



# **AGENDA**

## **REGULAR MEETING OF PICTURE BUTTE TOWN COUNCIL COUNCIL CHAMBERS**

**Monday, June 23, 2025 at 6:30 pm**

**1.0 CALL TO ORDER**

**2.0 ADOPTION OF THE AGENDA**

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting Minutes – 9<sup>th</sup> June, 2025

**4.0 PUBLIC HEARING**

**5.0 DELEGATION**

**6.0 REQUESTS FOR DECISION**

6.1 Day Care Land Request

6.2 Bylaw No. 962-25 Land Use Bylaw No. 841-15 Amendment – Rezone

**7.0 MAYOR'S REPORT**

**8.0 COUNCIL'S REPORT**

**9.0 ADMINISTRATION'S REPORT**

9.1 CAO Report – Verbal

9.2 Director of Emergency Services Report

**10.0 CORRESPONDENCE**

10.1 Carmangay Annual Sports Day and Fair Parade

10.2 Barons Family Fun Day

10.3 Nobleford Heritage Day Parade

10.4 Coaldale Summer Fest Parade

**11.0 INFORMATIONAL ITEMS**

11.1 North County Health Foundation Meeting Minutes – January 21, 2025

11.2 Economic Development Committee Meeting Minutes – May, 2025

**12.0 CLOSED SESSION**

**13.0 ADJOURNMENT**

**MINUTES**  
**OF THE**  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
**HELD IN**  
**COUNCIL CHAMBERS**  
**Monday, May 26<sup>th</sup>, 2025 AT 6:30 PM**

**PRESENT:** Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist  
Councillor H. de Kok Councillor C. Neels

**ALSO PRESENT:** Chief Administrative Officer – K. Davis  
Director of Corporate Services – M. Overbeeke  
Director of Parks & Recreation – C. Van Dorp  
Administrative Assistant – K. Rice

**1.0 CALL TO ORDER**

Mayor Moore called the Regular Council Meeting to order at 6:53 p.m.

**2.0 ADOPTION OF THE AGENDA**

208 2506 09 MOVED by Deputy Mayor Papworth that the agenda be approved as amended.  
ADD 6.4 – Council Renumeration  
ADD 6.5 – Daycare Land Request

CARRIED

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting – May 26<sup>th</sup>, 2025

209 2506 09 MOVED by Councillor Feist that the Regular Council Meeting minutes of May 26<sup>th</sup>, 2025 be approved as amended.

CARRIED

**4.0 PUBLIC HEARING – None for this meeting.**

**5.0 DELEGATION – None for this meeting.**

**6.0 REQUESTS FOR DECISION**

6.1 Picture Butte and District Ag Society – Community Centre Fee Waiver Request

210 2506 09 MOVED by Councillor de Kok to waive the fee for Picture Butte and District Agricultural Society for the use of the Community Centre on the 6<sup>th</sup> of June.

CARRIED

6.2 Town Crest

211 2506 09 MOVED by Councillor Neels to keep the original Town Crest as per Bylaw No. 548-81.

CARRIED

6.3 Pool Passes for Town Staff

212 2506 09 MOVED by Deputy Mayor Papworth to provide full-time staff with a yearly family season pass to the Cor Van Raay Aquatic centre for the term of their employment.

CARRIED

6.4 Council Renumeration

213 2506 09 MOVED by Councillor de Kok to direct Administration to bring forward information regarding Council renumeration before the election.

CARRIED

## 6.5 Daycare Land Request

214 2506 09            MOVED by Councillor Neels to discuss the daycare land request at the Committee of the Whole meeting in June 16, 2025.

CARRIED

## 7.0 MAYOR'S REPORT

### 7.1 Mayor's Report

May 27	Health Care Appreciation deliveries
June 4	Attended a Chamber of Commerce Executive meeting
June 4	Attended the Picture Butte Seniors Supper
June 6	Attended a Mayors and Reeves of Southwest Alberta meeting
June 9	Attended a Municipal Planning Commission meeting

215 2506 09            MOVED by Mayor Moore that the Mayor's Report be accepted as presented.

CARRIED

## 8.0 COUNCILS REPORT

### 8.1 Council's Report

Councillor Neels advised Council of her recent activities:

May 27	Attended a Lethbridge Regional Waste Management Services Commission Subcommittee meeting
June 3	Attended a City of Lethbridge Waste Centre Tour
June 4	Attended the Picture Butte Seniors Supper
June 9	Attended a Municipal Planning Commission meeting

Councillor Feist advised Council of her recent activities:

June 4	Attended the Picture Butte Seniors Supper
June 5	Attended an Oldman River Regional Services Commission Board meeting
June 9	Attended a Municipal Planning Commission meeting

Councillor de Kok advised Council of his recent activities:

May 30	Attended a Southern Alberta Energy from Waste Association meeting
June 4	Attended the Picture Butte Seniors Supper
June 9	Attended a Municipal Planning Commission meeting

Deputy Mayor Papworth advised Council of her recent activities:

May 27	Health Care Appreciation deliveries
May 28	Attended a Green Acres Board meeting
June 4	Attended the 4H Beef Show
June 4	Attended the Picture Butte Seniors Supper
June 6-8	Attended a Green Acres Retreat
June 9	Attended a Municipal Planning Commission meeting

216 2506 09            MOVED by Deputy Mayor Papworth that the Council Reports be accepted as presented.

CARRIED

## 9.0 ADMINISTRATION'S REPORT

### 9.1 CAO Report

217 2506 09            MOVED by Councillor Feist to accept the CAO Report as presented.

CARRIED

## 10.0 CORRESPONDENCE

### 10.1 Resident Request – Residential Garbage Bins for Commercial Properties

218 2506 09      MOVED by Councillor de Kok to direct Administration to present information regarding commercial garbage bin options to Council and to reply to the resident to let them know the Town is looking in to commercial garbage bin options.

## 11.0 INFORMATIONAL ITEMS

219 2506 09            MOVED by Councillor Feist to receive and file all informational items.

## 13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for June 23<sup>th</sup>, 2025 beginning at 6:30 p.m.

220 2506 09      MOVED by Councillor Neels to adjourn the Regular Council Meeting at 7:30 p.m.

Cathy Moore  
Mayor



## Memorandum

- Our Vision:** *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*
- Our Mission:** *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: 12<sup>th</sup> June, 2025  
To: Mayor, Council  
From: CAO

### Re: Day Care Requests

#### Background:

The below information was presented to Council at their Committee of the Whole meeting on the 16<sup>th</sup> of June, 2025.

In addition to what was provided in May I would add the following:

- We are under going a Municipal Development Plan (MDP) update that specifically addresses land uses in the municipality.
  - I recommend waiting to this is completed prior to making any decision regarding this request.
- As part of the MDP we have requested and are paying for ORRSC to create at least two conceptual designs for the land that is in question.
  - I recommend using one of these conceptual designs to demonstrate how these lands could be developed into the future with considering the Day Cares requests.
  - At least one other conceptual design could show an alternate use of the land.
  - Both of these designs can be presented to the public for feedback prior to any decisions being made.
  - I have asked Kattie to expediate these conceptual designs and they can be completed by approximately October 2025.

#### ***INFORMATION BELOW WAS PRESENTED TO COUNCIL ON THE 20<sup>th</sup> OF MAY, 2025***

Representatives from the Bee Hive Child Care Center came to Council on the 28<sup>th</sup> of April and made the following requests from Council:

1. To donate a suitable parcel of land and cover costs associated with preparing the land for development. They would like a 2 to 3 acre parcel and suggested the CPR right of way east of 4<sup>th</sup> Street and east of the outdoor arena.
2. To exempt their operation from land taxes.

