



AGENDA

REGULAR MEETING OF PICTURE BUTTE TOWN COUNCIL COUNCIL CHAMBERS

Tuesday, 11th April, 2023 at 6:30 pm

1.0 CALL TO ORDER

2.0 ADOPTION OF THE AGENDA

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting Minutes – 27th March, 2023

4.0 PUBLIC HEARING

5.0 DELEGATION

5.1 MP Rachel Thomas

5.2 MWG – Hayden Wilde & Patrick Treadwell 7:00 pm

6.0 REQUESTS FOR DECISION

6.1 Memorandum of Understanding – Reciprocal Business Licences

6.2 Community Centre Rental Fee Waiver Request

6.3 2022 Audited Financial Statements

6.4

7.0 MAYOR'S REPORT

8.0 COUNCIL'S REPORT

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

9.1.1 Director of Operations Report

10.0 CORRESPONDENCE

10.1 Submission to Alberta Environment re: Lagoon upgrades from Henry Heinen

10.2 Green Acres Foundation – Report to the Community 2022

10.3 Alberta Municipal Affairs – Joint Use and Planning agreements deadline extension

10.4 Library Board Director resignation

11.0 INFORMATIONAL ITEMS

11.1 Town of Barrhead – Extended Producer Responsibility program exemption

11.2 Lights on Afterschool Alberta

11.3 Hon. Nate Horner – Minister of Agriculture and Irrigation – Sustainable Canadian Agricultural Partnership

11.4

12.0 CLOSED SESSION

13.0 ADJOURNMENT

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Monday, March 27th, 2023 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor H. de Kok Councillor C. Papworth
Councillor T. Feist Councillor S. Thomson

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke
Director of Emergency Services – F. West
Director of Operations – A. Benson
Administrative Assistant – C. Johnson

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

075 2303 27 MOVED by Deputy Mayor de Kok that the agenda be approved as amended:
ADD: 6.6 Fundraising for Pool Umbrellas
CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – March 13th, 2023

076 2303 27 MOVED by Councillor Papworth that the Regular Council Meeting minutes of March 13th, 2023 be approved as presented.
CARRIED

4.0 PUBLIC HEARING – None for this meeting

5.0 DELEGATION – None for this meeting

6.0 REQUESTS FOR DECISION

6.1 Water, Sewage, and Garbage Rates

077 2303 27 MOVED by Councillor Feist to receive and file the Water, Sewage and Garbage Rates report.
CARRIED

6.2 Arena and Pool Fees

078 2303 27 MOVED by Councillor Papworth to receive and file the Arena and Pool Fees report.
CARRIED

6.3 Bylaw No. 933-23 Service Fees, Rates and Charges Bylaw

079 2303 27 MOVED by Deputy Mayor de Kok to approve the first reading of Bylaw No. 933-23 Service Fees, Rates and Charges Bylaw.
CARRIED

080 2303 27 MOVED by Councillor Papworth to approve the second reading of Bylaw No. 933-23 Service Fees, Rates and Charges Bylaw.
CARRIED

081 2303 27 MOVED by Councillor Feist for permission to conduct third and final reading of Bylaw No. 933-23 Service Fees, Rates and Charges Bylaw.
CARRIED UNANIMOUSLY

082 2303 27 MOVED by Councillor Thomson to approve the third and final reading of Bylaw No. 933-23 Service Fees, Rates and Charges Bylaw.
CARRIED

6.4 2023 Operational Budget Surplus Allocations

083 2303 27 MOVED by Councillor Feist to allocate the 2023 operational surplus to the following projects:

- a. Allocate \$32,000 to the Capital Community Centre reserve for air conditioning.
- b. Allocate \$91,000 to the General Capital reserve for CPR Trails completion.
- c. Allocate \$39,000 to the Operating General reserve for a Municipal Development Plan.
- d. Allocate \$14,000 to the General Operating Reserve for planting more trees.
- e. Allocate \$44,000 to the 2023 Capital Budget for additional sidewalk replacement.
- f. Allocate \$51,000 to the Fire Restricted Reserve for use in completing the parking lot in Phase 1 or Phase 2.
- g. Allocate \$38,175 to the Ambulance Restricted Reserve ambulance vehicle and equipment replacement.

CARRIED

6.5 Fundraising Idea for 4th Street Streetscapes

084 2303 27 MOVED by Deputy Mayor de Kok to direct Administration to work with Mr. Leclair on his fundraising concept for 4th Street streetscapes.
CARRIED

6.6 Fundraising for Pool Umbrellas

085 2303 27 MOVED by Deputy Mayor de Kok to direct Administration to receive current quotes for pool umbrellas and sun shades for the pool.
CARRIED

7.0 MAYOR'S REPORT

7.1 Mayor's Report

Mayor Moore advised Council on her recent activities:

March 16 Received a donation from the Picture Butte Elks for the Pool cleaner
March 20 Attended a Committee of the Whole meeting
March 22 Attended a Community Futures meeting

086 2303 27 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.
CARRIED

8.0 COUNCIL'S REPORT

8.1 Council's Report

Deputy Mayor de Kok advised Council of his recent activities:

March 20 Attended a Committee of the Whole meeting
March 21 Attended a Picture Butte Municipal Library meeting

Councillor Feist advised Council of her recent activities:

March 20 Attended a Committee of the Whole meeting
March 22 Attended a Chinook Arch Library meeting

Councillor Papworth advised Council of her recent activities:

March 20 Attended a Committee of the Whole meeting
March 21 Attended a North County Health meeting
March 22 Attended a Green Acres Finance & Audit meeting

Councillor Thomson advised Council of his recent activities:
March 20 Attended a Committee of the Whole meeting
March 24 Attended a Southern Alberta Energy from Waste
 Association meeting

087 2303 27 MOVED by Councillor Thomson that the Council Reports be accepted as presented.
CARRIED

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

088 2303 27 MOVED by Deputy Mayor de Kok to accept the CAO Report as presented.
CARRIED

9.1.1 Director of Emergency Services Report

089 2303 27 MOVED by Councillor Thomson to accept the Director of Emergency Services Report.
CARRIED

10.0 CORRESPONDENCE

10.1 Town Hall with Minister of Public Safety and Emergency Services

090 2303 27 MOVED by Deputy Mayor de Kok to receive and file Town Hall with Minister of Public Safety and Emergency Services.
CARRIED

10.2 Rural Renewal Stream Designation

091 2303 27 MOVED by Councillor Papworth to receive and file the Rural Renewal Stream Designation.
CARRIED

10.3 Alberta Municipal Affairs – Alberta Community Partnership Program Approval

092 2303 27 MOVED by Deputy Mayor de Kok to receive and file the Alberta Municipal Affairs - Alberta Community Partnership Program Approval.
CARRIED

10.4 Alberta Municipal Affairs – Fire Services Training Program Approval

093 2303 27 MOVED by Councillor Feist to receive and file the Alberta Municipal Affairs – Fire Services Training Program Approval.
CARRIED

11.0 INFORMATIONAL ITEMS

11.1 AHS Announcement – New President and CAO

094 2303 27 MOVED by Deputy Mayor de Kok to receive and file AHS Announcement – New President and CAO.
CARRIED

12.0 CLOSED SESSION

12.1 FOIP Act Division 2 Section 16 – Sunset Park Phase 2 Construction Tender Results

095 2303 27 MOVED by Councillor Papworth to close the meeting in accordance with Division 2 Section 16 of the Freedom of Information and Protection of Privacy Act to discuss Sunset Park Phase 2 Construction Tender Results at 7:14 p.m.
CARRIED

096 2303 27 MOVED by Councillor Feist to open the meeting to the public at 7:22 p.m.
CARRIED

097 2303 27 MOVED by Deputy Mayor de Kok to award the tender of Sunset Park Phase
2 development to McNally Contractors (2011) Ltd. as recommended by
WSP.
CARRIED

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for April 11th, 2023
beginning at 6:30 p.m.

098 2303 27 MOVED by Councillor Papworth that the Regular Council Meeting adjourn at
7:23 p.m.
CARRIED

Mayor Moore

Keith Davis
Chief Administrative Officer



Request for Decision

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: 4 April, 2023
To: Mayor, Council
From: CAO

Re: Reciprocal Business Licences – Memorandum of Understanding

Background:

The attached memorandum of understanding (MOU) is an updated MOU regarding reciprocal business licences. The previous MOU expired in 2021. I have sent this MOU out to the previously participating municipality's CAO's for them to present to their Council's in April. The intent is to have the MOU approved by municipalities that want to participate in April.

The purpose of the reciprocal business licence MOU is for participating municipalities to recognize business licences bought in another participating municipality. This means that a business owner that purchases a business licence in, for example, Coalhurst does not need to buy a business licence in the Town of Picture Butte. Reciprocal business licences does not apply to store fronts or franchises. Without a reciprocal business licence MOU a business would have to buy business licences in every municipality that they do business in. Usually municipalities charge a higher charge for "Out of Town" businesses.

Anything in red highlights additions to the previous MOU and struck out things highlights deletions. One addition is that this will be an ongoing MOU. If municipalities no longer want to participate they notify everyone else in the proceeding year and are removed from the MOU in the next year. The intent of this change is that MOU doesn't expire or get forgotten like the last one did.

