



AGENDA

REGULAR MEETING OF PICTURE BUTTE TOWN COUNCIL COUNCIL CHAMBERS

Monday, 25th March, 2024 at 6:30 pm

1.0 CALL TO ORDER

2.0 ADOPTION OF THE AGENDA

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting Minutes – 11th March, 2024

4.0 PUBLIC HEARING

5.0 DELEGATION

6.0 REQUESTS FOR DECISION

6.1 On-Duty Firefighter Program Policy

6.2

7.0 MAYOR'S REPORT

8.0 COUNCIL'S REPORT

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

9.1.1 2023 Picture Butte Emergency Services Annual Report

10.0 CORRESPONDENCE

10.1 Alberta Municipal Affairs – Assessment Model Review

10.2 Natural Resources Conservation Board – Notification Letter – Application
LA23045

11.0 INFORMATIONAL ITEMS

- 11.1 Municipal Affairs – Provincial Education Requisition Credit Program Extension
- 11.2 Barons-Eureka-Warner Family & Community Support Services – Board meeting minutes – February, 2024

12.0 CLOSED SESSION

- 12.1 FOIP Act Division 2 Section 16(c) – Tax Roll No. 424000 Purchase Negotiations
- 12.2 FOIP Act Division 2 Section 16(c) – Phase 3 Sanitary Main Upgrade – Tender recommendation
- 12.3 FOIP Act Division 2 Section 16(c) – Doctor Recruitment Negotiations

13.0 ADJOURNMENT

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Monday, March 11th, 2024 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist
Councillor H. de Kok Councillor C. Neels

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke
Director of Operations – A. Benson
Administrative Assistant – C. Johnson

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:32 p.m.

2.0 ADOPTION OF THE AGENDA

074 2403 11 MOVED by Councillor de Kok that the agenda be approved as amended:
ADD: 12.1 – CLOSED SESSION - Staffing
CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – February 26th, 2024

075 2403 11 MOVED by Deputy Mayor Papworth that the Regular Council Meeting
minutes of February 26th, 2024 be approved as presented.
CARRIED

4.0 PUBLIC HEARING – None for this meeting

5.0 DELEGATION

5.1 MP - Rachael Thomas

Rachael Thomas discussed with Council issues the Town was facing that she could possibly advocate for. The first issue discussed was the required Wastewater treatment upgrades. There has been no federal funding provided for the over \$10 million upgrade. It is a lot of money to put onto a small number of taxpayers and a huge debt load for a small municipality. The second issue discussed, even though it is a Provincial issue, was funding for the Piyami Lodge rebuild. It was brought up with MP Thomas so that she was aware of the issue because the Town and Green Acres have not had success receiving Provincial funding for the project. MP Thomas stated that she may be able to speak someone that has influence in those areas. MP Thomas asked about the new after-hours clinic that is opening this year and the new Doctor in Picture Butte. She has been working in Ottawa on introducing a new system that will quickly assess and acknowledge credentials from out-of-country in about 8 weeks to get Doctors and other professions into the workforce. Council also discussed the rising RCMP costs and how they have gone up over 30%. Council expressed concern that it is difficult to keep taxes low when taxpayers are expected to cover these rising costs. Also the service that we receive does not match what we are paying for. MP Thomas asked if the Town was still looking at developing industrial land. The Town would like to see industrial lots developed, however, with the debt load required for the Wastewater upgrades, the Town has constraints for funding the development. The Canada Summer Jobs Grant was discussed and Council informed MP Thomas that the Town was unsuccessful in their application last year.

MP Thomas left the meeting at 7:23 p.m.

6.0 REQUESTS FOR DECISION

6.1 2024-2026 Operating Budget and 2024-2028 Capital Budget

076 2403 11 MOVED by Councillor de Kok to approve the 2024-2026 Operating and 2024-2028 Capital Budget as presented.

CARRIED

6.2 2023 Operating Surplus Funding Allocation

077 2403 11 MOVED by Deputy Mayor Papworth to use the 2023 Operational surplus in its entirety to pay off the remaining amount of the pool loan.

CARRIED

6.3 2023 4th Quarter Variance Report

078 2403 11 MOVED by Councillor de Kok to approve the 4th Quarter 2023 Preliminary Operating and Capital Budget Variance reports as presented.

CARRIED

6.4 Drafted Lifeguard Recruitment and Retention Incentive Policy

079 2403 11 MOVED by Councillor Feist to approve the Lifeguard Recruitment and Retention Incentive Policy as presented.