They are hopeful that if the Town donates the land then a company going by Day Care in a Box will build the day care with Federal and Provincial funding.

#### Analysis:

1. Land Request

The only land that the Town owns that fits the Day Care's request of 2 to 3 acres is the CPR right of way east of 4<sup>th</sup> Street. In regards to the request of giving this land my recommendation is to not give the Day Care this land for the following reasons:

- In my opinion it is the perfect land and location to further develop the lands into future parks or recreational amenities including possible bike park, skate park, more park space, campground or other future recreational use etc.

- Other than a piece of land directly behind Watson Ave this land is the only land in Town that can be further developed into future park areas in Town. I think this land should be held for this purpose for future park/recreational development whatever that may look like.
- We are currently undergoing a Municipal Development Plan (MDP) and have requested three conceptual designs/ideas of what could be developed there.
- If the land was given to the daycare the only real location they could build the day care centre is east of the outdoor arena. This is possible, however the remaining land would be fenced in and only accessible to the day care.

I was able to get in contact with a representative from Day Care in a Box and was able to clarify some things. They have a prefabricated building and a minimum land requirement for the following sizes of day cares:

- 104 children                      1.8 acres              Building size is 9,000sq/ft or 836 sqm
- 74 children                        1 acre
- 40 children                        1 acre

To put these land sizes into context the following lots within Town have the following sizes.

1. 640 Northridge Ave              1.8 acres
2. St Cats field                      1.8 acres
3. St Cats                              4.3 acres
4. 523-527 Hwy 25                  1.1 acres
5. Home Hardware                  1.6 acres
6. Home Hardware2                1.12 acres
7. Lions Park Undeveloped        3.13 acres
8. Lions Park                        3.47 acres
9. 105 5<sup>th</sup> Street                    0.62 acre
10. High School Track              4.3 acres

2. To exempt the Day Care from future land taxes.

This request is stemming from the model that was used in Manitoba for the building of day cares there. In Manitoba the government decided that funding should be shared 1/3 Federal Government, 1/3 Provincial and 1/3 Municipal. The municipal government was able to use the cost of the donated land, cost of exempted taxes and cost of exempted rents to their 1/3 contribution. This was beneficial for the municipalities as it was not a cash cost that had to be immediately raised.

In Alberta however, the provincial government has decided to fund the building of day cares differently they have a grant program called Building Blocks Capital Grant Program. This grant program funds \$30,000 per child care space with total costs at or above \$500,000. This funding is only available to not for profit child cares, municipalities and school boards (See: <https://www.alberta.ca/building-blocks-capital-grant-program>).

According to the representative from Day Care in a Box \$30,000 per child care space is not enough funding and actual costs is around \$50,000 per child care space. To put this in context a 104 child care would then cost \$5,200,000 at around \$577 per square foot or \$6,200 per sqm. This cost would only be for professional services and the building cost as the land would be donated.

If these costs are accurate and the day care or Town were successful in obtaining funds from the Building Blocks Capital Program they would have to come up with the additional \$20,000 per child care space. At 104 child care spaces that equates to \$2,080,000 plus land costs.

In summary, if the Alberta Government funding program remains as is there is no reason to exempt taxes from the child care centre. Child care centres are also not automatically exempted from taxes like public or catholic schools and public senior housing facilities. I recommend that the taxes for the future building are not exempted unless there is a matching funding requirement for a grant where taxes can be considered a part of that requirement.

**Conclusions:**

1. The only land the Town owns that is equal to or greater than 1.8 acres is Lions Park undeveloped area.
2. Recommendation that this land is not given to the Beehive Child Care Center.
3. Communicate that the Town will only consider a future tax exemption for the new Day Care Centre if it is beneficial to a future grant proposal.

**Recommendations:**

1. Council wait until the conceptual plans are completed to make a decision about the use of the requested land.
2. Ask for community feedback on the conceptual designs once completed.
3. Communicate the timeline for this with Bee Hive Child Care Center.

**Submitted by:** Keith Davis, CAO



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## LUB Amendment

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**From** Kattie Schlamp <KattieSchlamp@orrsc.com>

**Date** Wed 6/18/2025 2:10 PM

**To** Keith Davis <keith@picturebutte.ca>

**Cc** Kristin Rice <admin@picturebutte.ca>

 4 attachments (909 KB)

Outlook-ORRSC Logo; Picture Butte - Lot 1, Plan 8310807-LUD REDESIGNATION.pdf; Bylaw 962-25 - Rezone - Public Notice.docx; Bylaw 962-25 - Rezone.doc;

Hello,

Please find attached the Bylaw reading page, Schedule A, and Public Notice for the Land Use Amendment to go to Monday's Council meeting. In the public notice, there are a number of dates highlighted yellow, adjust them as you see fit if there are any changes needed. There is also a section that mentions attending the public hearing electronically, which has been highlighted in green. This is to satisfy Section 199 of the MGA which now requires any public hearing held under Part 17 of the MGA to allow for electronic participation. If you would prefer different procedures please adjust accordingly and let me know so we can update in future notices.

Please let me know if you require anything else.

Thank you,

**Kattie Schlamp**

Planner

Oldman River Regional Services Commission

3105 – 16 Avenue North

Lethbridge, AB T1H 5E8

Phone: (403) 329-1344

[kattieschlamp@orrsc.com](mailto:kattieschlamp@orrsc.com)



**TOWN OF PICTURE BUTTE  
IN THE PROVINCE OF ALBERTA  
BYLAW NO. 962-25**

**A BYLAW OF THE TOWN OF PICTURE BUTTE IN THE PROVINCE OF ALBERTA, TO AMEND BYLAW NO. 841-15, BEING THE MUNICIPAL LAND USE BYLAW.**

**WHEREAS** the Council of the Town of Picture Butte is in receipt of a request to redesignate certain lands within the municipality.

**AND WHEREAS** the purpose of Bylaw No. 962-25 is to redesignate land civically described as 105 5<sup>TH</sup> Street South and legally described as:

**Plan 8310807, Lot 1, excepting thereout that portion of said lot which lies east of the production northerly of the west boundary of Lot 2 as shown on said plan**

from 'Residential – R1' to 'Residential Multi-unit – R5', as shown on the map in Schedule 'A' attached hereto to accommodate the development of a multi-unit dwelling;

**AND WHEREAS** a Public Hearing, as required by Section 199 and 692 of the Municipal Government Act, will be held prior to second reading of this Bylaw;

**NOW THEREFORE**, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Town of Picture Butte, in the Province of Alberta, duly assembled does hereby enact the following:

1. The land described as Plan 8310807 Lot 1 excepting thereout that portion of said lot which lies east of the production northerly of the west boundary of Lot 2 as shown on said plan and as shown on the attached Schedule 'A' be designated as Residential Multi-unit – R5.
2. That the Land Use Districts map of the Town of Picture Butte Land Use Bylaw No. 841-15 be amended to reflect this designation.
3. Bylaw No. 841-15 being the Land Use Bylaw is hereby amended and consolidated.
4. This bylaw comes into effect upon third and final reading hereof.

READ a **first** time this 23<sup>rd</sup> day of June 2025.

\_\_\_\_\_  
**Mayor – Cathy Moore**

\_\_\_\_\_  
**Chief Administrative Officer – Keith Davis**

READ a **second** time this \_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
**Mayor – Cathy Moore**

\_\_\_\_\_  
**Chief Administrative Officer – Keith Davis**

READ a **third** time and finally passed this \_\_\_\_ day of \_\_\_\_\_ 2025.