Recommendation:

To approve the Memorandum of Understanding for Reciprocal Business Licences as presented.

Attachments:

1. Reciprocal Business Licence Memorandum of Understanding

Strategic Plan Priority: Goal 2: Beneficial, Sustainable Growth: Examining regulations to reduce red tape to create favourable conditions for a prosperous business community.

Submitted by: Keith Davis, CAO

RECIPROCAL BUSINESS LICENCING
MEMORANDUM OF UNDERSTANDING

WHEREAS the municipalities ~~of Coaldale, Raymond, Picture Butte, Magrath, Coalhurst, Stirling, Nobleford, and Barons~~ **listed in Schedule A.** recognize the importance of entrepreneurship and small businesses to their Communities;

WHEREAS these municipalities are committed to working together to foster entrepreneurship, promote small business and attract potential investment to their communities;

WHEREAS these municipalities understand the potential of home and community based businesses, electronic commerce, and the quality of life associated with smaller communities;

BE IT RESOLVED THAT the undersigned, on behalf of their communities;

1. Recognize and accept the validity of qualified reciprocal business licences issued by the aforementioned participating municipalities.
2. Will allow businesses that possess a qualified business licence from one of the aforementioned participating municipalities to conduct commercial enterprise in their municipality as per the following guidelines;
 - i. Home occupation and Commercial businesses with their home base in one of the ~~aforementioned~~ participating municipalities **listed in Schedule A.** shall qualify for a reciprocal business licence.
 - ii. This agreement covers the offering of services only, and does not extend to the opening of new storefronts in the aforementioned participating municipalities.
 - iii. Reciprocal licencing will not apply to “Out of Town” businesses holding a licence in one of the ~~aforementioned~~ participating municipalities **listed in Schedule A.**
 - iv. All participating municipalities will clearly mark on their qualifying business licence forms the word “reciprocal”.
3. All participating municipalities shall retain the right to refuse any qualified reciprocal business licence issued by one of the other participating municipalities.

TERM

4. **A participating municipality may serve notice to all other members by the 30th day of September of the current year that they intend to leave this Memorandum of Understanding on the 1st day of January of the following year.**

This Memorandum of Understanding **is effective the 30th day of April 2023.** ~~1st day of January 2017 to December 31, 2021.~~

Signed this _____ day of _____, 2023

SCHEDULE A
PARTICIPATING MUNICIPALITIES

TOWN OF PICTURE BUTTE

Mayor

TO Picture Butte Town Council

March 30, 2023

THE CHELSEY WEST MEMORIAL PHOENIX PROJECT
"RISING FROM THE ASHES"



RCMP Constable Chelsey Robinson - nee West, was tragically killed, in the line of duty June 21, 2010. The outdoor chapel area at Canyon Church Camp in Waterton National Parks was built with the outpouring of donations, in memory of her. Sadly, this was one of the areas destroyed by the Kenow Forest Fire in 2017. It is our goal to rebuild this.

We are holding a "Family Camp for a Day" on June 10, 2023, at the community center in Picture Butte, to raise funds to support the camp - in rebuilding the chapel and hopefully a cabin or two, in Chelsey's memory.

It is our hope that you will find a way to either donate the hall for our use, or give us a reduced rate. Every dollar counts!

With sincere appreciation,

A handwritten signature in cursive script that reads "Ruth Pelletier".

Ruth Pelletier

403-634-9386

decmag@telus.net



RECEIVED

MAR 31 2023

**TOWN OF
PICTURE BUTTE**

TOWN OF PICTURE BUTTE
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2022

Draft for discussion purposes only

TOWN OF PICTURE BUTTE

FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022

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MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

The consolidated financial statements are the responsibility of the management of the Town of Picture Butte (The Town).

These consolidated financial statements have been prepared from information provided by management. These statements include certain amounts based on management's estimates and judgments. Management has determined such amounts based on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

The Town maintains systems of internal accounting and administrative controls that are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and that the Town's assets are properly accounted for and adequately safeguarded.

The elected Council of the Town is responsible for ensuring that management fulfills its responsibility for financial reporting and is ultimately responsible for reviewing and approving the financial statements. Council carries out this responsibility principally through its Audit Committee. The Audit Committee is appointed by the Council and meets periodically with management and the external auditors to review significant accounting, reporting and internal control matters. Following its review of the financial statements and discussions with the auditors, the Audit Committee reports to the elected Council prior to its approval of the financial statements. The Committee also considers, subject to Council approval, the appointment of the external auditors. Council reviews the monthly financial reports.

The consolidated financial statements have been audited by Shawn Cook Professional Corporation, Chartered Professional Accountants, the external auditor, in accordance with Canadian generally accepted auditing standards on behalf of the Council, residents and ratepayers of the Town. Shawn Cook Professional Corporation has full and free access to the Council.

Mr. Keith Davis, CAO

Picture Butte, Alberta

INDEPENDENT AUDITOR'S REPORT

To the Members of Town of Picture Butte

Opinion

We have audited the financial statements of Town of Picture Butte (the Town), which comprise the consolidated statement of financial position as at December 31, 2022, and the consolidated statements of operations, changes in net financial assets and cash flows for the year then ended December 31, 2022, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Town as at December 31, 2022, and the results of its operations, change in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Town in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Town's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Town or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Town's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

(continues)

Independent Auditor's Report to the Members of Town of Picture Butte *(continued)*

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Town's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Town to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Lethbridge, Alberta

Chartered Professional Accountants

TOWN OF PICTURE BUTTE

CONSOLIDATED STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2022

	2022	2021
FINANCIAL ASSETS		
Cash and temporary investments (Note 2)	\$ 6,154,153	\$ 5,116,315
Taxes and grants in lieu receivables (Note 3)	68,205	71,127
Trade and other receivables	445,853	264,482
Land held for resale	602,017	682,069
	7,270,228	6,133,993
LIABILITIES		
Accounts payable and accrued liabilities	473,511	296,063
Employee Benefit	84,394	78,552
Deferred revenue (Note 5)	456,721	407,548
Long-term debt (Note 7)	2,088,344	885,048
	3,102,970	1,667,211
NET FINANCIAL ASSETS	4,167,258	4,466,782
NON-FINANCIAL ASSETS		
Tangible capital assets (Schedule 2)	26,751,284	25,879,061
Inventory for consumption	21,954	16,657
Prepaid expenses and deposits	21,690	10,084
	26,794,928	25,905,802
ACCUMULATED SURPLUS (Schedule 1, Note 10)	\$ 30,962,186	\$ 30,372,584
Accumulated Surplus is comprised of:		
Accumulated operating surplus (Schedule 1, Note 10)	30,962,186	30,372,585
Accumulated remeasurement gains (losses)	0	0
	0	0

Commitments and contingencies - See Notes 14 and 16

Approved on behalf of Council:

MAYOR

CHIEF ADMINISTRATIVE OFFICER

TOWN OF PICTURE BUTTE

CONSOLIDATED STATEMENT OF OPERATIONS FOR THE YEAR ENDED DECEMBER 31, 2022

	Budget (Unaudited)	2022	2021
REVENUES			
Net municipal property taxes (Schedule 3)	\$ 1,524,060	\$ 1,524,051	\$ 1,429,255
User fees and sales of goods	1,885,730	2,289,214	2,192,756
Government transfers (Schedule 4)	372,475	501,191	551,293
Investment income	38,635	165,526	37,869
Penalties and costs on taxes	26,500	39,816	21,130
Franchise and concession contracts	243,000	260,969	215,052
Licenses, permits and fines	39,920	41,835	32,275
Other revenues	4,000	3,718	3,763
TOTAL REVENUES	4,134,320	4,826,320	4,483,393
EXPENSES (Schedule 5)			
Legislative	85,450	64,161	78,804
Administrative	484,405	516,997	419,383
Police, fire, ambulance and bylaw enforcement	807,365	982,964	788,645
Roads, streets, walks, lighting	650,685	839,410	793,408
Water, wastewater and waste management	938,845	1,323,450	1,338,417
Land use planning, zoning and development	155,495	174,318	172,794
Parks and recreation	692,210	953,310	869,062
Community services	46,585	188,878	191,202
Loss on disposal of tangible capital assets		-	0
TOTAL EXPENSES	3,861,040	5,043,488	4,651,715
EXCESS OF REVENUE OVER EXPENSES - BEFORE OTHER	273,280	(217,168)	(168,322)
OTHER			
Government transfers for capital (Schedule 4)	1,165,350	806,769	889,240
Gain on sale of equipment		-	117,766
	1,165,350	806,769	1,007,006
EXCESS OF REVENUE OVER EXPENSES	1,438,630	589,601	838,684
ACCUMULATED SURPLUS, BEGINNING OF YEAR	30,372,584	30,372,585	29,533,900
ACCUMULATED SURPLUS, END OF YEAR	\$ 31,811,214	\$ 30,962,186	\$ 30,372,584