CARRIED

6.5 Bylaw No. 946-24 Health Professional Attraction and Retention Committee Bylaw

080 2403 11 MOVED by Councillor de Kok to approve the first reading of Bylaw No. 946-24 Health Professional Attraction and Retention Committee Bylaw.

CARRIED

081 2403 11 MOVED by Deputy Mayor Papworth to approve the second reading of Bylaw No. 946-24 Health Professional Attraction and Retention Committee Bylaw.

CARRIED

082 2403 11 MOVED by Councillor Neels for permission to conduct third and final reading of Bylaw No. 946-24 Health Professional Attraction and Retention Committee Bylaw.

CARRIED UNANIMOUSLY

083 2403 11 MOVED by Councillor Feist to approve third and final reading of Bylaw No. 946-24 Health Professional Attraction and Retention Committee Bylaw.

CARRIED

7.0 MAYOR'S REPORT

7.1 Mayor's Report

February 29 Attended a Community Futures meeting

March 1 Attended a Mayors and Reeves meeting

March 5 Attended a Doctor Retention meeting

March 11	Attended a Municipal Planning Commission meeting
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084 2403 11 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.

CARRIED

8.0 COUNCIL'S REPORT

8.1 Council's Report

Councillor Feist advised Council of her recent activities:

March 5	Attended a Doctor Retention meeting
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March 6 Attended a Family and Community Support Services meeting

March 11	Attended a Municipal Planning Commission meeting
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Councillor de Kok advised Council of his recent activities:

March 11 Attended a Municipal Planning Commission meeting

Deputy Mayor Papworth advised Council of her recent activities:

March 5 Attended a Doctor Retention meeting

March 11 Attended a Municipal Planning Commission meeting

Councillor Neels advised Council of her recent activities:

March 5 Attended a Chinook Arch Board meeting

March 11 Attended a Municipal Planning Commission meeting

085 2403 11 MOVED by Councillor de Kok that the Council Reports be accepted as presented.

CARRIED

9.0 ADMINISTRATION’S REPORT

9.1 CAO Report

086 2403 11 MOVED by Councillor Neels to accept the CAO Report as presented.
CARRIED

9.1.1 Director of Operations Report

087 2403 11 MOVED by Councillor Feist to accept the Director of Operations Report as presented.
CARRIED

10.0 CORRESPONDENCE

10.1 Alberta Municipal Affairs – 2024 Ministers Awards for Municipal and Public Library Excellence

10.2 Alberta Municipal Affairs – Intermunicipal Collaboration Frameworks Input

10.3 Alberta Municipal Affairs – Budget 2024

088 2403 11 MOVED by Councillor Neels to receive and file Correspondence 10.1 – 10.3.
CARRIED

10.4 Resident Communication – Brett Houweling – Umbrella Costs

10.5 Canada Mortgage and Housing Corporation – Grant Denial Notification

10.6 Alberta Municipal Affairs – Grant Approval Notification – Fire Services Training Program

089 2403 11 MOVED by Councillor de Kok to receive and file Correspondence 10.4 – 10.6.
CARRIED

11.0 INFORMATIONAL ITEMS

11.1 Barons-Eureka-Warner FCSS Board Meeting Minutes – February, 2024

11.2 Barons-Eureka-Warner FCSS Board Meeting Minutes – December, 2023

090 2403 11 MOVED by Councillor de Kok to receive and file Informational Items 11.1 – 11.2.
CARRIED

C. Johnson left the meeting at 7:51 p.m.

12.0 CLOSED SESSION

12.1 FOIP Act Division 2 Section 16 – Staffing

- 091 2403 11

MOVED by Councillor Neels to close the meeting to the public in accordance with Division 2 Section 16 of the Freedom of Information and Protection of Privacy Act to discuss Staffing at 7:51 p.m.

CARRIED
- 092 2403 11

MOVED by Councillor de Kok to open the meeting to the public at 8:12 p.m.

CARRIED

13.0 ADJOURNMENT

- The next Regular Council Meeting is scheduled for March 25th, 2024 beginning at 6:30 p.m.
- 093 2403 11

MOVED by Deputy Mayor Papworth that the Regular Council Meeting adjourn at 8:13 p.m.

CARRIED

Cathy Moore

Mayor

Keith Davis

Chief Administrative Officer



REQUEST FOR DECISION

- Our Vision:** *Picture Butte is the Community of Choice to work, live and play in Lethbridge County.*
- Our Mission:** *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: March 19, 2024
To: Mayor, Council
From: Director of Emergency Services

RE: On-Duty Firefighter Program Policy

Background:

As presented at the *2024-2026 Operating Budget* deliberations, a new program was implemented in the Fire Services budget for 2024 to provide compensation to the on-duty firefighter crew. The attached policy outlines the criteria for the program and serves as a means for Council to set the service level for the program.