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**Mayor** – Cathy Moore

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**Chief Administrative Officer** – Keith Davis

# NOTICE OF PUBLIC HEARING

## TOWN OF PICTURE BUTTE IN THE PROVINCE OF ALBERTA

### PROPOSED BYLAW No. 962-25

To be held at **6:30 p.m., July 14, 2025**

Town Of Picture Butte Council Chambers

Pursuant to the Municipal Government Act the Council of the Town of Picture Butte hereby gives notice of its intention to consider Bylaw No. 962-25, being an amendment to Land Use Bylaw No. 841-15 for a land use redesignation.

The Council of the Town of Picture Butte has been requested to redesignate (rezone) lands located at **105 5<sup>th</sup> Street South** and legally described as **Plan 8310807 Lot 1** excepting thereout that portion of said lot which lies east of the production northerly of the west boundary of lot 2 as shown on said plan from “Residential – R1” to “Residential Multi-unit – R5” as shown below.

The purpose of the proposal is to accommodate the development of a multi-unit dwelling.



#### How to Submit Comments

If you would like to submit comments or require further information on this proposed bylaw please email [keith@picturebutte.ca](mailto:keith@picturebutte.ca) or call 403-732-4555, during normal business hours.

Please forward written submissions on or before **July XX, 2025 at 4:00 PM.**

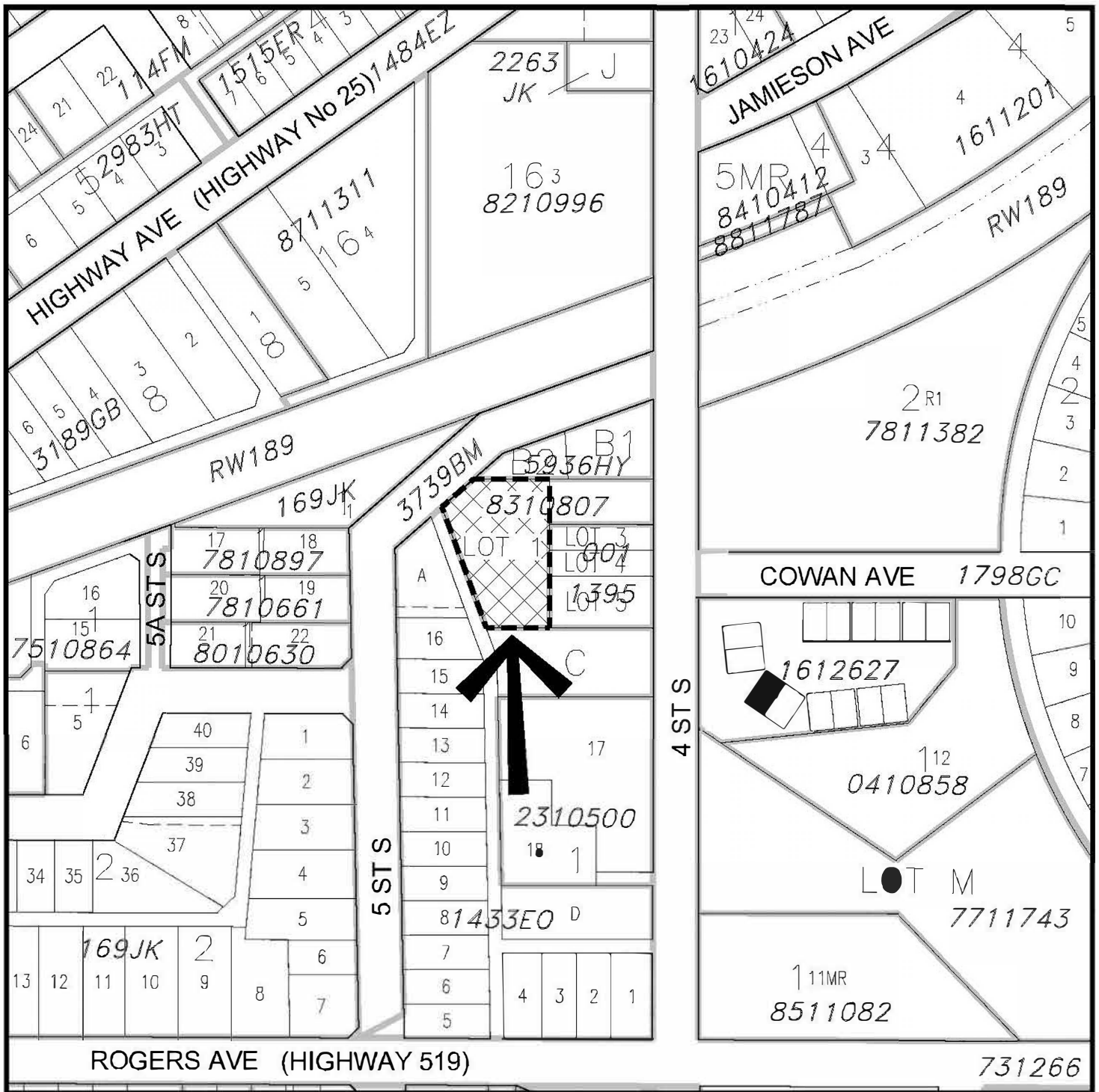
#### How to Attend or View the Public Hearing

A public hearing to consider the proposed Bylaws will be held in person in Council Chambers at the Town office **6:30 p.m. on July 14 2025.**

If you would like to speak at the public hearing in person **or by electronic means**, please contact Keith Davis at [keith@picturebutte.ca](mailto:keith@picturebutte.ca) by **4:30 p.m. on July XX, 2025.**

DATED at the Town of Picture Butte in the province of Alberta this **XXth day of July 2025.**