TOWN OF PICTURE BUTTE

CONSOLIDATED STATEMENT OF REMEASUREMENT GAINS AND LOSSES FOR THE YEAR ENDED DECEMBER 31, 2022

	2022	2021
Accumulated remeasurement gains (losses) at the beginning of the year	\$ -	\$ -
Unrealized gains (losses) attributed to Equity Investments	-	-
Amounts reclassified to statements of operations Equity investments realized gains	-	-
Net remeasurement gains (losses) for the year	-	-
Accumulated remeasurement gains (losses) at end of year	\$ 0	\$

Draft for discussion purposes only

TOWN OF PICTURE BUTTE

CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS (DEBT) FOR THE YEAR ENDED DECEMBER 31, 2022

	Budget (Unaudited)	2022	2021
EXCESS OF REVENUES OVER EXPENSES	\$ 1,438,630	\$ 589,601	\$ 838,685
Acquisition of tangible capital assets	-	(1,941,053)	(1,287,241)
Proceeds on disposal of tangible capital assets	-	-	139,957
Amortization of tangible capital assets	-	1,068,831	988,919
Gain on disposal of tangible capital assets	-	0	(117,766)
Loss on disposal of tangible capital assets	-	-	0
	-	(872,222)	(276,131)
Use (acquisition) of prepaid assets	-	(11,606)	3,876
Use (acquisition) of supplies inventory	-	(5,297)	10,297
	-	(16,903)	14,173
INCREASE (DECREASE) IN NET FINANCIAL ASSETS	1,438,630	(299,524)	576,727
NET FINANCIAL ASSETS, BEGINNING OF YEAR	4,466,782	4,466,782	3,890,055
NET FINANCIAL ASSETS, END OF YEAR	\$ 5,905,412	\$ 4,167,258	\$ 4,466,782

TOWN OF PICTURE BUTTE

CONSOLIDATED STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2022

	2022	2021
NET INFLOW (OUTFLOW) OF CASH RELATED TO:		
OPERATING		
Excess of revenues over expenses	\$ 589,601	\$ 838,684
Non-cash items included in excess of revenues over expenses:		
Amortization of tangible capital assets	1,068,831	988,919
Loss on disposal of tangible capital assets	-	-
Non-cash charges to operations (net change):		
Decrease (increase) in taxes and grants in place of taxes	2,922	(11,568)
Decrease (increase) in trade and other receivables	(181,371)	(57,001)
Decrease (increase) in land held for resale	80,052	60,984
Decrease (increase) in gain on sale of equipment	0	(117,766)
Decrease (increase) in inventory for consumption	(5,297)	10,297
Increase (decrease) in prepaid expenses and deposits	(11,606)	3,876
Increase (decrease) in accounts payable and accrued liabilities	177,448	93,989
Increase (decrease) Employee Benefit Obligation	5,842	11,686
Increase (decrease) in deferred revenue	49,173	210,948
	1,775,595	2,033,048
CAPITAL		
Acquisition of tangible capital assets	(1,941,053)	(1,287,241)
Proceeds on disposal of tangible capital assets	-	139,957
	(1,941,053)	(1,147,284)
FINANCING		
Long-term debt issued	1,400,000	-
Long-term debt repaid	(196,704)	(187,189)
	1,203,296	(187,189)
CHANGE IN CASH AND CASH EQUIVALENTS DURING YEAR	1,037,838	698,575
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	5,116,315	4,417,740
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 6,154,153	\$ 5,116,315

TOWN OF PICTURE BUTTE

SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS FOR THE YEAR ENDED DECEMBER 31, 2022 SCHEDULE 1

	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	2022	2021
Balance, Beginning of Year	\$ 2,060,042	\$ 3,318,528	\$ 24,994,015	\$ 30,372,585	\$ 29,533,900
Excess of revenues over expenses	589,601	-	-	589,601	838,685
Funds designated for future use	(791,791)	791,791	-	-	-
Restricted funds - Used for Operations	52,535	(52,535)	-	-	-
Restricted funds - Used for TCA		(105,839)	105,839	-	-
Current year funds used for tangible capital assets	(1,835,214)		1,835,214	-	-
Disposal of TCA	-		-	-	-
Annual amortization expense	1,068,832	-	(1,068,832)	-	-
Transfer from unrestricted surplus	-	-	-	-	-
Long term debt issued (capital)	1,400,000		(1,400,000)	-	-
Long term debt repaid (capital)	(196,704)	-	196,704	-	-
Change in accumulated surplus	287,259	633,417	(331,075)	589,601	838,685
Balance, End of Year	\$ 2,347,301	\$ 3,951,945	\$ 24,662,940	\$ 30,962,186	\$ 30,372,585

TOWN OF PICTURE BUTTE

SCHEDULE OF TANGIBLE CAPITAL ASSETS FOR THE YEAR ENDED DECEMBER 31, 2022 SCHEDULE 2

	Land	Land Improvements	Buildings	Engineered Structures	Machinery & Equipment	Vehicles	2022	2021
COST:								
BALANCE, BEGINNING OF YEAR	\$ 562,559	\$ 972,856	\$ 16,785,071	\$ 25,372,932	\$ 1,006,001	\$ 1,259,303	\$ 45,958,722	\$ 44,943,700
Acquisition of tangible capital assets	-	14,641	46,481	600,763	218,396	-	880,281	949,065
Disposal of tangible capital assets	-	-	-	(82,443)	-	-	(82,443)	(272,219)
Construction in progress	-	-	902,756	158,018	-	-	1,060,773	338,176
BALANCE, END OF YEAR	562,559	987,497	17,734,308	26,049,270	1,224,397	1,259,303	47,817,333	45,958,722
ACCUMULATED AMORTIZATION:								
BALANCE, BEGINNING OF YEAR	-	354,355	6,523,777	12,017,370	643,195	540,964	20,079,661	19,340,770
Annual amortization	-	40,681	394,457	476,306	90,351	67,036	1,068,831	988,919
Accumulated amortization on disposals	-	-	-	(82,443)	-	-	(82,443)	(250,028)
BALANCE, END OF YEAR	-	395,036	6,918,234	12,411,233	733,546	608,000	21,066,049	20,079,661
2022 NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	\$ 562,559	\$ 592,461	\$ 10,816,074	\$ 13,638,037	\$ 490,851	\$ 651,303	\$ 26,751,284	\$ 25,879,061
2021 NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	\$ 562,559	\$ 618,501	\$ 10,261,294	\$ 13,355,562	\$ 362,806	\$ 718,339	\$ 25,879,061	

TOWN OF PICTURE BUTTE

SCHEDULE OF PROPERTY AND OTHER TAXES FOR THE YEAR ENDED DECEMBER 31, 2022 SCHEDULE 3

	Budget (Unaudited)	2022	2021
TAXATION			
Real property taxes	2,109,890	2,109,650	1,992,307
	2,109,890	2,109,650	1,992,307
REQUISITIONS			
Alberta School Foundation Fund	472,900	472,857	450,773
Separate school	69,200	69,199	70,352
Seniors foundation	29,355	29,353	28,153
Designated Industrial Property	175	0	0
FCSS	14,200	14,190	13,774
	585,830	585,599	563,052
NET MUNICIPAL TAXES	\$ 1,524,060	\$ 1,524,051	\$ 1,429,255

TOWN OF PICTURE BUTTE

SCHEDULE OF GOVERNMENT TRANSFERS FOR THE YEAR ENDED DECEMBER 31, 2022 SCHEDULE 4

	Budget (Unaudited)	2022	2021
TRANSFERS FOR OPERATING:			
Provincial Government	\$ 68,275	\$ 68,275	\$ 135,638
Federal Government	4,200	4,200	6,300
Other Local Government	300,000	428,716	409,355
	372,475	501,191	551,293
TRANSFERS FOR CAPITAL:			
Other Local Government	87,500	87,448	86,065
Provincial Government	1,077,850	719,321	803,175
	1,165,350	806,769	889,240
TOTAL GOVERNMENT TRANSFERS	\$ 1,537,825	\$ 1,307,960	\$ 1,440,533

Draft for discussion purposes only

TOWN OF PICTURE BUTTE

SCHEDULE OF EXPENSES BY OBJECT FOR THE YEAR ENDED DECEMBER 31, 2022 SCHEDULE 5

	Budget (Unaudited)	2022	2021
EXPENSES			
Salaries, wages and benefits	\$ 1,679,635	\$ 1,552,513	\$ 1,516,136
Contracted and general services	1,061,435	1,183,427	980,887
Materials, goods and utilities	1,044,875	1,111,585	1,078,886
Transfers to local boards and agencies	35,100	48,104	47,820
Bank charges and short term interest	5,000	3,870	1,822
Interest on long term debt	34,995	75,158	37,244
Amortization of tangible capital assets	-	1,068,831	988,919
Loss on disposal of tangible capital assets	-	-	-
	-	-	-
TOTAL EXPENSES	\$ 3,861,040	\$ 5,043,488	\$ 4,651,714

