

**MINUTES**  
OF THE  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
HELD IN  
**COUNCIL CHAMBERS**  
**Monday, April 8<sup>th</sup>, 2024 AT 6:30 PM**

**PRESENT:** Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist  
Councillor H. de Kok Councillor C. Neels

**ALSO PRESENT:** Chief Administrative Officer – K. Davis  
Director of Corporate Services – M. Overbeeke  
Director of Operations – A. Benson  
Administrative Assistant – C. Johnson

**1.0 CALL TO ORDER**

Mayor Moore called the Regular Council Meeting to order at 6:33 p.m.

**2.0 ADOPTION OF THE AGENDA**

110 2404 08 MOVED by Councillor Neels that the agenda be approved as amended:  
ADD: 6.3 Seniors Week  
6.4 Pool Umbrellas  
CARRIED

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting – March 25<sup>th</sup>, 2024

111 2404 08 MOVED by Deputy Mayor Papworth that the Regular Council Meeting  
minutes of March 25<sup>th</sup>, 2024 be approved as presented.  
CARRIED

**4.0 PUBLIC HEARING – None for this meeting**

**5.0 DELEGATION – None for this meeting**

**6.0 REQUESTS FOR DECISION**

6.1 Bylaw No. 947-24 Land Use Bylaw Amendment – Land Redesignation

112 2404 08 MOVED by Councillor de Kok to approve the first reading of Bylaw No. 947-  
24 Land Use Bylaw Amendment – Land Use Redesignation.  
CARRIED

6.2 Arena Sound System Upgrade

113 2404 08 MOVED by Deputy Mayor Papworth to approve a payment of \$10,802.85  
from Arena Reserves to contribute to a new audio system in the Arena.

6.3 Seniors Week

Council Discussed Seniors Week coming up June 3-9. Council normally  
treats the Seniors to dinner. Councillor Feist suggested possibly a Talent  
Night with dinner. She also suggested that the Seniors at Piyami Lodge and  
Manor be invited to attend as well. Council requested that the advertisement  
be put on the back of the utility bill. This will be brought back for discussion  
at the Committee of the Whole meeting.

6.4 Pool Umbrellas

Councillor de Kok researched making custom sunshades by using local  
contractors after resident feedback about the price of the pool umbrellas. He  
presented an idea of 15x15 ft. shade structures that would utilise poles and

canvas. Council will consider the alternate approach and discuss the design, size and where the shades would be situated.

## 7.0 MAYOR'S REPORT

### 7.1 Mayor's Report

March 27 Attended a Community Futures meeting  
April 2 Attended a Doctor Retention and Attraction meeting  
April 5 Attended a Mayors and Reeves meeting  
April 8 Attended a Municipal Planning Commission meeting

114 2404 08 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.  
CARRIED

## 8.0 COUNCIL'S REPORT

### 8.1 Council's Report

Councillor Feist advised Council of her recent activities:

April 2 Attended a Doctor Retention and Attraction meeting  
April 3 Attended a Family and Community Support Services meeting  
April 8 Attended a Municipal Planning Commission meeting

Councillor de Kok advised Council of his recent activities:

April 8 Attended a Municipal Planning Commission meeting

Councillor Neels advised Council that she had no recent activities.

Deputy Mayor Papworth advised Council of her recent activities:

March 27 Attended a Green Acres Board meeting  
April 2 Attended a Doctor Retention and Attraction meeting  
April 4 Attended a Green Acres Executive meeting  
April 6 Attended the Green Acres Spring Fling Event

115 2404 08 MOVED by Councillor de Kok that the Council Reports be accepted as presented.  
CARRIED

116 2404 08 MOVED by Deputy Mayor Papworth to allow Mayor Moore to attend the Picture Butte High School Graduation Ceremony on May 25, 2024.  
CARRIED

117 2404 08 MOVED by Councillor de Kok to allow the Mayor to attend the Picture Butte High School Graduation Ceremony every year.  
CARRIED

## 9.0 ADMINISTRATION'S REPORT

### 9.1 CAO Report

118 2404 08 MOVED by Councillor Feist to accept the CAO Report as presented.  
CARRIED