Keith Davis  
Chief Administrative Officer  
Town of Picture Butte



## LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'



FROM: Residential - R1

TO: Residential Multi-Unit - R5

PORTION OF LOT 1, PLAN 8310807 WITHIN  
SE 1/4 SEC 3, TWP 11, RGE 21, W 4 M

MUNICIPALITY: TOWN OF PICTURE BUTTE

DATE: JUNE 9, 2025

Bylaw #: 962-25

Date: \_\_\_\_\_

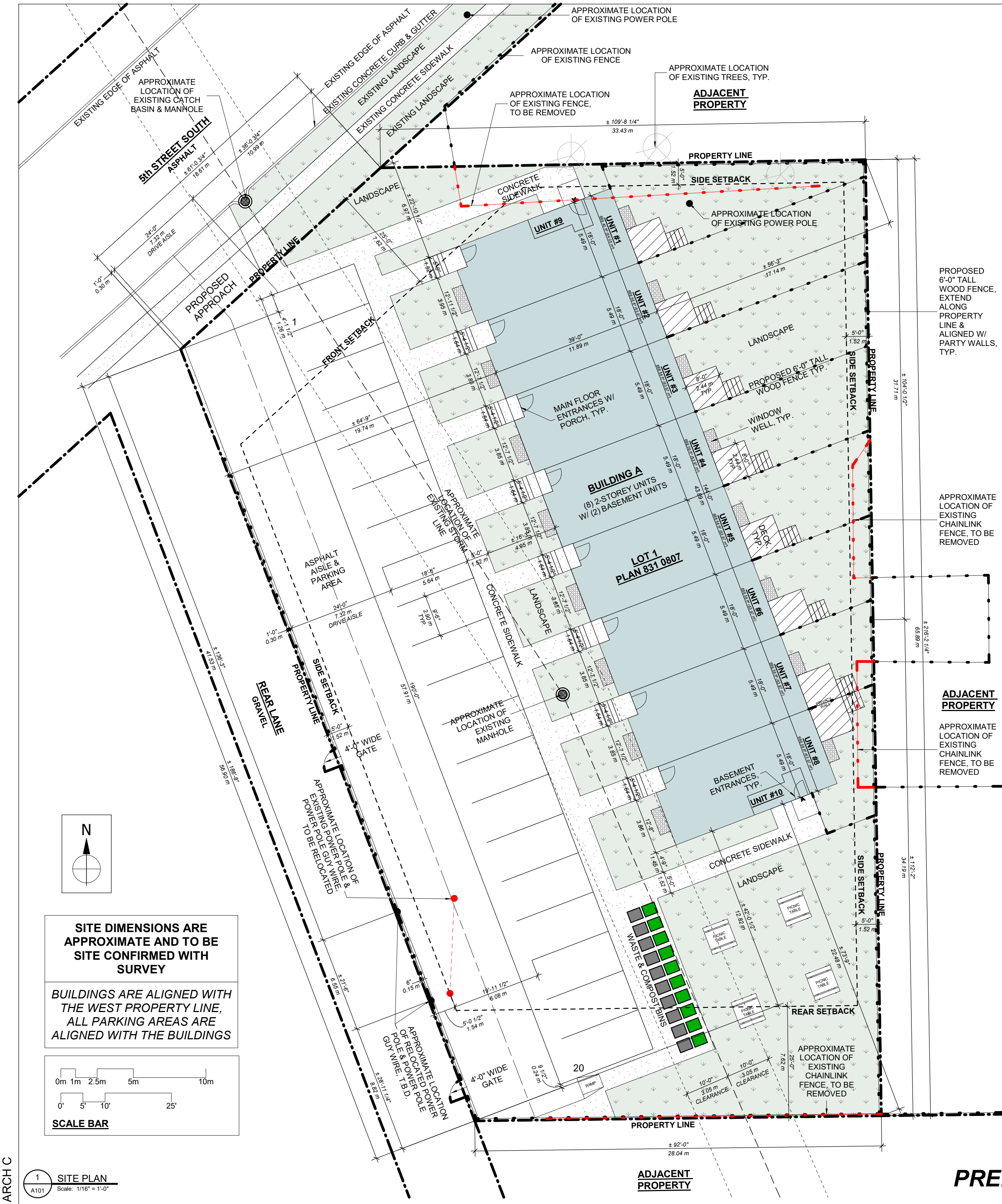


June 09, 2025 N:\Lethbridge-County\Picture Butte\Picture Butte LUD & Land Use Redesignations\Picture Butte - Lot 1, Plan 8310807.dwg



MAP PREPARED BY:  
OLDMAN RIVER REGIONAL SERVICES COMMISSION  
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8  
TEL. 403-329-1344  
"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"





**SITE REVIEW:**

SITE AREA = ± 27,162.19 ft² (2,523.45 m²) (0.252 ha) (0.624 ac)

**PROPOSED AMOUNT OF UNITS:**

(10) DWELLING UNITS TOTAL  
(8) 2 STOREY DWELING UNITS  
(2) BASEMENT DWELLING UNITS

**PROPOSED AMOUNT OF PARKING:**

(20) OFF-STREET PARKING STALLS PROPOSED

**SITE COVERAGE REVIEW:**

BUILDING A SITE COVERAGE = 6,213.25 ft² (577.23 m²) ± 22.9%  
BUILDING A = 5,509.44 ft² (511.84 m²)  
BUILDING A PORCHES = 191.81 ft² (17.82 m²)  
BUILDING A DECKS = 512.00 ft² (47.57 m²)

**PROPOSED HEIGHT OF BUILDINGS:**

BUILDING A: ≤ 36'-0" (11.0 m)

**EXISTING LAND USE:**

R1 RESIDENTIAL EXISTING LAND USE DOES NOT SUPPORT MULTI-RESIDENTIAL USES. LAND USE REDESIGNATION REQUIRED

**PROPOSED LAND USE:**

R5 RESIDENTIAL MULTI-UNIT

**USES:**

PERMITTED: MULTI-UNIT (≤ 4 UNITS) ROW DWELLING (≤ 6 UNITS)  
DISCRETIONARY: MULTI-UNIT (> 4 UNITS) ROW DWELLING (> 6 UNITS)

**MINIMUM SETBACKS (ROW DWELLING):**

FRONT: 7.6 m 25'-0"  
SIDE: 1.5 m 5'-0"  
REAR: 7.6 m 25'-0"

**PROJECTIONS OVER YARDS:**

THE PORTIONS OF, AND ATTACHMENTS TO, A PRINCIPAL BUILDING WHICH MAY PROJECT OVER A MINIMUM YARD AREA:  
- A CANOPY OR EAVE WHICH PROJECTS OVER A YARD A DISTANCE NOT EXCEEDING ONE-HALF OF THE WIDTH OF THE SMALLEST YARD REQUIRED FOR THE SITE  
- UNENCLOSED STEPS WITH OR WITHOUT A LANDING IF THEY DO NOT PROJECT MORE THAN 2.5 METRES (8'-0") WHERE THEY ARE ABOVE THE SURFACE OF THE YARD  
- UNENCLOSED PORCHES UP TO 2.0 METRES (6'-6") INTO A REQUIRED FRONT YARD  
- UNENCLOSED DECKS UP TO 3.0 m (9.8') INTO A REQUIRED REAR YARD  
SETBACK PROVIDED IT DOES NOT EXCEED 50% OF THE WIDTH OF THE DWELLING

**MAXIMUM SITE COVERAGE:**

50% INCLUSIVE OF ALL BUILDINGS & STRUCTURES  
ANY OPEN OR CLOSED PORCH OR VERANDAH SHALL BE CONSIDERED PART OF THE PRINCIPAL BUILDING FOR THE PURPOSES OF CALCULATING FLOOR AREA, SITE COVERAGE, AND SETBACK REQUIREMENTS.  
DECKS ARE PART OF THE OVERALL MAXIMUM SITE OR LOT COVERAGE.

**MINIMUM FLOOR AREA:**

MULTI-UNIT DWELLINGS 55.7 m² (600 ft²) PER UNIT  
ROW DWELLINGS 74.3 m² (800 ft²) PER UNIT

**MAXIMUM HEIGHT OF BUILDINGS:**

ROW DWELLING: 11.0 m (36'-0")

**DRIVEWAYS:**

DRIVEWAYS SHALL BE A MINIMUM OF 3.0 m (10'-0") FROM THE ENTRANCE TO A LANE

**OFF-STREET PARKING AREA REQUIREMENTS (MULTI-UNIT):**

OFF-STREET PARKING REQUIRED: 2 PER EACH DWELLING UNIT  
OFF-STREET PARKING MAY BE LOCATED IN THE FRONT YARD, AS WELL AS THE SIDE AND REAR YARD IF ACCESS IS AVAILABLE

**REFUSE COLLECTION AND STORAGE:**

REFUSE AND GARBAGE SHALL BE KEPT IN A SUITABLY-SIZE ENCLOSURE  
REFUSE AND GARBAGE AREAS SHALL BE EFFECTIVELY SCREENED

**LANDSCAPE LEGEND**

---	PROPERTY BOUNDARY ± 27,162.19 ft² (2,523.45 m²)		BUILDINGS ± 5,509.44 ft² (511.84 m²)
---	FENCE OR SCREENING		ASPHALT ±
	PICNIC TABLE x 4		CONCRETE ±
	EXISTING TREE		SOFT LANDSCAPE (GRASS / MULCH) ±
	EXISTING STORM CATCH BASIN OR MANHOLE		DECKS ±
	EXISTING POWER POLE OR GUY WIRE		DECORATIVE ROCK ±
	WASTE & COMPOST BINS		

**LANDSCAPE NOTES:**  
1. AREAS NOTED ARE AREAS WITHIN THE PROPERTY BOUNDARY  
2. PERCENTAGES NOTED ARE PERCENTAGES OF COVERAGES OF THE PARCEL AREA

CLIENT

**GULIKER HOLDINGS LTD.**

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CONTRACTOR AND / OR OWNER IS RESPONSIBLE FOR ALL PERMITS AND INSPECTIONS.

