

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Monday, August 11th, 2025 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist
Councillor H. de Kok Councillor C. Neels

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke
Director of Parks & Recreation – C. Van Dorp
Administrative Assistant – K. Rice

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

248 2508 11 MOVED by Deputy Mayor Papworth that the agenda be approved as amended.
ADD 6.4 – Bylaw No. 963-25 Road Closing Bylaw
ADD 6.5 – Centennial Committee
ADD 12.2 – Sunset Back Alley
CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – July 28th, 2025

249 2508 11 MOVED by Deputy Mayor Papworth that the Regular Council Meeting minutes of July 28th, 2025 be approved as amended.
CARRIED

4.0 PUBLIC HEARING – None for this meeting.

5.0 DELEGATION – None for this meeting.

6.0 REQUESTS FOR DECISION

6.1 Town Front Entrance Water Feature

250 2508 11 MOVED by Councillor de Kok to approve the purchase of the Aquascapes Stacked Slate Sphere 32” for the front entrance water feature.
CARRIED

6.2 Tax Exemption Application – Tax Roll No. 326000

251 2508 11 MOVED by Deputy Mayor Papworth to approve the tax exemptions for the municipal portion of taxes for Tax Roll No. 326000 in the years as follows:
2026 – 100%, 2027 – 75%, 2028 – 50%, 2029 – 25%.
CARRIED

6.4 Bylaw No. 963-25 Road Closure Bylaw – Industrial Drive

252 2508 11 MOVED by Councillor de Kok first reading of Bylaw No. 963-25 Road Closure Bylaw
CARRIED

7.0 MAYOR’S REPORT

7.1 Mayor’s Report

July 9 Attended the Coaldale Parade

253 2508 11 MOVED by Mayor Moore that the Mayor’s Report be accepted as presented.
CARRIED

8.0 COUNCILS REPORT

8.1 Council's Report

Councillor Neels advised Council of her recent activities:
No meetings to report.

Councillor Feist advised Council of her recent activities:
No meetings to report.

Councillor de Kok advised Council of his recent activities:
No meetings to report.

Deputy Mayor Papworth advised Council of her recent activities:
No meetings to report.

254 2508 11 MOVED by Deputy Mayor Papworth that the Council Reports be accepted
as presented. CARRIED

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report - Verbal

255 2508 11 MOVED by Councillor Feist to accept the CAO Report as presented. CARRIED

9.2 Director of Emergency Services Report

256 2508 11 MOVED by Councillor Feist to accept the Director of Emergency
Services Report as presented. CARRIED

10.0 CORRESPONDENCE – None for this meeting.

11.0 INFORMATIONAL ITEMS – None for this meeting.

12.0 CLOSED SESSION

257 2508 11 MOVED by Councillor de Kok to close the meeting to the public in
accordance with Division 2 Section 19 of the Access to Information Act to
discuss the Waterline Install for Trail Extension at 7:23 p.m. CARRIED

258 2508 11 MOVED by Councillor Neels to open the meeting to the public at 7:47 p.m. CARRIED

259 2508 11 MOVED by Deputy Mayor Papworth to direct Administration to not proceed
with the presented quote to tie into 6th Street South waterline for the
provision of future irrigation water for the trail due to the high cost and to
investigate alternative options. CARRIED

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for September 8th, 2025
beginning at 6:30 p.m.

260 2508 11 MOVED by Councillor Neels to adjourn the Regular Council Meeting at 7:53
p.m. CARRIED

Cathy Moore
Mayor

Keith Davis
Chief Administrative Officer