#### 9.1.1 Director of Operations Report

119 2404 08 MOVED by Councillor Feist to accept the Director of Operations Report.  
CARRIED

## 10.0 CORRESPONDENCE

### 10.1 AB Municipalities President – Political Parties in Local Government Elections

120 2404 08 MOVED by Councillor Neels to receive and file 10.1 AB Municipalities President- Political Parties in Local Government Elections.  
CARRIED

### 10.2 Picture Butte and District Agricultural Society – Farmers Day BBQ Requests

121 2404 08 MOVED by Councillor de Kok to allow the Picture Butte and District Agricultural Society use of the Community Centre and parking lot on June 14, 2024 for a Farmer's Day BBQ and to waive the fee.  
CARRIED

### 10.3 Picture Butte and District Agricultural Society – LED sign

122 2404 08 MOVED by Councillor de Kok to contact the Picture Butte and District Agricultural Society and work with them to apply for the Community Facility Enhancement Program Grant for the 2025 financial year.  
CARRIED

123 2404 08 MOVED by Deputy Mayor de Kok to invite MLA Joseph Schow to meet with Council one hour before his Townhall meeting on April 29, 2024.  
CARRIED

### 10.4 Walk on the Wildside – Community Facility Enhancement Program notification

124 2404 08 MOVED by Councillor de Kok to direct the CAO to resubmit the Community Facility Enhancement Program grant with Walk on the Wildside Society.  
CARRIED

### 10.5 Lethbridge County – Discretionary Use Development Application

125 2404 08 MOVED by Deputy Mayor Papworth to direct Administration to send a letter to Lethbridge County on Development Application 2024-053 stating that the Town of Picture Butte has no concerns.  
CARRIED

## 11.0 INFORMATIONAL ITEMS

### 11.1 Health Professional Attraction and Retention Committee meeting minutes – March, 2024

### 11.2 Alberta Environment and Protected Areas – Water Licence negotiations

126 2404 08 MOVED by Councillor Neels to receive and file Informational Items 11.1 – 11.2.  
CARRIED

## 12.0 CLOSED SESSION

### 12.1 FOIP Act Division 2 Section 16(1) – 2023 Tax Arrears Properties – Sale Process

### 12.2 FOIP Act Division 2 Section 16(1) – Doctor Recruitment drafted agreement

### 12.3 FOIP Act Division 2 Section 16(1) – Contemplated Change Order – Arena Facility Report

### 12.4 FOIP Act Division 2 Section 24(1) – Director of Parks and Recreation

127 2404 08 MOVED by Councillor Feist to close the meeting to the public in accordance with Division 2 Section 16(1) and 24(1) of the Freedom of Information and Protection of Privacy Act to discuss 2023 Tax Arrear Properties – Sale Process, Doctor Recruitment drafted agreement, Contemplated Change

order – Arena Facility report, and Director of Parks and Recreation at 7:28 p.m.

CARRIED

M. Overbeeke, A. Benson and C. Johnson left at 8:00 p.m.

128 2404 08      MOVED by Councillor Neels to open the meeting to the public at 8:36 p.m.  
CARRIED

129 2404 08      MOVED by Deputy Mayor Papworth to set the tax arrears auction date for Friday, September 13<sup>th</sup>, 2024 and set the terms and conditions for the sale as presented.  
CARRIED

130 2404 08      MOVED by Councillor Feist to direct Administration to present the Physician Recruitment and Retention Agreement to Dr. Edegbe as presented.  
CARRIED

131 2404 08      MOVED by Deputy Mayor Papworth to pay the invoice from Dr. Mohamed for the Doctor’s office equipment.  
CARRIED

132 2404 08      MOVED by Councillor de Kok to authorize Administration to approve the Contract Change Order for the third schematic option to the completed by Senaltek.  
CARRIED

**13.0 ADJOURNMENT**

The next Regular Council Meeting is scheduled for April 22<sup>nd</sup>, 2024 beginning at 6:30 p.m.

133 2404 08      MOVED by Councillor Neels that the Regular Council Meeting adjourn at 8:36 p.m.  
CARRIED

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Cathy Moore  
Mayor

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Keith Davis  
Chief Administrative Officer