Draft for discussion purposes only

TOWN OF PICTURE BUTTE

SCHEDULE OF SEGMENTED DISCLOSURE FOR THE YEAR ENDED DECEMBER 31, 2022 SCHEDULE 6

	General Government	Protective Services	Transportation Services	Planning & Development	Recreation & Culture	Environmental Services	Total
REVENUES							
Net Municipal Taxes	\$ 1,524,051	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,524,051
Government transfer	72,475	371,482	538,036	-	144,682	181,285	1,307,960
User fees and sales of goods	6,160	559,005	8,457	234,007	361,205	1,120,380	2,289,214
Investment income	165,526	-	-	-	-	-	165,526
Other revenue	328,859	2,719	-	14,760	-	-	346,338
	2,097,071	933,206	546,493	248,767	505,887	1,301,665	5,633,089
EXPENSES							
Contracted and general services	197,796	124,492	120,052	26,883	194,927	519,277	1,183,427
Salaries, wages and benefits	291,737	510,074	228,825	33,448	251,069	237,360	1,552,513
Materials, goods and utilities	58,921	203,213	172,272	113,987	393,131	170,061	1,111,585
Transfers to local boards and agencies	14,190	-	-	-	33,914	-	48,104
Interest on long-term debt	-	38,892	-	-	17,388	18,878	75,158
Other expenses	3,870	-	-	-	-	-	3,870
	566,514	876,671	521,149	174,318	890,429	945,576	3,974,657
NET REVENUE BEFORE AMORTIZATION	1,530,557	56,535	25,344	74,449	(384,542)	356,089	1,658,432
Amortization expense	14,644	106,293	318,261	-	251,759	377,874	1,068,831
NET REVENUE	\$ 1,515,913	\$ 162,828	\$ 343,605	\$ 74,449	\$ (132,783)	\$ 733,963	\$ 589,601

TOWN OF PICTURE BUTTE

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022

1. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Town of Picture Butte are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Chartered Professional Accountants. Significant aspects of the accounting policies adopted by the Town of Picture Butte are as follows:

a) Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenses, changes in fund balances and change in financial position of the reporting entity. The entity is comprised of the municipal operations as well as the organizations that are owned or controlled by the Town and are, therefore, accountable to Town Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the Town reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances have been eliminated.

b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purpose of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

c) Use of Estimates

The preparation of financial statements, in conformity with Canadian generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

TOWN OF PICTURE BUTTE

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

d) Investments

Investments are recorded at amortized costs. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

e) Tax Revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

f) Requisition over-levy and under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

g) Prepaid Local Improvement Charges

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowings. These levies are collectible for property owners for work performed by the municipality.

Where a taxpayer has elected to prepay the outstanding local improvement charges, such amounts are recorded as deferred revenue. Deferred revenue is amortized to revenue on a straight line basis over the remaining term of the related borrowings.

In the event that the prepaid amounts are applied against the related borrowing, the deferred revenue is amortized to revenue by an amount equal to the debt repayment.

TOWN OF PICTURE BUTTE

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

h) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria has been met, and reasonable estimates of the amounts can be determined.

i) Inventories for Resale

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes cost of the land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and levelling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as physical assets under the respective function.

j) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets for the year.

1) Tangible Capital Assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value of the tangible capital assets, is amortized on a straight-line basis over the estimated useful life as follows:

	YEARS
Land Improvements	15-25
Buildings	10-50
Engineered Structures	15-75
Machinery and Equipment	5-20
Vehicles	10-25

A full year of amortization is charged in the year of acquisition and no amortization is charged in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

TOWN OF PICTURE BUTTE

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

2) Contribution of tangible capital assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

3) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

4) Inventories

Inventories held for consumption are recorded at the lower of cost or replacement cost.

5) Cultural and historical tangible capital assets

Work of art for display are not recorded as tangible capital assets but are disclosed.

2. CASH AND TEMPORARY INVESTMENTS

	<u>2022</u>	<u>2021</u>
Cash	\$ 2,694,946	\$ 1,741,941
Temporary Investments	<u>3,459,207</u>	<u>3,374,374</u>
	<u>\$ 6,154,153</u>	<u>\$ 5,116,315</u>

Temporary investments are investments in mutual funds and guaranteed investment certificates with interest ranging from 0.65% to 5.35% (2021 - 0.65% to 1.10%).

Included in cash and temporary investments is a restricted amount of \$384,015 (2021 - \$373,580) received from various grant program which are held exclusively for approved projects.

TOWN OF PICTURE BUTTE

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022

3. TAXES IN LIEU AND GRANTS RECEIVABLES

	2022	2021
Current taxes and grants in lieu	\$ 53,119	\$ 43,313
Arrears taxes	15,086	27,814
	\$ 68,205	\$ 71,127

4. TEMPORARY BANK INDEBTEDNESS

This temporary loan has been authorized by ATB Financial to a maximum of \$400,000 which bears interest at prime less 0.25% per annum. Security pledged consists of a general security agreement. The balance outstanding at December 31, 2022 was nil (2021 - nil)

5. DEFERRED REVENUE

	2022	2021
Municipal Sustainability Initiative - Capital grant	344,403	13,522
Federal Gas Tax Grant	39,613	199,592
County Funds - Fire Equipment	30,887	118,335
Prepaid Taxes	29,667	29,468
Fire Equipment - Deferred Revenue	4,500	4,500
Dog Fountain	4,151	-
Safety Training Grant	2,000	42,131
Prepayment of arena sponsorships & rentals	\$ 1,500	\$ -
	\$ 456,721	\$ 407,548

6. MUNICIPAL SUSTAINABILITY INITIATIVE

Funding in the amount of \$798,499 was receivable in the current year from the Municipal Sustainability Initiative. Of the \$798,499 receivable, \$730,224 is from the capital component of the program and is restricted to eligible capital projects, as approved under the funding agreement, which were scheduled for completion in 2022. The remaining \$68,275 is from the operating component of the program and is restricted to eligible operating projects, as approved under the funding agreement, which were also scheduled for completion in 2022. Unexpended funds related to the advance are supported by temporary investments of nil held exclusively for these projects. Funds receivable are nil in 2022 (2021 - nil)

TOWN OF PICTURE BUTTE

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022

7. LONG-TERM DEBT

	2022	2021
Tax supported debentures & loans	<u>\$ 2,088,344</u>	<u>\$ 885,048</u>

The current portion of long-term debt amounts to \$211,431 (2021 - \$188,834).

	Principal	Interest	Total
2023	\$ 211,431	\$ 102,608	\$ 314,039
2024	219,965	92,603	312,568
2025	120,579	83,266	203,845
2026	125,880	76,788	202,668
2027	131,147	70,051	201,198
Thereafter	<u>1,279,342</u>	<u>973,720</u>	<u>2,253,062</u>
	<u>\$ 2,088,344</u>	<u>\$ 1,399,036</u>	<u>\$ 3,487,380</u>

Debenture debt is repayable to Alberta Capital Finance Authority and bears interest at rates ranging from 3.973% to 6.125% per annum and matures in periods 2024 to 2052

Debenture debt is issued on the credit and security of the Town of Picture Butte at large.

Interest on long-term debt amounted to \$75,158 (2021 - \$37,786).

The Town's total cash payments for interest in 2022 were \$72,941 (2021 - \$38,063).

8. EQUITY IN TANGIBLE CAPITAL ASSETS

	2022	2021
Tangible capital asset cost (Schedule 2)	<u>\$ 47,817,333</u>	\$ 45,958,722
Accumulated amortization (Schedule 2)	<u>(21,066,049)</u>	(20,079,661)
Long-term debt (Note 7)	<u>(2,088,344)</u>	(885,048)
	<u>\$ 24,662,940</u>	<u>\$ 24,994,013</u>

TOWN OF PICTURE BUTTE

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022

9. DEBT LIMITS

Section 217 of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Town be disclosed as follows:

	2022	2021
Total debt limit	\$ 7,239,480	\$ 6,901,737
Total debt	2,088,344	885,048
Total Unused Debt Limit	\$ 5,151,136	\$ 6,016,689
Service on debt limit	\$ 1,206,580	\$ 1,150,290
Service on debt	314,039	223,781
Total Under Service on Debt Limit	\$ 892,541	\$ 926,509

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

10. ACCUMULATED SURPLUS

	2022	2021
Unrestricted surplus	\$ 2,347,301	\$ 2,060,042
Restricted surplus (Note 17)	3,951,942	3,318,528
Equity in tangible capital assets (Note 8)	24,662,940	24,994,013
	\$ 30,962,183	\$ 30,372,583

11. SEGMENTED INFORMATION

The Town of Picture Butte provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the Schedule of Segmented Disclosure (Schedule 6).

TOWN OF PICTURE BUTTE

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022

12. SALARY AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for elected Town officials, the Chief Administrative Officer and Designated Officers as required by Alberta Regulation 313/2000 is as follows:

			2022	2021
	Salary (1)	Benefits & Allowances (2) & (3)	Total	Total
Mayor - C. Moore	\$ 15,700	\$ 695	\$ 16,395	\$ 16,945
Councillors:				
H. Dekok	10,000	370	10,370	11,356
T. Feist	9,250	327	9,577	9,458
C. Papworth	10,050	373	10,423	10,670
J. Watson	0	0	0	7,850
S. Thomson	8,950	310	9,260	3,116
CAO, Bylaw Officer, Assessor	196,274	35,321	231,595	192,179

- (1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.
- (2) Employer's share of all employee benefits and contributions or payments made on behalf of employees including retirement pension, Canada Pension Plan (CPP), employment insurance (EI), health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, long and short term disability plans, professional memberships, and tuition.
- (3) Benefits and allowances figures also include the employer's share of the costs of additional taxable benefits including special leave with pay, financial planning services, retirement planning services, concessionary loans, travel allowances, car allowances and club memberships.

