

**MINUTES**  
OF THE  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
HELD IN  
**COUNCIL CHAMBERS**  
**Tuesday, November 14<sup>th</sup>, 2023 AT 6:30 PM**

**PRESENT:** Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist  
Councillor H. de Kok Councillor Neels

**ALSO PRESENT:** Chief Administrative Officer – K. Davis  
Director of Corporate Services – M. Overbeeke  
Director of Emergency Services – F. West  
Administrative Assistant – C. Johnson

**1.0 CALL TO ORDER**

Mayor Moore called the Regular Council Meeting to order at 6:55 p.m.

**2.0 ADOPTION OF THE AGENDA**

302 2311 14 MOVED by Deputy Mayor Papworth that the agenda be approved as amended:  
ADD: 12.1 – Closed Session – Southern Alberta Energy from Waste Association

CARRIED

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting – October 23<sup>rd</sup>, 2023

303 2311 14 MOVED by Councillor Feist that the Regular Council Meeting minutes of October 23<sup>rd</sup>, 2023 be approved as presented.

CARRIED

**4.0 PUBLIC HEARING – None for this meeting**

**5.0 DELEGATION – None for this meeting**

**6.0 REQUESTS FOR DECISION**

6.1 Tax Penalty Write Off Tax Roll No: 368000

304 2311 14 MOVED by Councillor de Kok to write-off the \$778.91 tax penalty owing on Tax Roll 368000 for the Canada Post building from 2022 as legislation states that the penalty will not be paid.

CARRIED

6.2 3<sup>rd</sup> Quarter Variance Report

305 2311 14 MOVED by Deputy Mayor Papworth to approve the 3<sup>rd</sup> Quarter 2023 Operating and Capital Budget Variance Report as presented.

CARRIED

6.3 Alberta Community Partnership Funding Application

306 2311 14 MOVED by Councillor de Kok to support Lethbridge Regional Waste Management Commission's Alberta Community Partnership grant application for a comprehensive waste management study.

CARRIED

6.4 Bylaw No. 869-18 Council Code of Conduct Bylaw

307 2311 14 MOVED by Deputy Mayor Papworth to receive and file Bylaw No. 869-18 Council Code of Conduct.

CARRIED

## 7.0 MAYOR'S REPORT

### 7.1 Mayor's Report

November 3 Attended a Mayors and Reeves meeting  
November 6 Attended a meeting with Green Acres re: Piyami Rebuild  
November 9 Attended a Chamber of Commerce meeting  
November 10 Attended the Picture Butte High School Remembrance Day Ceremony  
November 11 Attended the Remembrance Day Ceremony

308 2311 14 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.  
CARRIED

## 8.0 COUNCIL'S REPORT

### 8.1 Council's Report

Councillor Feist advised Council of her recent activities:

November 1 Attended a Family and Community Support Services meeting  
November 6 Attended a meeting with Green Acres re: Piyami Rebuild  
November 11 Attended the Remembrance Day Ceremony

Councillor de Kok advised Council of his recent activities:

October 27 Attended a Sothern Alberta Energy from Waste Association meeting  
November 11 Attended the Remembrance Day Ceremony

Deputy Mayor Papworth advised Council of her recent activities:

October 25 Attended a Green Acres Board meeting  
November 6 Attended a meeting with Green Acres re: Piyami Rebuild  
November 11 Attended the Remembrance Day Ceremony

Councillor Neels advised Council of her recent activities:

November 10 Attended the Picture Butte High School Remembrance Day Ceremony  
November 11 Attended the Remembrance Day Ceremony

309 2311 14 MOVED by Councillor Neels that the Council Reports be accepted as presented.  
CARRIED

## 9.0 ADMINISTRATION'S REPORT

### 9.1 CAO Report

310 2311 14 MOVED by Deputy Mayor Papworth to accept the CAO Report as presented.  
CARRIED

#### 9.1.1 Director of Emergency Services Report

311 2311 14 MOVED by Councillor de Kok to accept the Director of Emergency Services Report as presented.  
CARRIED

## 10.0 CORRESPONDENCE

### 10.1 Municipal Affairs – Municipal Indicator Dashboard

312 2311 14 MOVED by Councillor de Kok to receive and file Municipal Affairs – Municipal Indicator Dashboard.  
CARRIED

10.2 Lethbridge County Council Appointments

313 2311 14 MOVED by Councillor Feist to receive and file Lethbridge County Council Appointments.  
CARRIED

10.3 Walk on the Wildside – Picture Butte Reservoir Water Quality

314 2311 14 MOVED by Councillor de Kok to arrange a meeting between the Town, Lethbridge Northern Irrigation District and the Walk on the Wildside Society to discuss the water quality of the Picture Butte reservoir.  
CARRIED

**11.0 INFORMATIONAL ITEMS**

11.1 Barons-Eureka-Warner Family & Community Support Services Board Meeting Minutes – October, 2023

11.2 Fire Underwriters Survey Petition

315 2311 14 MOVED by Councillor Feist to receive and file Informational Items 11.1 & 11.2.  
CARRIED

**12.0 CLOSED SESSION**

12.1 FOIP Act Division 2 Section 21 – Southern Alberta Energy From Waste Association

316 2311 14 MOVED by Deputy Mayor Papworth to close the meeting in accordance with Division 2 Section 21 of the Freedom of Information and Protection of Privacy Act to discuss Southern Alberta Energy From Waste Association at 7:30 p.m.  
CARRIED

317 2311 14 MOVED by Councillor de Kok to open the meeting to the public at 7:41 p.m.  
CARRIED

**13.0 ADJOURNMENT**

The next Regular Council Meeting is scheduled for November 27<sup>th</sup>, 2023 beginning at 6:30 p.m.

318 2311 14 MOVED by Deputy Mayor Papworth that the Regular Council Meeting adjourn at 7:49 p.m.  
CARRIED

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Mayor Moore

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Keith Davis  
Chief Administrative Officer