Financial Implications:

The program as presented in the policy is included in the approved *2024-2026 Operating Budget*.

Recommendation:

1. To approve the On-Duty Firefighter Program Policy as presented.

Attachments:

1. On-Duty Firefighter Program Policy

Submitted by:

Frank West
Director of Emergency Services

Note: The Regional Emergency Management bylaw and agreement final drafts were not received back from the consultant in time for this agenda package



Municipal Policy Manual

NAME: On-Duty Firefighter Program

Section: 200 **No:** 213

COUNCIL MOTION NUMBER:

UPDATED: March 15, 2024

1. PURPOSE

- 1.1 To acknowledge the benefit of maintaining a volunteer fire department in the community which provides significant tax-savings to the ratepayers in the Town of Picture Butte.
- 1.2 To recognize the time commitment required of volunteer firefighters to respond to and prepare for emergencies.
- 1.3 To aid in the recruitment and retention of volunteer firefighters to ensure a sustainable staffing model for Picture Butte Emergency Services.

2. POLICY

- 2.1. Picture Butte Emergency Services will strive to ensure an on-duty crew of 3 firefighters for 2024.
- 2.2. Picture Butte Emergency Services will strive to ensure an on-duty crew of 4 firefighters after January 1, 2025.
- 2.3. On-duty firefighters will be compensated per hour of standby time as per *Table 1*.
- 2.4. All firefighters will be compensated for time spent performing emergency response and related duties during their regular working hours, known as “Lost Wages”.
- 2.5. Firefighters will not be compensated for time spent performing emergency response, training, or related duties outside of their regular working hours, known as “Volunteer Hours”.
- 2.6. Firefighters who fail to attend an emergency callout during their scheduled shift will forfeit pay for that entire shift.
- 2.7. This policy will be updated yearly as part of the ongoing budget process.

	2023		2024		2025		2026	
Position	\$/hr LW	\$/hr Standby	\$/hr LW	\$/hr Standby	\$/hr LW	\$/hr Standby	\$/hr LW	\$/hr Standby
Fire Chief			\$30.00	\$1.50	\$31.00	\$2.00	\$32.00	\$2.50
Deputy Chief	\$26.00		\$28.00	\$1.50	\$29.00	\$2.00	\$30.00	\$2.50
Assistant Chief	\$24.00		\$26.00	\$1.50	\$27.00	\$2.00	\$28.00	\$2.50
Captain	\$22.00		\$24.00	\$1.50	\$25.00	\$2.00	\$26.00	\$2.50
Lieutenant	\$20.00		\$22.00	\$1.50	\$23.00	\$2.00	\$24.00	\$2.50
Firefighter	\$18.00		\$20.00	\$1.00	\$21.00	\$1.50	\$22.00	\$2.00
Probationary Firefighter	\$16.00		\$18.00	\$1.00	\$19.00	\$1.50	\$20.00	\$2.00
EMR	\$21.00	\$2.00	\$25.00	\$3.00	\$26.00	\$ 3.25	\$27.00	\$3.50
PCP	\$23.00	\$2.00	\$27.00	\$3.00	\$28.00	\$ 3.25	\$29.00	\$3.50

Table 1



CAO Report

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency*

Date: 22nd March, 2024
To: Mayor, Council
From: CAO

North County Recreation Complex study

I met with the consultants last week and they are still working on amendments that I have requested.

Wastewater Project

WSP are working on final design details, and utility right of ways. Aaron and I have regular meetings with WSP regarding this work and Phase 3 of the sanitary main upgrade.

Sunset Park Phase 2

Fortis are still to get us a timeline on when they will be removing the power lines that are located on the west side of Sunset Park Phase 2.

Electric Ice Resurfacer

The electric ice resurfacer has been delivered to the people that are wrapping it. Due to the weather and road conditions we will not receive it until Tuesday. We have received payment from one donor and have requested the other for their cheque. The donors suggested doing an announcement at the Jamboree Days breakfast recognising their donations.

Miscellaneous

- I attended an Interagency meeting on the 20th. We are going to work on a welcome to Picture Butte document that FCSS will also translate into Spanish
- I have been updating the 2024 Business Plan and working with Chantel on content for a budget document to go to the public.
- I have begun drafting up an advertisement for a Director of Parks and Recreation with new job descriptions for that position and the Director of Operations.