ALL ENGINEERED AND MANUFACTURED FLOOR AND ROOF SYSTEMS (INCLUDING BEAMS) MUST BE DESIGNED & PROVIDED BY THE SUPPLIER.

CONSTRUCTION TO CONFORM TO NATIONAL BUILDING CODE - 2023 ALBERTA EDITION PART 9 AND ALL APPLICABLE BUILDING CODES AND STANDARDS.

PLANS ARE DESIGN / BUILD PLANS AND ANY TENDERS AND CLARIFICATIONS ARE THE RESPONSIBILITY OF THE OWNER AND / OR CONTRACTOR.

WINDOW AND DOOR SIZES ARE APPROXIMATE, ROUGH OPENING SIZES MAY VARY. CONTACT WINDOW / DOOR SUPPLIER PRIOR TO FRAMING TO CONFIRM OPENING SIZES.

CONTRACTOR AND / OR OWNER IS RESPONSIBLE TO REVIEW ALL DIMENSIONS AND SPECIFICATIONS PRIOR TO STARTING CONSTRUCTION.

DO NOT SCALE DRAWINGS.

**ISSUES**

NO.	DATE	ISSUED FOR
--	May 23, 2025	CONCEPT REVIEW
--	June 5, 2025	CONCEPT REVIEW

**DRAFTING / DESIGN**

**VAN ROEKEL ARCHITECTURE**

Van Roekel Architecture Ltd.  
Calgary, AB  
403 404 5257  
frazer@vanroekel.ca

**PROJECT**

**Multi-Residential**

105 5th Street South, Picture Butte, AB  
Lot 1, Plan 831 0807

DATE June 5, 2025  
SCALE As indicated  
PROJECT NO. 3325

**SHEET NAME**

**SITE PLAN CONCEPT**

**A101**

**PRELIMINARY, NOT FOR CONSTRUCTION**





## Memorandum

- Our Vision:** *Picture Butte is the Community of Choice to work, live and play in Lethbridge County.*
- Our Mission:** *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: June 18, 2025  
To: Mayor, Council  
From: Director of Emergency Services

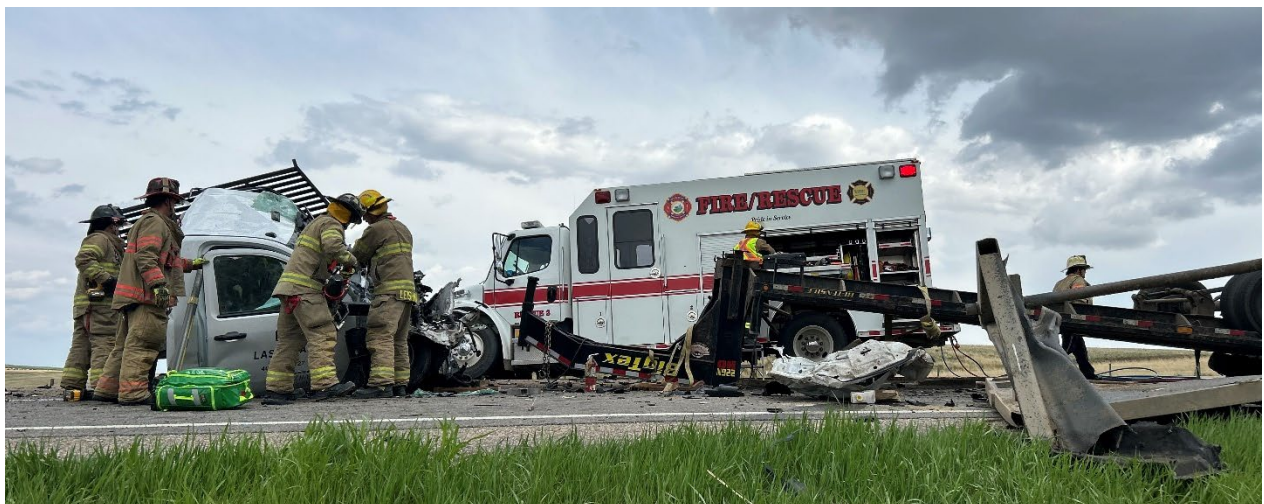
### RE: Emergency Services Report –May 2025

Year-to-Date Emergency Events (Jan-May)					
Fire		Medical		Motor Vehicle Collisions	
Town	County	Town	Other	Town	County
8	32	112	128	0	12
					<b>292</b>

#### Fire Services

Fire crews responded to 26 events in May including 6 motor vehicle collisions, 2 structure fires, 3 alarms, 3 outside fires, 1 tender assist, and 11 medical emergencies.

On May 14, 2025 fire and EMS crews responded to a significant head-on collision on Highway 845 north of Highway 25. Firefighters had to deal with the extensive extrication of two critical patients from commercial vehicles, as well as setting up a landing zone for an air ambulance helicopter. Our primary care paramedics were able to access both patients during the rescue process and provide life-saving interventions. One patient was transported by our EMS crew with ALS assistance from Lethbridge Fire and Emergency Services to Chinook Regional Hospital, while the other patient was transported to Foothills Medical Centre by STARS air ambulance. These complex rescue events are only successful because of the countless hours of training and preparation our members put in on a regular basis. Our firefighters and paramedics displayed a high-level of rescue knowledge and trauma care to successfully rescue, treat, and transport two critical patients.





### **Emergency Medical Services**

Our EMS crews responded to 63 events in May and transported or treated 55 patients. We recently met with Alberta Health Services representatives to discuss our open funding proposal which yielded no results and is being delayed while the transition to the new Acute Care Alberta organization is taking place. We are also awaiting the outcome of the collective bargaining negotiations between AHS and HSAA, which part of our contract funding is tied to. We will continue discussions and advocacy for our contract funding, and I believe it would be beneficial for Council to lobby the health minister to direct Alberta Health Services to move forward with our proposal at the next opportunity.

### **Bylaw Services**

There was no bylaw officer for the month of May, however several property cleanup notices were issued. A temporary full-time Municipal Enforcement Officer has been hired, and starts July 7, 2025.

### **Emergency Management**

The regional emergency management framework project continues with all partners completing the bylaw updates and the Ministerial Order process is now underway. A request for the Ministerial Order has been submitted along with the updated bylaws to the Minister of Municipal Affairs. The first Regional Emergency Management Agency Meeting was held June 4, 2025 with several regional partners attending to review and discuss the Regional Emergency Management Plan as well as training and exercise plans for the coming year.

**Submitted by:** Frank West, *Director of Emergency Services*



**From:** Valleri <[vokos@shaw.ca](mailto:vokos@shaw.ca)>

**Sent:** June 17, 2025 11:03 AM

**To:** Picture Butte Info <[info@picturebutte.ca](mailto:info@picturebutte.ca)>

**Subject:** Carmangay Parade Come Float with Us August 2 !

**Carmangay Parade Come Float with Us August 2 !**

Hello Neighbour,

The Carmangay Horticultural Association is excited to host the Carmangay Annual Sports Day and Fair Parade on August 2. We would be honoured to have you FLOAT in the parade on August 3 !! Please RSVP or pass onto the right person please.

This years **55 Emerald Anniversary Carmangay Ag Society August 2nd**

Parade line up is 9:00- 9:30 am , Judging starts at 9:30 and the Parade at 10.

Prizes for Best Float , Most Creative , Incorporates Theme and theme of their own. Invite everyone.

Categories Communities, Commercial ; Antique; Horses; Organizations and Family .

To RSVP or More information please contact sender Valleri Okos at [vokos@shaw.ca](mailto:vokos@shaw.ca) or 587-777-3927.