TOWN OF PICTURE BUTTE

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022

13. LOCAL AUTHORITIES PENSION PLAN

Employees of the Town of Picture Butte participate in the Local Authorities Pension Plan (LAPP), which is covered by the Alberta Public Sector Pension Plans Act. The Plan serves about 260,00 people and 420 employers. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund.

Contribution for current service are recorded as expenses in the year in which they become due.

The Town is required to make current service contributions to the Plan of 8.45% of pensionable earnings up to the Canada Pension Plan year's maximum pensionable earnings and 12.80% on pensionable earnings above this amount. Employees of the Town are required to make current service contributions of 7.45% of pensionable salary up to the year's maximum pensionable salary up to the year's maximum pensionable salary and 11.80% on pensionable salary above this amount.

Total current service contributions by the Town to the LAPP in 2022 were \$81,690 (2021 - 87,401). Total current year service contributions by the employees of the Town to the LAPP were \$73,448 (2021 - \$79,715).

At December 31, 2021, the Plan disclosed an actuarial surplus of \$11.92 billion (2020 - surplus of \$4.96 billion).

14. CONTINGENCIES

The Town is a member of the Alberta Municipal Insurance Exchange (MUNIX). Under the terms of the membership, the Town of Picture Butte could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

15. FINANCIAL INSTRUMENTS

The Town's financial instruments consist of cash and temporary investments, accounts receivable, bank indebtedness, accounts payable, accrued liabilities and long-term debt. It is management's opinion that the Town is not exposed to significant interest, currency or credit risks arising from these financial instruments.

The Town is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Town provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

TOWN OF PICTURE BUTTE

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022

16. COMMITMENTS

The Town of Picture Butte has entered into operating leases for equipment and a photocopier. They also have contract commitments for managing the recreation complex and technical support with several parties. The Town of Picture Butte's obligations under these leases and contract are as follows:

	2023	\$ 4,532
	2024	4,532
		9,064

17. RESERVES

Council for the Town of Picture Butte has set up reserves for various purposes. These reserves are either required by legislation or set up at the discretion of Council to provide funding for future expenses.

	2022	2021
Operating Reserves:		
Senior's Transportation	\$ 7,498	\$ 7,498
Admin Technology	41,130	25,070
Disaster Services	10,170	10,170
Ambulance Op Reserve	20,000	20,000
Common Services	88,667	88,667
Snow Removal/Storm	53,000	35,000
Water Meters	3,900	3,900
Economic Development Committee	46,232	46,232
General Operating Reserve	240,200	240,200
Policing Smoothing	48,072	30,072
Community/Senior Centre	9,952	9,952
Walk on the Wild Side Society	850	375
	569,671	517,136
Capital Reserves:		
General Capital Reserve	260,170	180,500
Administration - Building/Equipment	175,256	171,255
Emergency Services	903,981	732,465
Public Works	23,400	14,400
Streets/Sidewalk/Storm	168,210	167,710
Water	119,040	105,291
Sewer	316,551	293,152
Garbage - Equipment	19,650	13,801
Land Development	1,201,370	979,034
Swimming Pool	39,800	2,300
Parks - Equipment	64,278	66,919
Recreation complex	71,665	66,165
Community Centre/Library	18,900	8,400
	3,382,271	2,801,392
Total Reserves:	3,951,942	3,318,528

TOWN OF PICTURE BUTTE

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2022

18. BUDGET AMOUNTS

The 2022 budget for the Town of Picture Butte was approved by Council on April 25, 2022 and has been reported in the consolidated financial statements for information purposes only. These budget amounts have not been audited, reviewed or otherwise verified.

The approved budget contains reserve transfers, capital additions and principal payments on debt as expenses. Since these items are not included in the amounts reported in the consolidated financial statements, they have been excluded from budget amounts presented in these statements.

In addition, the approved budget did not contain an amount for all the amortization expenses. In order to enhance comparability, the actual amortization expenses have been included as a budget amount.

	<u>\$</u>
EXCESS OF REVENUE OVER EXPENSES	\$ 1,438,630
Less: Capital expenditures	(3,238,060)
Less: Long-term debt repayments	(188,790)
Transfer to reserves	(278,810)
Add: Amortization - not included in budget	-
Funds from unrestricted reserve	105,410
Transfer to operating	194,320
Borrowed funds	1,400,000
Transfer to capital	<u>567,300</u>
Equals: approved budget	<u>\$ -</u>

19. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation. These changes do not affect prior year earnings.

20. APPROVAL OF FINANCIAL STATEMENTS

Council and Management have approved these financial statements.



CAO Report

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency*

Date: 4 April, 2023
To: Mayor, Council
From: CAO

Miscellaneous Items

- Ice users have been notified of the user rate increases.
- We have put information regarding the utility rate increase on our website and plan to have the notice put on next month's utility bills until the increase takes effect.
- Mr. LeClair was informed of Council's decision to proceed with his fundraising idea for 4th Street streetscapes.
- Invitations to Coalhurst, County, Nobleford and Barons Councils have been sent for the Council to Council meeting. The date for the meeting is set for the 26th of April at 6:00 p.m.
- Serendipitously and unfortunately the operation crews had to work on a water service line break on Crescent Avenue. We can report that the water service lines were not replaced when the PVC main line was installed in 1984.
- I have been working on the scope for the arena study so that can be put out for tender shortly.

Ongoing projects

Sunset Park Phase 2

McNally has been notified of their award. Contracts are prepared and are or will shortly be signed. The tender documents has the start date of the project being no later than the 15th of May. McNally is currently ordering materials for installation. We will have a schedule for Council shortly.

Wastewater Approval Requirements

As previously reported.

Sanitary Main Upgrade – Phase 2

There are a few deficiencies that need completing with this project. We are working with the engineers to have them completed. These will likely be completed in the spring/summer of 2023.

HOLIDAY STATUS

Days in lieu used 33 hrs out of 70 hrs

Accrued Holidays 27 days

Submitted by:

Keith Davis, CAO



Town of Picture Butte

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County.*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Director of Operations Monthly Report

March 27 – April 6, 2023

Current Public Works Activity

- **Sunset Phase II:** The awarded contractor is McNally Contractors Ltd, with a proposed start date in early May 2023 and will continue until August, weather depending and the underground surface works.
- **Water line repair:** 763 Crescent Avenue was completed successfully on March 28, 2023.
- **Cor Van Raay & Community Aquatic Centre:** Maintenance on all the picnic tables and hiring lifeguard staff are underway.
- **Lions Park & Playground:** Maintenance on all picnic tables, and chairs, ordering materials to install new irrigation sometime in early spring.
- **North County Recreation Complex – Arena:** The plant is shut off, and the ice has been removed.
 - The annual plant maintenance shutdown for the refrigeration and to do inspections by a contractor is completed on April 6, 2023.
- **Streets:** Street cleaning of all the Town is scheduled for April 12 and April 14, 2023.
- **Garbage:** Commercial and Southside residential garbage is completed on Thursday, April 6, 2023, due to the Easter holiday weekend. The commercial garbage will be on Tuesday, April 11, 2023, followed by regular pick-up.
- **Town Office Building:** Carpets were cleaned on April 3, 2023, in the Council chambers, reception and offices.
- **Hail Damage in 2022:** Met with the insurance adjuster on site on April 6, 2023, to inspect all roofs and any damaged locations caused by last year's hail storm.
- **Community Centre:** Pest Control added additional bait traps for rodents on April 5, 2023.
- The campground and washrooms are to be opened on Thursday April 13, 2023, weather dependent.

RECOMMENDATION:

That Council receives, for their information, the Director of Operations report for the period of March 27, 2023 – April 6, 2023.

Prepared by: Aaron Benson Date: April 6, 2023
Respectfully presented to: Council Date: April 11, 2023



Mr. Henry Heinen
PO Box 422
Picture Butte AB T0K 1V0

Regulatory Assurance Section
Approvals Unit
5th Floor, South Petroleum Plaza
9915 - 108 street
Edmonton, AB, T5K 2G4

March 1, 2023

Dear Members:

- 1) Application Number 009 - 884
- 2) The Town of Picture Butte sewage lagoons are located on the original quarter section where I live (since 1973). The lagoons cover the north-west portion of the farm.
- 3) The lagoons, when there is overflow, drain into the Piyami Coulee to the east and south-east into the Oldman River - all across my property. NO permission was ever asked for, nor compensation offered. During the summer months the "stink" from the lagoons wafts right across where I live, depending on the wind direction, on the south 80 acres of NW $\frac{1}{2}$ - 27-10-2, W4M.
- 4) Diagonally, the location of my farmstead is about $\frac{1}{4}$ mile to the south-east of the lagoons.
- 5) My phone number is 403-732-4346; e-mail: henryheinen@yahoo.ca.
- 6) The suggestion has been made by the local Chamber of Commerce to the Town Council to consider sending the Town's effluent via pipeline to the Sewer Treatment Plant in Lethbridge.
- 7) The potable water for the Town residents and businesses comes from the Water Treatment Plant in Lethbridge via pipeline. Indicative of the efficacy of pipelines concerning environmental impacts.
- 8) The Town did have a huge modernization of its water treatment plant years ago, but that turned into a costly boondoggle and then opted for potable water from Lethbridge. Prior to that, the Town had the opportunity to partner with Lethbridge County (for a joint-venture to bring potable water to the north County (north of the Oldman River) But, it was not to be! The Town opted to do it its way.
- 9) So, better to spend the money wisely now on a pipeline which will, in the long run, prove much more cost effective, methinks. Besides, the Coyote Flats historic village, an open-air museum, next to the lagoons, shouldn't have to put up with the same smell as I do. Besides, visitors should not be exposed to that kind of air pollution during the visiting season. It's not conducive to promote tourism.
- 10) As an aside, I realize that the greater good needs to be served, sometimes at the expense of the individual.

