

**MINUTES**  
OF THE  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
HELD IN  
**COUNCIL CHAMBERS**  
**Monday, November 27<sup>th</sup>, 2023 AT 6:30 PM**

**PRESENT:** Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist  
Councillor H. de Kok Councillor Neels

**ALSO PRESENT:** Chief Administrative Officer – K. Davis  
Director of Corporate Services – M. Overbeeke  
Director of Operations – A. Benson  
Administrative Assistant – C. Johnson

**1.0 CALL TO ORDER**

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

**2.0 ADOPTION OF THE AGENDA**

319 2311 27 MOVED by Councillor de Kok that the agenda be approved as amended:  
ADD: 12.1 – Closed Session – Sunset Park Update  
CARRIED

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting – November 14<sup>th</sup>, 2023

320 2311 27 MOVED by Councillor Feist that the Regular Council Meeting minutes of  
November 14<sup>th</sup>, 2023 be approved as presented.  
CARRIED

**4.0 PUBLIC HEARING – None for this meeting**

**5.0 DELEGATION**

5.1 Dan Doerksen – Southern Alberta Kanadier Association

Mr. Doerksen refreshed Council on how the Southern Alberta Kanadier Association got started and its purpose. It was started in 2001 in the Horizon school district as a means to connect with the Low German Mennonite population and bring resources to the community without culture and language barriers. A lot of the people that work in the association speak low-German and are able to provide that language support. The organization now stretches across Southern Alberta. They meet four times a year via Zoom plus at an Annual General Meeting. The Executives on the board are elected each year.

This year in June SAKA held a one-day conference at the Lethbridge College for resource workers. Over 100 people attended this conference and it was well received.

In October, a LGM (Low-German Mennonite) Informational Meeting was held in Barons. These informational meetings are great for informing the population about things that they may not know because of language or culture barriers. They have had fish and wildlife officers come out and speak about getting fishing and hunting licenses, the RCMP to speak about specific laws and regulations they may not know about and fire personnel to speak about fire safety. All of these events have translators. This specific event in Barons was not as well attended because it was during a weekday.

SAKA is starting a website with FCSS and a Youtube channel called sakaresources. Council thanked Dan for coming out and sharing with them again all the great things that SAKA has been doing in the community.

D. Doerksen left at 6:49 p.m.

## 6.0 REQUESTS FOR DECISION

### 6.1 Amend Bylaw 862-17 – credit card payment to pay property taxes

321 2311 27 MOVED by Councillor Feist to approve the first reading of Bylaw No. 940-23 Tax and Tax Penalty Bylaw.

CARRIED

322 2311 27 MOVED by Deputy Mayor Papworth to approve the second reading of Bylaw No. 940-23 Tax and Tax Penalty Bylaw.

CARRIED

323 2311 27 MOVED by Councillor de Kok for permission to conduct third and final reading of Bylaw No. 940-23 Tax and Tax Penalty Bylaw.

CARRIED

324 2311 27 MOVED by Councillor Neels to approve third and final reading of Bylaw No. 940-23 Tax and Tax Penalty Bylaw.

CARRIED

### 6.2 December Council Meeting Schedule

325 2311 27 MOVED by Deputy Mayor Papworth to cancel the December 11<sup>th</sup> and December 25<sup>th</sup> Regular Council meetings; to cancel the December 18<sup>th</sup> Committee of the Whole meeting; and to schedule a Regular Council Meeting on December 18<sup>th</sup>, 2023.

CARRIED

## 7.0 MAYOR'S REPORT

### 7.1 Mayor's Report

November 20 Attended a Committee of the Whole meeting  
November 22 Attended a Community Futures meeting

326 2311 27 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.

CARRIED

## 8.0 COUNCIL'S REPORT

### 8.1 Council's Report

Councillor Feist advised Council of her recent activities:

November 20 Attended a Committee of the Whole meeting

Councillor de Kok advised Council of his recent activities:

November 20 Attended a Committee of the Whole meeting  
November 24 Attended a Southern Alberta Energy from Waste Association meeting

Deputy Mayor Papworth advised Council of her recent activities:

November 14 Attended a Remembrance Day Committee  
November 20 Attended a Committee of the Whole meeting  
November 22 Attended a Green Acres Finance and Audit meeting

Councillor Neels advised Council of her recent activities:

November 18 Attended the Library Board Trustee Extravaganza  
November 20 Attended a Committee of the Whole meeting  
November 21 Attended a Picture Butte Library Board Meeting

327 2311 27 MOVED by Councillor de Kok that the Council Reports be accepted as presented.

CARRIED

**9.0 ADMINISTRATION’S REPORT**

9.1 CAO Report

328 2311 27 MOVED by Councillor de Kok to accept the CAO Report as presented.  
CARRIED

9.1.1 Director of Operations Report

329 2311 27 MOVED by Councillor Feist to accept the Director of Operations Report as presented.  
CARRIED

**10.0 CORRESPONDENCE**

10.1 Chamber of Commerce - Countdown to Christmas

330 2311 27 MOVED by Councillor de Kok to receive and file Correspondence 10.1 Chamber of Commerce – Countdown to Christmas.  
CARRIED

**11.0 INFORMATIONAL ITEMS**

- 11.1 Reeve Tory Campbell – Food Bank Fundraiser
- 11.2 Southgrow Agrifood Futures Scholarship Press Release
- 11.3 Oldman River Regional Services Commission – Executive Committee Meeting Minutes – October 12 and November 2, 2023

331 2311 27 MOVED by Councillor de Kok to receive and file Informational Items 11.1 – 11.3.  
CARRIED

**12.0 CLOSED SESSION**

12.1 FOIP Act Division 2 Section 24 – Sunset Park Update

332 2311 27 MOVED by Councillor de Kok to close the meeting in accordance with Division 2 Section 24 of the Freedom of Information and Protection of Privacy Act to discuss Sunset Park Update at 7:19 p.m.  
CARRIED

333 2311 27 MOVED by Councillor Neels to open the meeting to the public at 7:55 p.m.  
CARRIED

**13.0 ADJOURNMENT**

The next Regular Council Meeting is scheduled for December 18<sup>th</sup>, 2023 beginning at 6:30 p.m.

334 2311 27 MOVED by Councillor de Kok that the Regular Council Meeting adjourn at 7:55 p.m.  
CARRIED

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Cathy Moore  
Mayor

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Keith Davis  
Chief Administrative Officer