HOLIDAY STATUS

Days in lieu used 29 hrs out of 70 hrs

Accrued Holidays 33 days

Submitted by:

Keith Davis, CAO

"PRIDE IN SERVICE"
SINCE 1960



2023



**ANNUAL
REPORT**



@picturebutteemergencyservices



@PictureButteFireDept



@PButteFire

2



3

Table of Contents

A Message From the Fire Chief	2
-------------------------------	---

A Year in Review	3
------------------	---

Calls To Service	4
------------------	---

Fire Events	7
-------------	---

IFT Pilot Project	9
-------------------	---

PBES Firefighters At Work	10
---------------------------	----

2023 Recruits	12
---------------	----

Deep Creek Wildfire Deployment	13
--------------------------------	----

Community Safety	15
------------------	----

Fire Prevention Week 2023	16
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A MESSAGE FROM THE FIRE CHIEF



A YEAR OF SIGNIFICANT GROWTH

I am honoured to present the 2023 Annual Report on behalf of the members of Picture Butte Emergency Services. It has been a privilege to lead the extraordinary organization for another year. We made significant gains and saw meaningful growth in our department in 2023.

This past year saw the completion of Phase 1 of our Fire Station expansion, which expanded our apparatus bays and in-station training areas by 3200 square feet. This new space has brought a safer work environment for our firefighters and paramedics and allows our team to complete more training in the fire station. We also hosted 2 successful recruit intakes and brought 10 new firefighters and 6 new paramedics into our team. These new members have made an immediate impact on the organization and have risen to the task of serving our community.

As we look to the year ahead, we are still faced with the consistent challenges of keeping up with increased service demand, especially in our EMS Division. However, I am confident our firefighters and paramedics have the courage and strength to continue to answer the call to service. We look forward to continue working with our partners to support our members and ensure our community remains a safe, protected, and welcoming community to call home.

On behalf of the firefighters, paramedics, and officers of Picture Butte Emergency Services, please enjoy a look at the efforts of 2023.

Sincerely,

Fire Chief Frank West

Director of Emergency Services



FIRE CHIEF
FRANK WEST



DEPUTY CHIEF
CASEY WEST

Honour, Pride, Brotherhood, Dedication

2023

A YEAR IN REVIEW

FOR THE 7TH CONSECUTIVE YEAR IN A ROW, PICTURE BUTTE EMERGENCY SERVICES HAS RESPONDED TO A RECORD NUMBER OF EMERGENCY EVENTS. 2023 SAW AN INCREASE IN CALL VOLUME BY 9% COMPARED TO THE PREVIOUS YEAR. THIS IS THE THIRD TIME IN DEPARTMENT HISTORY THAT THE CALL VOLUME HAS SURPASSED 1000 EVENTS.