Watch the Village of Carmangay and Horticultural Facebook page for up to date event line ups.

So much going on for kids and adults alike. Car Show; Face Painting, Mini Soapbox races and so much more.

The Carmangay Curling Association is hosting their annual Bonspiel with cash prizes and beer gardens.

The Volunteer Fire Department is hosting their annual BBQ on Friday August 1

The Lions Club Pancake Breakfast is August 2 at 9 am Carmangay Community Centre.

Of course the Parade at 10 am ..

Thank-you for your time . We look forward to hearing from you.

Sincerely,

Carmangay Horticultural Society.

**From:** Jen Durell <[cao@barons.ca](mailto:cao@barons.ca)>  
**Sent:** June 11, 2025 3:15 PM  
**To:** Picture Butte Info <[info@picturebutte.ca](mailto:info@picturebutte.ca)>  
**Subject:** Barons Family Fun Day 2025

Good Afternoon,

Please find attached the invitation for participation of Picture Butte Council in our annual Family Fun Day event on July 5th, 2025.

We would be honoured to have the Town of Picture Butte be a part of our parade. No advance sign-up is required, and all entries are welcome.

The line up for the parade will start at 9:30 am on Railway Avenue for judging by the Barons Elks, with the parade to commence at 11 am. We also have our pancake breakfast from 8am - 10am which is free to attend, though a foodbank donation is gratefully accepted. After the parade, there are a few organizations whose doors will be open for refreshments, lunch and snacks, with a few celebrating milestone anniversaries - namely the Barons United Church celebrating their 100th anniversary, and the Barons Historical Society celebrating their 25th.

We've also attached a poster with the parade route and timeline of locations and events for the day for planning purposes for Council's summer schedule.

We hope that you'll be able to join us for a fun filled day!

Kind regards,

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Jen Durell, CAO  
Village of Barons  
Box 129  
Barons, Alberta  
T0L 0G0  
[Cao@barons.ca](mailto:Cao@barons.ca)  
(403) 757-3633  
(403) 757-2599 - fax

# BARONS FAMILY DAY

Saturday July 5<sup>th</sup>, 2025

## 1-Barons Community Center

- Pancake Breakfast (8 am-10 am)
- Farmer's Market (10 am-3 pm)
- Kids Zone (12 pm-3 pm)
- Lunch Available
- Roast Beef Dinner (5 pm-6:30 pm)

## 2-Drop-In Center/Thrift Shop

- Drop-In Center (11:30 am-3 pm)
  - Ice Cream Treats & Refreshments
  - Craft & Hobby Displays
- Thrift Shop (10 am-2 pm)
- Show and Shine (12 pm-3 pm)

## 3-Barons Legion (Open at 11:00 am)

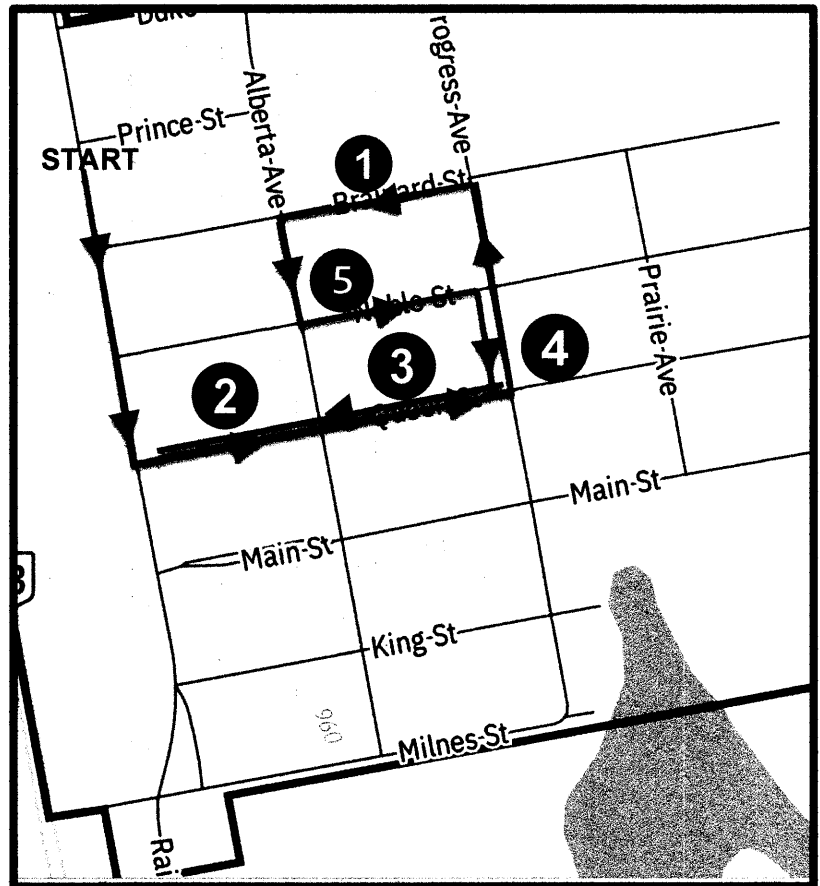
- Meat Draws, 50/50 & Raffles Draw
- Horseshoes & Lawn Games
- Lunch and Beer Garden

## 4-Barons Historical Center (10:30 am-4 pm)

- Celebrating 25 Years
- Lunch Available

## 5-Barons United Church (1pm – 3 pm)

- Come Celebrate 100 years we us!
- Sunday School Artifacts and Displays
- Silent Auction
- Lunch Available



### Kids Zone

Join us on the grass just east of the Community Hall for fun, games and prizes!

Wheelbarrow Race	Three-Legged Race
12:00 pm	1:30 pm
Leap Frog Race	Sack Race
12:30 pm	2:00 pm
Egg/Spoon Race	Sponge Race
1:00pm	2:30 pm

### Candy Parade

Please line up on Railway Avenue starting at 9:30am for judging. Prizes and Ribbons to be awarded:

- 1<sup>st</sup> – \$100
- 2<sup>nd</sup> – \$50
- 3<sup>rd</sup> – \$25

Parade will start at 11am. Please see map for parade route.

### Show & Shine

Join us on Main Street after the Parade until 3:00pm for our 2<sup>nd</sup> Annual Show and Shine.

Please register at the Drop-In Centre. There will be a \$20.00 entry fee with cash prizes as follows:

- 1<sup>st</sup> – 50%
- 2<sup>nd</sup> – 30%
- 3<sup>rd</sup> – 20%

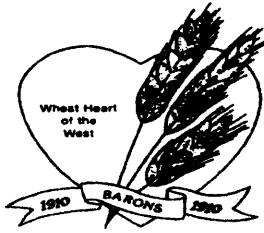
### Pancake Breakfast/Farmers' Market

Enjoy a breakfast provided by the Village of Barons.

Admission is by donation to the Food Bank.

Directly following the Pancake Breakfast is our annual Farmer's Market inside the Barons Community Hall. Shop local and support our Market Vendors.

End the day with the Barons Agricultural Society's Roast Beef Dinner!



**VILLAGE OF BARONS**  
P.O. Box 129 Barons, Alberta T0L 0G0 Phone 403-757-3633

June 11, 2025

Dear Mayor and Council,

The Village of Barons, along with the Barons and District Agricultural Society, Barons Elks, and other sponsors cordially invite you to take part in our annual Family Fun Day Parade on July 5<sup>th</sup>, 2025 in Barons.

It is always an honor for us to be able to include our neighbouring communities and honoured guests in our celebration, and to welcome you to our Village. This fun filled day will include a pancake breakfast, candy parade, farmers market, kids' games, family scavenger hunt, historical presentations, a show and shine, and many other activities and events.

