaw No. 962-25 – Land use Bylaw No. 841-15 Amendment –  
Redesignation of Land from R1 to R5

233 2507 28            MOVED by Deputy Mayor Papworth second reading of Bylaw No. 962-25  
CARRIED

234 2507 28            MOVED by Councillor Feist third and final reading of Bylaw No. 962-25.  
CARRIED

6.2 2<sup>nd</sup> Quarter 2025 Variance Report

235 2507 28            MOVED by Councillor Neels to accept the 2<sup>nd</sup> Quarter 2025 Variance Report  
as presented.  
CARRIED

**7.0 MAYOR'S REPORT**

7.1 Mayor's Report

July 2            Picture Butte and District Chamber of Commerce Executive  
meeting

July 17            Attended a Jamboree Days Committee meeting

236 2507 28            MOVED by Mayor Moore that the Mayor's Report be accepted as presented.  
CARRIED

**8.0 COUNCILS REPORT**

8.1 Council's Report

Councillor Neels advised Council of her recent activities:

July 15            Attended an Economic Development Meeting

July 26            Attended the Nobleford Parade

Councillor Feist advised Council of her recent activities:

No meetings to report.

Councillor de Kok advised Council of his recent activities:

July 15            Attended an Economic Development meeting

July 25            Attended a virtual Southern Alberta Energy from Waste  
Association meeting

July 26            Attended the Nobleford Parade

Deputy Mayor Papworth advised Council of her recent activities:

June 23            Attended a Green Acres Executive meeting

June 25            Attended a Green Acres Board meeting

July 28            Attended a Green Acres Executive meeting

237 2507 28            MOVED by Deputy Mayor Papworth that the Council Reports be accepted  
as presented.  
CARRIED

**9.0 ADMINISTRATION'S REPORT**

9.1 CAO Report

238 2507 28            MOVED by Councillor Neels to accept the CAO Report as presented.  
CARRIED

9.1.1 Property Tax Update

239 2507 28                      MOVED by Deputy Mayor Papworth to accept the Property Tax Update as presented. CARRIED

9.1.2 Director of Parks & Recreation Report

240 2507 28                      MOVED by Councillor Feist to accept the Director of Parks & Recreation Report as presented. CARRIED

**10.0 CORRESPONDENCE**

10.1 Crystal McGregor – Dorothy Dalgliesh Principal – Swim Passes

241 2507 28                      MOVED by Deputy Mayor Papworth to receive and file the letter from Principal Crystal McGregor. CARRIED

10.2 Trevor Darouz, O.O.M. Deputy Commission Commanding Officer Alberta RCMP

242 2507 28                      MOVED by Councillor Feist to receive and file the letter from Trevor Darouz, O.O.M. Deputy Commission Commanding Officer Alberta RCMP. CARRIED

10.3 Robert and Tamara Jones – Tax Increases

243 2507 28                      MOVED by Councillor de Kok to direct Administration to respond to resident with the breakdown of the taxes. CARRIED

10.4 Green Acres Municipal Requisition Fact Sheet

244 2507 28                      MOVED by Councillor Feist to receive and file the Green Acres Municipal Requisition Fact Sheet. CARRIED

**11.0 INFORMATIONAL ITEMS – None for this meeting.**

**12.0 CLOSED SESSION**

245 2507 28                      MOVED by Deputy Mayor Papworth to direct Administration to send a letter to the resident regarding commercial garbage and to bring the topic back to Council in November 2025. CARRIED

246 2507 28                      MOVED by Deputy Mayor Papworth to bring the topic of Council Meeting Regularity back to Council at the September 8, 2025 Regular Council meeting. CARRIED

**13.0 ADJOURNMENT**

The next Regular Council Meeting is scheduled for August 11<sup>th</sup>, 2025 beginning at 6:30 p.m.

247 2507 28                      MOVED by Councillor Neels to adjourn the Regular Council Meeting at 8:10 p.m. CARRIED

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Cathy Moore  
Mayor

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Keith Davis  
Chief Administrative Officer