Respectfully yours,
Henry Heinen

(C.C. Town of Picture Butte)



122 – 5th Avenue South, Lethbridge, AB T1J 0S9 • 403-328-1155 • www.greenacres.ab.ca

VIA EMAIL
March 31, 2023

Keith Davis
Chief Administrative Officer
Town of Picture Butte
120 – 4th Street North
Picture Butte, AB T0K 1V0

RE: GREEN ACRES FOUNDATION 2022 REPORT TO THE COMMUNITY

Dear Keith:

Attached please find the 2022 Report to the Community for Green Acres Foundation.

As one of our partner municipalities, I would like to request time during a council meeting to further discuss this report. Both myself and Jeff Carlson, Board Chair, would be in attendance for this. I look forward to hearing back from you so we can make these arrangements.

Sincerely,

GREEN ACRES FOUNDATION

Dawna Coslovi
Chief Executive Officer



Report to the Community 2022



Message from the Chair and CEO

Green Acres Foundation has had the privilege of being the top provider for seniors' housing since 1960.

Our Mission, Vision, Values and Guiding Principles are the foundation for our decisions. We make it our commitment to ensure our residents enjoy a high quality of life

Our dynamic, well maintained senior communities are the result of the efforts of the dedicated employees; without a doubt each of whom try to make every senior resident's day a special one. During the pandemic, we were so proud at how we protected the residents and staff and lessened the risks.

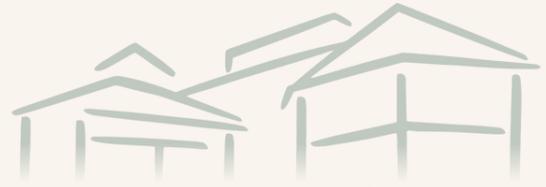
As we look forward, Green Acres Foundation will continue to ensure our housing and services meet the needs of our senior clientele. By providing affordable, superior housing and services we will remain "Best of the Best in seniors housing" as voted on by the citizens.



Dawna Coslovi
Chief Executive Officer



Jeff Carlson
Chair, Board of Directors



"Green Acres Foundation has had the privilege of being the top provider for seniors' housing since 1960."

Board of Directors

Green Acres Foundation is governed by a nine member Board of Directors. The board members are appointed by the City of Lethbridge, Lethbridge County, the Towns of Coaldale, Coalhurst, Picture Butte and Nobleford, and the Villiage of Barons. The 2022 board members were:

Jeff Carlson, *Chair*
Don McDowell, *Vice Chair*
Heather Caldwell
Rajko Dodic
Ron Gorzitza
Lorne Hickey
Roger Hohm
Cynthia Papworth
Ryan Parker



Call us
(403) 328-1155



Follow us
@greenacreslethbridge



Check out our Website
greenacres.ab.ca

Who We Are

Our Mission

Green Acres Foundation provides affordable housing and quality services responsive to the needs of clients

Our Vision

To be a fiscally sustainable organization known for innovation, growth, diversity, and recognized as the trusted choice for affordable housing and quality services

Our Values

Integrity, honesty, respect, and loyalty

Our Guiding Principles

- We strive for the provision of service excellence while ensuring the safety, security, and dignity of residents and employees
- We are innovative, attuned, and adapt to the future needs in the housing market place.
- We are open to diversity in programs and service delivery
- We uphold the highest ethical standards
- Affordability is a priority in our decision making
- Partnerships, collaboration, and cooperation are integral to our operations.
- We are a good corporate citizen

Our Strategic Priorities

A Great Place to Live

A Great Place to Work

Strategic Alliances and Partnerships

Organizational Profile

Organizational Growth and Sustainability

We Offer



Housing



Services



Community



Affordability



Security



Activities and Excursions

Alliances and Partnerships

Green Acres Foundation is more than a housing management body - we are a people-first organization that's focused on community leadership, involvement, and volunteerism.

Our innovative partnership with Alberta Health Services (AHS) began in 1999 at Piyami Lodge to deliver housing with health care services in a home-like setting. Now over 20 years later, this partnership has set the provincial model for Designated Supportive Living (DSL) level of care between housing operators and AHS.

To improve the lives of our residents, we actively nurture our community partnerships with AHS, Seniors Community Services Partnership, Lethbridge Elder Abuse Resource Network, and various service groups.

Our partners with schools and other organizations "open doors" for inter-generational learning and interaction.

We partner with a variety of different causes and local organizations to give back, get connected, and make a difference.



\$5,182.91

Donation to the Westminster Elementary School Library

\$1,002.00

Donation to Anti-Bullying (Pink Shirt) Day

\$1,632.50

Donation to Terry Fox/Silver Fox campaign.

\$1,200.00

Donation to Big Brothers/Big Sisters

\$1,302.00

+ 295 lbs. of food

Donation to the Lethbridge Food Bank

*"It has made me come to life. I have many friends here"
- Resident*

Successes of 2022



Best of the Best

Green Acres Foundation was voted Best of the Best in the Seniors Housing category for the fourth year in a row!



Maintenance and Upgrades

Safety is a top priority. We added a new fence at Garden View Lodge, which was funded in part through the Community Capital Project Grant from the City of Lethbridge. We also replaced the emergency call system at Sunny South Lodge.



New E-Bikes for Our Residents

E-bikes for our residents were funded through our annual charity golf tournament, Lions' Club of Picture Butte, and partial funding by the Community Foundation of Lethbridge and Southwestern Alberta.



Social Media

Since joining the social media world in 2020, the Foundation's presence has organically reached over 40,000 people! Follow us on Instagram and Facebook: @GreenAcresLethbridge



Abbey Road Terrace

We commenced renovations to Abbey Road Terrace and look forward to welcoming our first residents in late spring 2023 at our newest historical apartment location.



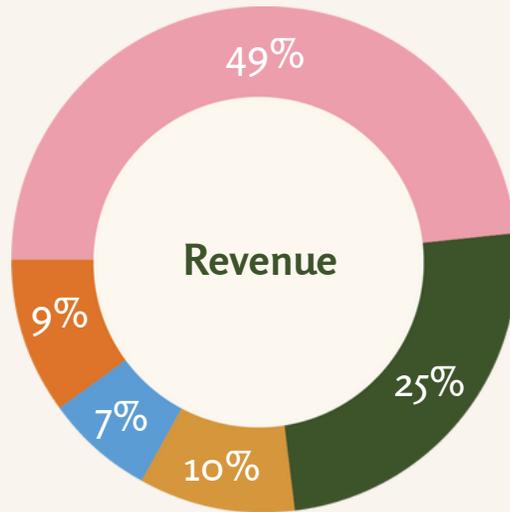
Our Future

Green Acres has strategically purchased land in various quadrants of Lethbridge, allowing us to be proactive to create additional seniors housing as needed. Our future growth plans align with the Municipal Housing Strategy and the Provincial Stronger Foundations Housing Strategy.

"It's safe, comfortable, everything an old person like me needs. It's great for seniors!" - Resident

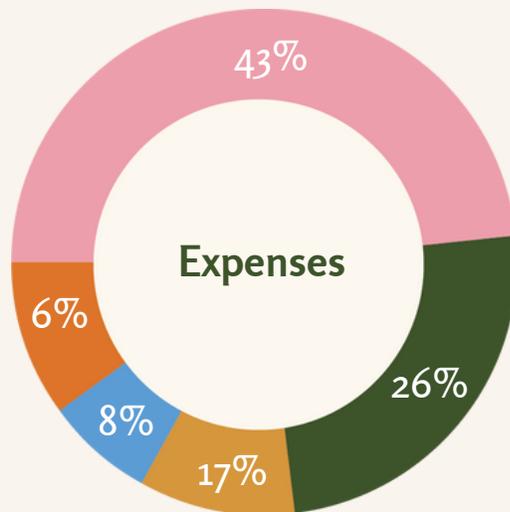
2022 Financial Overview

Other revenue includes provision of the Medication Assistance Program (MAPS) to over **280** residents



\$3,555,000 invested in capital projects

- **\$2.52 M** Abbey Road Terrace construction
- **\$985,000** land purchase
- **\$50,000** ramp replacement at Sunny South Lodge



\$2,203.81 / Month

Average Cost to House a Resident



\$1,771.96 / Month

Average Lodge Rent Paid

"I have lived here for 10 years, and I have been extremely happy. The staff are caring and truly supportive of me."