The pancake breakfast is from 8 am – 10 am at the Community Hall, with eggs, sausage and pancakes along with refreshments served up by Village Council. The breakfast is free to attend, however, foodbank donations are gratefully accepted.

To enter the parade, there is no advance sign-up required. All parade entries are welcome – floats, vehicles, animals, or on foot. All entries are encouraged to hand out candy, though it is not required.

The line-up for the parade will start at 9:30 am on Railway Avenue for judging by the Barons Elks, with the parade to commence at 11 am. There are ribbons to be awarded and prize moneys to be won in 7 different categories for 1<sup>st</sup> place - \$100.00, 2<sup>nd</sup> place - \$50.00 and 3<sup>rd</sup> place - \$25.00. Along with these prizes, any child participating in the parade will receive a candy bag from the Barons Elks so they don't miss out.

After the parade, there are a few other organizations whose doors will be open for refreshments and snacks:

- The Barons Drop-In Centre will be open for ice cream treats and refreshments with collectibles on display. There is also a show and shine outside from 12pm- 3pm hosted by the Barons AG Society.
- The Barons United Church Thrift Shop is open from 10am – 2pm with lots of treasures to be found.
- The Barons Legion Branch #160 will be open for lunch, and all members and invited guests are welcome to have a drink in the beer garden, take part in meat draws, raffles and a 50/50, and participate in a game of horseshoes or various lawn games.
- The Barons Historical Society will be celebrating their 25<sup>th</sup> anniversary and will open for refreshments and goodies.
- The Farmers Market at the Barons Community Hall runs from 10 am – 3pm with a variety of vendors on-site.
- The Barons United Church will be open from 1pm – 3pm celebrating their 100<sup>th</sup> anniversary with lunch available, displays and artifacts from Sunday School, and a silent auction.
- The Barons AG Society are also hosting a Kids Zone from 12pm – 3pm on the grass just east of the Community Hall with fun, games and prizes available to the children.

The Barons Agricultural Society is also hosting their community roast beef supper from 5 pm - 6:30 pm. The cost of which is \$15 – 13 years and over, kids 12 and under – \$10.00.

We hope that you can attend our parade and take part in our celebration on July 5th. If you have any questions, please contact Mary Bishop at (403) 330-6274.

We look forward to seeing you on July 5<sup>th</sup>.

Regards,

Village of Barons Council, Barons Ag Society, and the Barons Elks

nobleford.heritatesociety<nobleford.heritatesociety@gmail.com>

To:Kristin Rice

Cc:Michelle Overbeeke

Wed 6/18/2025 9:44 AM

Parade day entry form 2025.docx; heritage letter 2025.docx

2 attachments (56 KB) Save all to OneDrive - Town of Picture Butte

Good morning,

I am reaching out to you in regards to our annual Heritage Day parade.

This year the Event will happen on July 26, 2026 and the parade will start at 11am with line up at 10am at our usual location on Railway Ave.

We have a day filled with activities and Food, we will be starting off the day with a Breakfast hosted by Delco and Galimax inside our Community Complex and then we will have a Farmers market inside our Community Complex from 11-3:30, outside the building will be fun activities for the kids along with food trucks and pony rides.

I have attached the info for parade and if you know of anyone wanting to participate in our Market they are more then welcomed.

If you have any further questions feel free to contact myself Kristal Chellew 705-543-0857 or Eva Penner 403-360- 9460 or email nobleford.heritatesociety@gmail.com

Thank you

Kristal

Nobleford Heritage Society



## Nobleford Heritage Society

Box 67, Nobleford, Alberta T0L 1S0

Good day,

The Nobleford Heritage Society is organizing the annual Heritage Day event to take place in Nobleford on July 26, 2025. This fun-filled day is kicked off by a pancake breakfast and also includes a candy parade, BBQ lunch, bouncy castles, food trucks, car show, farmers market and many more activities. There are a number of ways to participate in the event this year!

[Candy Parade](#)- We are looking for companies, organizations, towns, families and individuals to participate in the Candy Parade. The lineup for the parade starts at 10:00 am on Railway Ave, beside Richardson Pioneer. You are welcome to enter a float, vehicle, animals, music, etc. and are encouraged to hand out candy to the spectators. Please do not exceed 12' in width.

RSVP to [nobleford.heritagesociety@gmail.com](mailto:nobleford.heritagesociety@gmail.com) sign up is not mandatory but would be appreciated.

[Farmers Market](#)- We are looking for a variety of vendors to participate in the market. We are looking for vendors in the following areas: fresh produce, baking, crafts, clothing and home-based businesses. There is no fee for the table rental.

Please email [nobleford.heritagesociety@gmail.com](mailto:nobleford.heritagesociety@gmail.com) if you have any questions or to secure your spot.

[Financial Sponsor](#)- We are looking for financial sponsors to help support this great community event. All sponsors will be recognized on posters and social media as well as throughout the Heritage Day festivities.

Please contact **Eva Penner at 403-360-9460** or **Kristal Chellew at 705-543-0857** if you are interested in sponsoring or drop off your donation at the Town Office. Please make cheques payable to 'Nobleford Heritage Society'.

We are looking forward to another successful Heritage Day Event and your participation will ensure this community event is a success! We look forward to seeing you on July 26, 2025

Sincerely,

Nobleford Heritage Society

Email: [nobleford.heritagesociety@gmail.com](mailto:nobleford.heritagesociety@gmail.com) Find us on Facebook!



Box 67, Nobleford, Alberta T0L 1S0

## Heritage Day Parade

July 26, 2025

### Parade Entry Form

Organization or Business name: \_\_\_\_\_

Type of parade entry (ie. vehicle, animal, float) \_\_\_\_\_

Category (ie. business, community group, individual) \_\_\_\_\_

Main contact person: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone number: \_\_\_\_\_

**Note: Maximum allowable width for an entry is 12 feet.**

Additional information, comments:

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Submit this entry to the Heritage society at [Nobleford.heritagesociety@gmail.com](mailto:Nobleford.heritagesociety@gmail.com).



Clayton Varjassy<clayton.varjassy@coaldale.ca>

To: Kristin Rice

Wed 6/18/2025 1:04 PM

Hello,

I received your inquiry regarding our Coaldale Summer Fest parade.

It will be Saturday, August 9 departing at 11 a.m. from R.I. Baker school in Coaldale. The Coaldale Summer Fest website which includes the parade registration form will be live by Monday at the latest, re: [Coaldale Summer Fest | Candy Parade | Coaldale, AB, Canada](#)

Thanks,

*Clayton Varjassy*

*Community Experience Manager*

*Town of Coaldale*

*(403) 345 - 1328*

[clayton.varjassy@coaldale.ca](mailto:clayton.varjassy@coaldale.ca)

## MINUTES

**Attendees:** Shari, John, Cynthia, Estelle, Sandra, Cheryl, Ashlee, Penny, Cathy  
**Regrets:**

Agenda Item	Discussion	Action
<b>1.0 Call to Order</b>  Chair	Shari called the meeting to order at 6:00 p.m.	
<b>2.0 Standard Motions</b>	2.1 Approval of Proposed Agenda	Approval by Sandra Second by Cathy
	2.2 Approval of Minutes of October 15, 2024	Approval by Cathy Second by Cynthia
<b>3.0 Treasurers Report</b>	3.1 Undesignated Account - \$ 59,581.76  Casino Account - \$ 8,734.66  Grand Total \$68,316.42	Approved by Ashlee Second by Sandra
<b>4.0 Old Business</b>	4.1 Plaque for swimming pool – had been deferred until sun shades/sails are purchased  Cathy and Cynthia will see if the Town will or does plaques as thank you for donation. If not we will proceed with the purchase	