- Resident

2022 Foundation Facts

100%

one hundred percent of residents are satisfied with staff.

99%

Ninety-nine percent of lodge residents feel safe.

96%

ninety-six percent of residents feel at home.

17

Number of centenarian residents we had in 2022.



Number of Staff & Volunteers



123

Healthcare



123

Kitchen Food Service



58

Resident Services



67

Support Staff



85

Volunteers

Total 456



1,758

Volunteer Hours



637,290

Meals Served



30,264

Rooms Cleaned

51%

fifty-one percent of employees have 5 to 10 years of service

28%

twenty-eight percent of employees have over 10 years of service

91%

Ninety-one percent of employees say GAF is a great place to work



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Shaw

AR110902

Dear Chief Elected Official:

Joint use and planning agreements (JUPAs) between municipalities and school boards operating within municipal boundaries enable the integrated and long-term planning and use of school sites on municipal reserve, school reserve, and municipal and school reserve lands.

On June 10, 2020, Section 670.1 of the *Municipal Government Act* was proclaimed, setting the deadline for municipalities to complete these agreements with the applicable school boards by June 10, 2023.

The ministries of Municipal Affairs and Education have heard from municipalities and school boards about the challenges of meeting this deadline. My colleague, the Honourable Adriana LaGrange, Minister of Education, and I have agreed to extend the deadline for municipalities and school boards to June 10, 2025, to provide sufficient time to complete these agreements.

In addition to this extension granted as per Ministerial Order No. MSD:013/23, the Ministry of Municipal Affairs can provide additional supports to municipalities to assist with the development of these agreements. Questions regarding JUPAs can be directed to a planning advisor at ma.advisory@gov.ab.ca, or toll-free by first dialing 310-0000, then 780-427-2225. Should municipalities require support to mediate discussions with school boards, please email municipalcollaboration@gov.ab.ca or call the number above for more information.

Sincerely,

Rebecca Schulz
Minister

Attachment: Ministerial Order No. MSD:013/23

cc: Honourable Adriana LaGrange, Minister of Education



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MSD:013/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act (MGA)*, make the following order:

The date by which a municipality must enter into a joint use and planning agreement with a school board, as required by Section 670.1(1) of the *MGA*, is extended to June 10, 2025.

This order shall come into force on April 1, 2023.

Dated at Edmonton, Alberta, this 8th day of March, 2023.

Rebecca Schulz
Minister of Municipal Affairs

Attn: Keith Davis
Chief Administrative Officer
Town of Picture Butte

March 28, 2023

Dear Mr. Davis,

It is with regret that I inform you I must resign from the Picture Butte Library Board, effective May 31. My family and I are moving to Lethbridge this summer and therefore I am unable to fulfill the third year of my 3-year term. I will serve on the Board through our May meeting.

My departure leaves our Board with six people. Our Board is most efficient when we have 7-10 people. Thank you for your assistance in searching for individuals interested in serving on our Board in order to enable the library to thrive and provide their invaluable community service.

All the best,

Mary Coyne
403-795-4220

CC: Cheryl Garret, Library Manager

April 3, 2023

Office of the Minister
Environment & Protected Areas
224 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

RE: Exemption of Newspaper Media from EPR Program Revisions

Dear Minister Savage,

On March 14, Council heard from Evan Jamieson, President, Alberta Weekly Newspapers Association. Mr. Jamieson highlighted what impact changes to the EPR program would have on newspaper media.

The newspaper industry is already under extreme financial pressure due to increased costs of materials and inflation coupled with the decline in advertising spend and subscriptions. It might seem simple to discontinue physical publications in a digital world; however, digital excludes entire demographics of individuals who cannot access the internet. Newspapers serve as a source of information for those who still operate in an analogue world. A newspaper closing its doors due to additional expenses, will cut an entire demographic off from access to local, national, and international news.

We urge the UPC to follow in the footsteps of jurisdictions such as Great Britain and Ontario where newspapers have become exempt from similar EPR programs. Newspapers have multiple uses, offering a secondary purpose aside from providing information about the world. Among other uses, they are conducive as insulation for temperature sensitive products during transport and protect precious family heirlooms during a move. We urge you to recognize the importance of local papers and the impact the potential closure newspaper businesses would have on the social fabric of the communities they serve. Consider the challenges already faced. Follow in the footsteps of the Ontario government, and please exempt newspapers from the revised EPR program.

Regards,



Dave McKenzie
Mayor

cc: Glen van Dijken, MLA Westlock-Peace River
Alberta Municipalities
All Alberta Municipalities

Picture Butte Info

From: calgarysacdachair@gmail.com
Sent: March 31, 2023 9:18 AM
To: 'School Age Care Directors Association of Alberta'
Subject: Formal request for your support- Lights On Afterschool Alberta - SACDA
Attachments: LOASAposter2023.pdf; LOAS-SACDA-Request_For Support_Community_2023.pdf

Importance: High

Good Afternoon,

SACDA (School Age Care Directors Association of Alberta) would like to formally **request for your support and partnership with SACDA's annual *Lights On Afterschool Alberta* initiative.**

Description of Event: Our entire intention is to “shine a light” on the positive impact out of school care programs create for children, families, and communities across the province. We want to educate policy makers on these impacts and have them focus their efforts to improving recognition, availability, affordability, accessibility and quality for our sector and the educators that work in it.

We are asking municipalities to “light up” Landmarks Yellow and Blue, and request a proclamation or possibly a video from the Mayors, recognizing the impact programs make for children, families, and communities, and to recognize for the educators who make these programs possible.

Last year, we had the Calgary Tower, High Water Bridge in Edmonton, Lethbridge Town Hall, and Medicine Hat Tepee, Grand Prairie Sun Dial, and other monuments across the province lit to support the event/movement and proclamations from many of these municipalities as well.

SACDA's mission is to provide school-age care professionals with a province-wide network of community-based support and to advocate for greater availability of quality, affordable care in Alberta. We want the province to recognize the impact these programs make in their communities during the “Critical Hours” before and after school.

Any additional Promotion of the event is welcome.

We are asking municipalities to partner with SACDA by both recognizing **April 21st, 2023** and “*Lights On Afterschool Alberta Day*” and put forward a proclamation for declaring the day to be “ Lights On Afterschool Alberta Day” in their municipality.

You can see our promo video for programs (pre Covid) Here: <https://youtu.be/00KJ6bRFuT4>

Below is a draft copy of the requested wording of the proclamation- feel free to change as needed:

PROCLAMATION

Lights on Afterschool Alberta is a province-wide initiative, celebrating school age care programs and their role in keeping kids safe, inspiring them to learn, and supporting working families.

Whereas: Afterschool programs build stronger communities by bringing together families, schools and community partners to ensure the well-being of our children;

Whereas: Working families have peace of mind, knowing their school aged children are safe and productive before and after the regular school day;

Whereas: Afterschool programs focus on developing skills and building resilience in our young people, giving them the tools to become responsible and engaging members of the community.

On behalf of City Council and the citizens of Calgary, I hereby proclaim April 21st,2023 as:

“LIGHTS ON AFTERSCHOOL ALBERTA DAY”

Previous proclamations , support, and other information can be found on our website:

<https://www.calgarysacda.com/lights-on-afterschool>

Please let us know if you can help us celebrate in your Municipality. Our goal is to recognize this work in all areas of the province!

Thank you for your time. We look forward to hearing back from you soon.

All the best,

Cody Topp

Cody Toop

Cody Toop (He/Hir)
Chairperson / Conference Chairperson

School Age Care Directors Association AB
PO Box 72034 Centre Landing PO
Calgary, AB
T2V 5J9

(P) 403.710.8384
(E) calgarysacdachair@gmail.com
(W) www.calgarysacda.com



www.calgarysacda.com
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LIGHTS ON AFTERSCHOOL ALBERTA

A PROJECT OF THE SCHOOL AGE CARE
DIRECTORS ASSOCIATION OF ALBERTA

APRIL 21st, 2023

www.calgarysacda.com

Celebrate the impact Afterschool programs make to youth across Alberta



Lights On After School is the only province wide event celebrating Afterschool programs and their role in keeping kids safe, inspiring them to learn and helping working families. The effort is becoming a symbol of the Afterschool movement and allows programs and communities celebrate annually.

We need your support to help shine a lights on the importance and effect of Afterschool programs with youth in our communities and to celebrate the positive partnerships with community stakeholders that help these programs thrive!

Afterschool programs have proven to be amazing neighbors within our communities, providing a safe place for youth during the critical hours before and after school and focusing on developing youth skills, responsibility and creating engaged citizens working to improve their community.