**North County Health Foundation**  
**Date: January 21, 2025**  
**Supper Meeting at Eddies Cuisine**  
**Picture Butte**

	<p>4.2 Letter of Request for Funding received from AHS – Public Health Primary Care and Chronic Disease Program for Piyami Health Centre received December, 2023.</p> <p>-Pharmaceutical Refrigerator (vaccine fridge) - \$6,500.00 previously approved February 7, 2024, they were notified February 8, 2024 to submit invoice.</p> <p><b>No invoice had been received by last meeting</b></p> <p>Shari contacted requestor and the fridge was not ordered yet because they thought it may be moved to a different area and need special wiring but is being ordered soon and they will submit the invoice. Prices may have gone up but our previous approval of \$6,500.00 still stands</p> <p><b>Still no invoice received. Shari will look into the hold up</b></p>	
	<p>4.3 Letter of Request from Town of PB received March 2024 for \$15,000.00 sponsorship to fund sun shades for Cor Van Raay &amp; Community Aquatic Centre.</p> <p>Then request was deferred as Town found less expensive way to construct and two were installed at pool.</p> <p>Update: New letter of request received, dated October 10, 2024 for funding up to \$10,000.00 towards sun shade project</p> <p>Funds of up to \$5,000.00 approved at October 15, 2024 meeting</p> <p><b>No invoice received as of yet</b></p>	
	<p>4.4 Tree of Hope</p> <p>Donations to date for 2024/25 campaign – \$7,960.00</p> <p>Removal of posters and brochures from businesses – Cheryl will pick them up</p> <p>Thank you advertisement in Sunny South News – Penny to do</p> <p>Once we have a final tally of Tree of Hope campaign donations Ashlee will post a Thank You on the Foundation Facebook page</p>	<p><b>Motion by Penny that we put an Ad in Sunny South News to thank donators, similar to past years ad</b></p> <p><b>Second by John</b></p> <p><b>Carried</b></p>

**North County Health Foundation**  
**Date: January 21, 2025**  
**Supper Meeting at Eddies Cuisine**  
**Picture Butte**

<b>5.0 New Business</b>	<p>5.1 Letter of Request from Happy Oldtimers for funds to purchase an AED device for the Picture Butte Community Center</p> <p>Quote that Town of PB – PB Emergency Services got for H. Oldtimers total of \$2,810.90 which includes the cabinet to house the device</p>	<p><b>Motion by John to approve funding up to \$2,850.00 for an AED to be placed in PB Community Center</b></p> <p><b>Second by Ashlee</b></p> <p><b>Carried</b></p>
	<p>5.2 Workshop attended in person by Penny Nov 13, 2024 and also Zoom meeting December 3, 2024 – Health Foundations in a Refocused Health Care System</p> <p>Workshop was held at Coast Hotel with Deputy Minister of Health, Andre Tremblay, 2 MLA's from Northern Alberta, other Alberta Health staff and Health Foundations from Crowsnest Pass, Chinook Regional Hospital, and Taber</p> <p>Main focus was the future changes in structure of Alberta Health: previously Alberta Health Services was tiered over all areas eg. Acute Care, Primary Care, Continuing Care and Mental Health. New structure is AHS will only be tiered over Acute Care programs and services.</p> <p>Question to the Foundations in attendance was where we thought Foundations should fall in the new organizational structure. We all answered that we would really not fall under any one of the 4 programs.</p> <p>Deputy Minister assured Foundations that there will not be any disbanding of smaller Foundations or be made to amalgamate with larger ones.</p> <p>Regional Advisory Councils being created in each new region of Province for local voices and community perspectives but Recruitment for these were already closed.</p> <p>The Zoom meeting much the same, they were trying to capture more people for input.</p> <p>Thru both meetings Foundations were expressing worry over not being under AHS and question who would be providing accounting and liason between Foundations and eg Canada Revenue for reporting. Also many Foundations currently have an office in hospitals or other AHS facilites with access to phones, computers, etc.</p>	

**North County Health Foundation**  
**Date: January 21, 2025**  
**Supper Meeting at Eddies Cuisine**  
**Picture Butte**

	<p>5.3 Split the Pot Lottery – Penny in contact with Nate Palango with “Split the Pot Lottery” to see if we could join to receive some of the proceeds of the lottery as many other Foundations have.</p> <p>He said that to become a Partner in the Lottery we would need to provide email addresses for as many of our donators as we could. The Lottery then sends advertisements by email to our donators to attract them to purchase tickets. When a person purchases tickets they need to designate which Foundation they would like to appoint in case of a win, as part of proceeds would go to that Foundation.</p> <p>After discussion was decided we did not want to contact our donators (many whom are elderly) to ask them for email addresses or permission to submit them to the Lottery. If at some time we need more donations/funding to continue we may look at the process again.</p>	
	<p>5.4 Cynthia asked if the Foundation would again, as in past, prepare a letter of support for Green Acres to send with their current application for government funding for a rebuild of Piyami Lodge. We gladly support their application.</p> <p>Shari will prepare a new letter of support to send to Green Acres stating how much funding we have given over last 10 years and will continue to support.</p>	
<b>6.0 Next Meeting Date</b>	Next meeting will be held April 29, 2025 – at 4:30 – location to be determined	
<b>7.0 Adjournment</b>	Meeting adjournment 7:10 p.m.	Motion to adjourn by Sandra

# Minutes

## Picture Butte Economic Development Committee

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**DATE**

May 21, 2025

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**TIME**

7:00pm

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**IN ATTENDANCE**

Henry De kok, Councillor, Chair  
Crystal Neels, Councillor  
Joe Watson  
Yves Leclair  
Evert Van Essen  
Bronwyn Kelly – not available

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### **1. CALL TO ORDER**

Henry De kok, Councillor, called the meeting to order at 6:55pm.

### **2. AMENDMENTS AND APPROVAL OF AGENDA**

MOVED BY H. Dekok to approve amendments to the agenda as presented  
CARRIED

### **3. CONFIRMATION OF THE MINTUES**

Adoption of the minutes from April 16, 2025

MOVED by J. Watson

CARRIED

### **4. DISCUSSION ITEMS**

#### **4.1 Business Survey**

H. Dekok Introduced Kim, director of economic development for South Grow. Kim went over the business survey.

-12 completed responses as of today

-Kim bought the board printed copies but stresses this is not the best way to have the survey filled out. Must be inputted. The best way to engage is to go from business to business in person. She mentioned phone calls are shocking effective.

-70 respondents is goal

-150 to call businesses. 10 per committee member.

-direct businesses to town website

-directed H. De Kok to get the business list and delegate to all members.

#### **4.2 Strategic Plan Framework**

Discussion to book a with Makayla in June meeting for September and to apply for grant in September and go over what to look for with strategic plan, community priorities, as well as the community and social grants available for GOA, offered to nonprofit and boards.

- Look in to setting up a forum including a representative with the chamber of commerce, town employee, AG society member (sub regional)
- Discussion on the Taber region business list from the town and the chambers list.

#### **4.3 Industrial Development Update**

- no current updates

#### **4.4 Affordable Housing Units Update**

- Multi units are all ready to start digging this fall

### **5. OTHER BUSINESS**

- AG society is having a BBQ at community center June 6 – Joe and crystal sit at table to promote or survey
- discussion on tourism promoting Picture Butte
  - unique museum, trails etc
- discussion on Sub committees
- discussion on campgrounds, and land that the town owns or a parking lot

MOVED C. Neels to accept discussion updates as information.

CARRIED

### **NEXT MEETING**

The next Picture Butte Economic Development Committee meeting is suggested for June 18, 2025 at 7pm

### **ADJOURMENT**

MOVED by H. De kok to adjourn meeting at 8:27 pm

CARRIED