What can you do to support After School:

- Attend a Lights On Afterschool event
- Hand-write cards from you and your child
- Email the educators or administrator
- Gift cards for a specialty coffee, teacher supply store or bookstore
- Take a picture with monuments that are lit up around the province (High Level Bridge, Calgary Tower, and Saamis Tepee - Medicine Hat). Use the hashtag **#ABAFTERSCHOOL**.
- Focus your post secondary practicum placements with OSC programs
- Find a way to partner your business with a local OSC
- Support your local OSC by writing to your MLA (or elected official) to advocate for increased government funding models, and quality supports
- Volunteer your time to support OSC programs and youth development
- Host your own Lights On Afterschool event at your program



**AFTERSCHOOL
PROFESSIONALS**
APPRECIATION WEEK

APRIL 17th - 21, 2023



CELEBRATE, ENCOURAGE, APPRECIATE THE **#HEARTOFAFTERSCHOOL!**

*We want to show the world
the impact Afterschool programs
have for youth, parents, and
communities across Alberta!*



March 1st, 2023

Re: School Age Care Directors Association – Lights On After School Alberta

To whom it may concern,

On behalf of the School Age Care Directors Association of Alberta we wish to reach out to ask for your organizations support and acknowledgment of Out of School Care Programs in Alberta by participating in our 7th Annual *Lights On Afterschool Alberta* celebration on April 21st, 2023. This day is a collective celebration of the positive impact Out of School Care Programs make for children and families throughout the province.

SACDA started this day seven years ago in Calgary with a few programs and in a few short years, has spread province wide. This year, municipalities around the province will be lighting up their monuments in blue and yellow to show support for OOSC programs including the Calgary Tower, High Level Bridge in Edmonton and the Saamis Tepee in Medicine Hat and the Sun Dial in Grand Prairie. Additionally, municipal Mayors have dedicated the day through proclamations showcasing support for OOSC.

Past local events have encouraged programs across the province to host community events, inviting elected officials and policy makers to programs, and allowing each program to help “shine a light” on the value OSC program offers communities and their youth.

The School Age Care Directors Association of Alberta (SACDA), formally requests a show of support to the School Age Care community with either a written letter of support or a quick video that can be shared with programs and parents across the province. This unity in support will show programs and families that School Age Care and its interests will continue to be supported and championed both throughout the province and moving forward from all political parties.

We ask that in your response to please consider the following questions:

- What value and impact do you see quality OSC programs create in both communities and the success and well-being of children in Alberta?
- What is your vision for OOSC in Alberta?
- How will you ensure that OOSC is included in the early learning and childcare conversation?

We truly appreciate the work that you do to continue to help advance our sector, and hope that one day you might be able to attend one of our OOSC members sites, and attend a future annual conferences to see first-hand the dedication of our professional community and the important work conducted on a daily basis with Alberta’s families.



We encourage you to visit <https://www.calgarysacda.com/lights-on-afterschool> and learn more about the event as well as watch our *Lights On Afterschool Alberta Video* developed last year here: <https://youtu.be/00KJ6bRFuT4>.

Feel free to contact me directly for further information, conversation and support.

Sincerely,

Cody Topp

Cody Topp (He/Him)
Chairperson / Conference Chairperson

School Age Care Directors Association AB
PO Box 72034 Glenmore Landing PO
Calgary, AB
T2V 5H9

(P) 403.710.8384
(E) calgarysacdachair@gmail.com
(W) www.calgarysacda.com



I would like to acknowledge that I am located on the traditional territories of the Nitinaipi (Blackfoot) and the people of Treaty 7 which includes the Siksika, the Piikani, the Kainai, the TsuTsu, and the TsuTsu Nakoda. I am on the land where the Bow River meets the Elbow River, and the traditional Blackfoot name of this place is "Mokkinele" which we now call the City of Calgary. The City of Calgary is also home to the Métis Nation.

NOTICE: The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of or other use of or taking any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and discard the materials immediately.

LIGHTS ON AFTER SCHOOL ALBERTA

Core Values: Families, Awareness, Advocacy, Opportunity, Empowerment,

The only province-wide event that highlights and celebrates how before and afterschool programs keep kids safe, inspire them to learn, and help Canadian working families.

Before and afterschool care programs provide an impactful time for children to learn and develop essential life skills, leadership, and engage in their communities in ways they may not otherwise have the opportunity to experience. While the hours children spend in out of school care are minimal, they have a powerful impact that lasts a lifetime.

Out of school care programs provide an essential service to families by providing safe environments and quality care for their children during the "critical hours" meeting the needs of all families, including low income and single parent households.

<https://www150.statcan.gc.ca/n1/pub/89-652-x/89-652-x2014005-eng.htm>

Lights On After School Alberta is an advocacy initiative that helps "shines a light" on the importance and impact of Afterschool care programs across the province-creating opportunities through community events geared to help programs develop connections with parents, schools, local businesses and advocates, helping build stronger foundations for Alberta youth.

Cc: S-CAP Alberta; admin@4hab.com; ryan.vadnais@pricecomin.ca; Brent McEwan; info@aaaf.ab.ca; AF AAAS; tsawyer@barleydirector.com; dvm.mc2@gmail.com; roger@albertacanola.com; jbueckert@cattlefeeders.ca; ! David Hydink; john@thundervalleyranches.com; president@albertafarmfresh.com; info@irvingsfarmfresh.com; info@afaonline.ca; eric@sunrise-bakery.com; jeffnote@gmail.com; coreypeebles@gmail.com; aostrop@cciwireless.ca; brittany@ablamb.ca; stuboeve@icloud.com; bradboettger@gmail.com; drfarm@wispernet.ca; balmoen01@gmail.com; rsemeniuk@albertapulse.com; president@asbg.ca; laurel.winter@albertaturkey.com; gsears@albertawheat.com; steven@rangelandbisons.ca; richardp@brid.ca; stephen@cardstoncounty.com; dana.terry@lethbridge.ca; ! Lance Purcell; fire.chief@fortymile.ab.ca; ! Emergency Coaldale; tcolberg@rdcounty.ca; john.belanger@cypress.ab.ca; ivan.friesen@eid.ca; peter.waldner@eggs.ab.ca; zone1@feederassoc.com; paul@andersonassociates.ca; haylakesdrainage@gmail.com; Jennifer Nitschelm; ryan.vadnais@pricecomin.ca; ah_inid@telus.net; mid.irrigation@gmail.com; ! Mvid1923; sean.royer@nrcb.ca; james@albertapotatoes.ca; jason@raymondirrigationdistrict.ca; ! David.Chalack; briemann@rockyview.ca; januaryw@yahoo.com; pmclauchlin@rmalberta.com; susane@siksikanation.com; dwestwood@smrid.com; felix.camire@canmore.ca; ddrohmerski@drumheller.ca; rcmckerracher@highriver.ca; publicworks@nanton.ca; uid@xplornet.com; ! Vulcan County CAO; smascaluk@wid.net; rondakr8@gmail.com

Subject: Sustainable Canadian Agricultural Partnership in Alberta

Good afternoon,

I am proud to [announce the Sustainable Canadian Agricultural Partnership](#) (Sustainable CAP) in Alberta and share information on what this new framework means for our industry.

The Sustainable CAP builds on the success of the Canadian Agricultural Partnership (CAP). This new agricultural policy framework provides flexibility to deliver programs that will help Alberta's producers and value-added processors grow their businesses and improve productivity, while addressing the unique challenges of farming in Alberta.

Sustainable CAP is a five-year (2023-2028), \$3.5 billion investment by federal, provincial and territorial governments to strengthen competitiveness, innovation and resiliency in the agricultural, agri-food and agri-based products sectors. This includes a \$2.5 billion in cost-shared programs and activities by federal, provincial and territorial governments, as well as \$1 billion in federal programs and activities.

In Alberta, Sustainable CAP represents a cost-shared federal-provincial investment of \$508 million over five years towards strategic programs and services for the agricultural and agri-food industries. Under the framework, the Government of Alberta has the flexibility that is required to develop and deliver programs that align with the needs of Alberta's agricultural and agri-food sector and our government's priorities. Programs align with the five Sustainable CAP priority areas:

- Building sector capacity, growth, and competitiveness;
- Climate change and environmental protection;
- Science, research, and innovation;
- Market development and trade; and
- Resiliency and public trust.

I am pleased to share that the [Sustainable CAP](#) programs are similar to programs that were offered under CAP – most have been rebranded and transitioned with minimal change. The suite of programs will continue to build a stronger and more resilient agricultural sector for generations to come.

A new program – the Resilient Agricultural Landscape Program – has been added. This program’s objective is to accelerate the adoption of beneficial management practices that maximize the provision of ecological goods and services through carbon sequestration and enhancing climate resilience.

Grant program details and information about the application intake periods are available on the [Agriculture and Irrigation website](#). Application forms will be available on the website on April 3, 2023.

Alberta’s suite of programs will continue to stimulate the creation of new jobs and spur growth in the agricultural sector by supporting:

- Value-added processing competitiveness, attraction of new investment and expansion of irrigation capacity that will enhance crop production; and
- The protection of plant and animal health and animal welfare, managing risks to our natural resources and investing in producer-led agriculture research.

If you have any questions about the Sustainable CAP programs, I encourage you to contact the Sustainable CAP Secretariat at s-cap.alberta@gov.ab.ca. A member of the team will be happy to follow up with you.

Sincerely,

Honourable Nate Horner
Minister, Agriculture and Irrigation

AR-79905

Classification: Protected A