 **31**
Motor Vehicle
Collisions

 **12**
Structure Fires

 **8**
Vehicle Fires

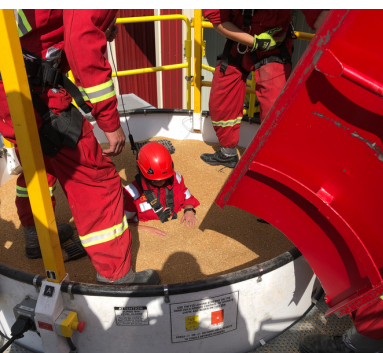
 **13**
Wildland/Outdoor
Fires

 **3**
Technical Rescues

 **63**
Tender Responses

 **1220**
Ambulance
Responses

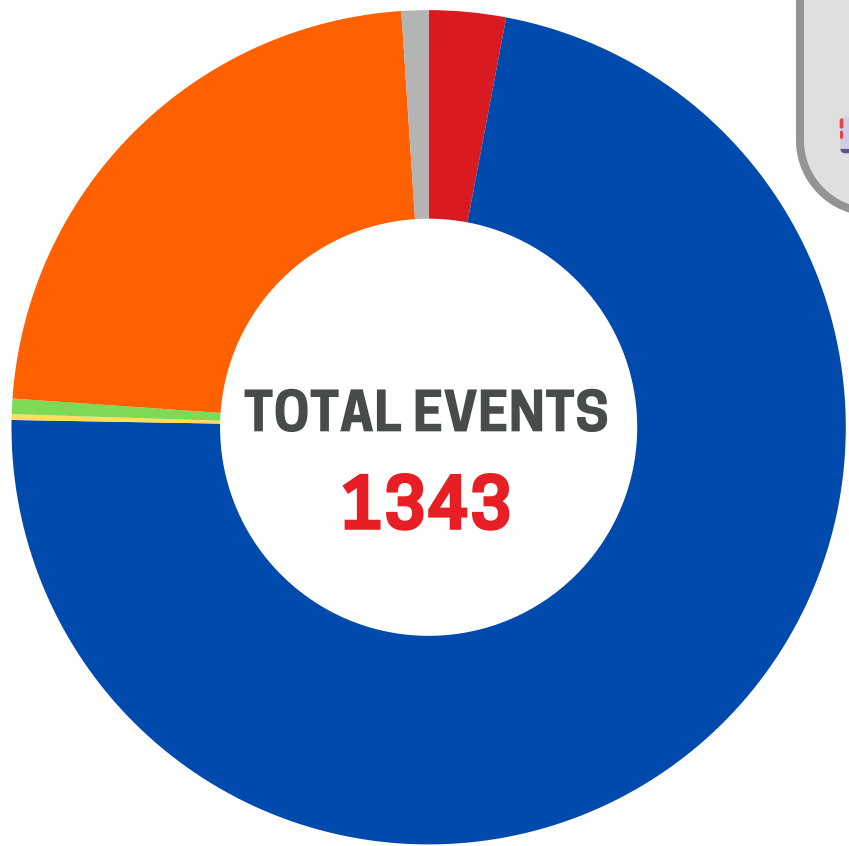
 **161**
Fire Medical
Responses











CALLS TO SERVICE

EVENT TYPES

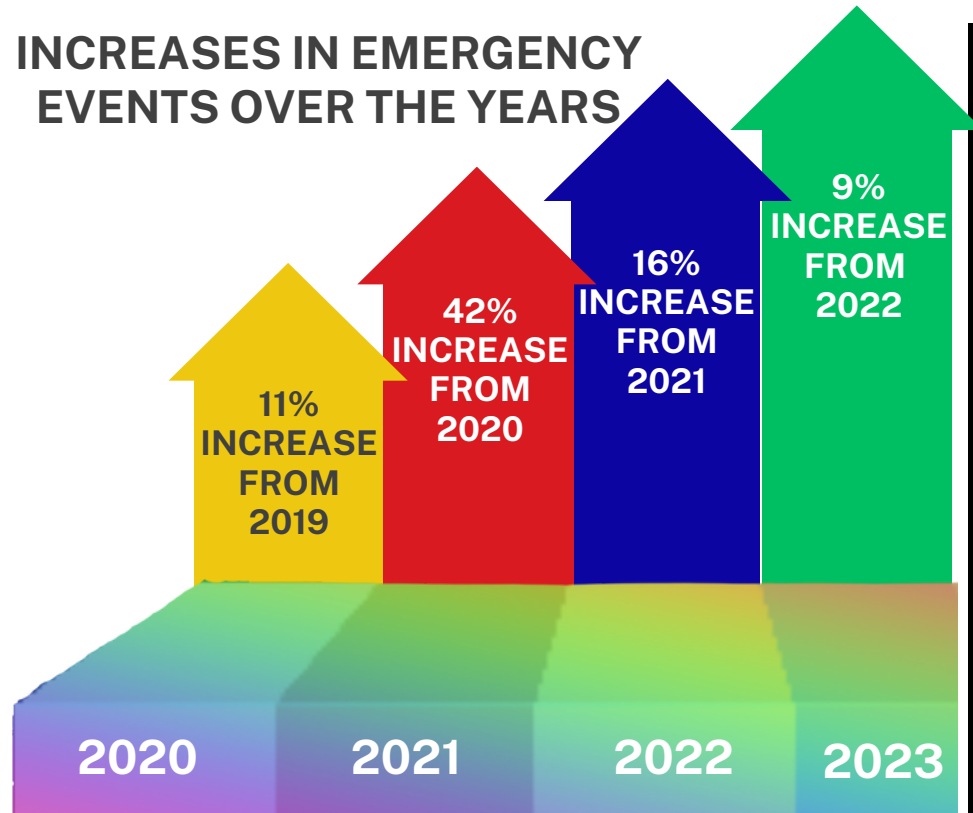


**1343 EVENTS**

**1651 UNIT RESPONSES**

-  - FIRES: 40 (2.98%)
-  - GOOD INTENT CALLS: 307 (22.9%)
-  - RESCUE & EMS INCIDENTS: 971 (72.4%)
-  - SERVICE CALLS: 8 (0.6%)
-  - HAZARDOUS CONDITIONS (NO FIRE): 3 (0.22%)
-  - FALSE ALARMS: 14 (1.04%)

INCREASES IN EMERGENCY EVENTS OVER THE YEARS



INCREASE IN CALLS FROM YEAR TO YEAR	
2020	62 CALLS
2021	304 CALLS
2022	194 CALLS
2023	119 CALLS

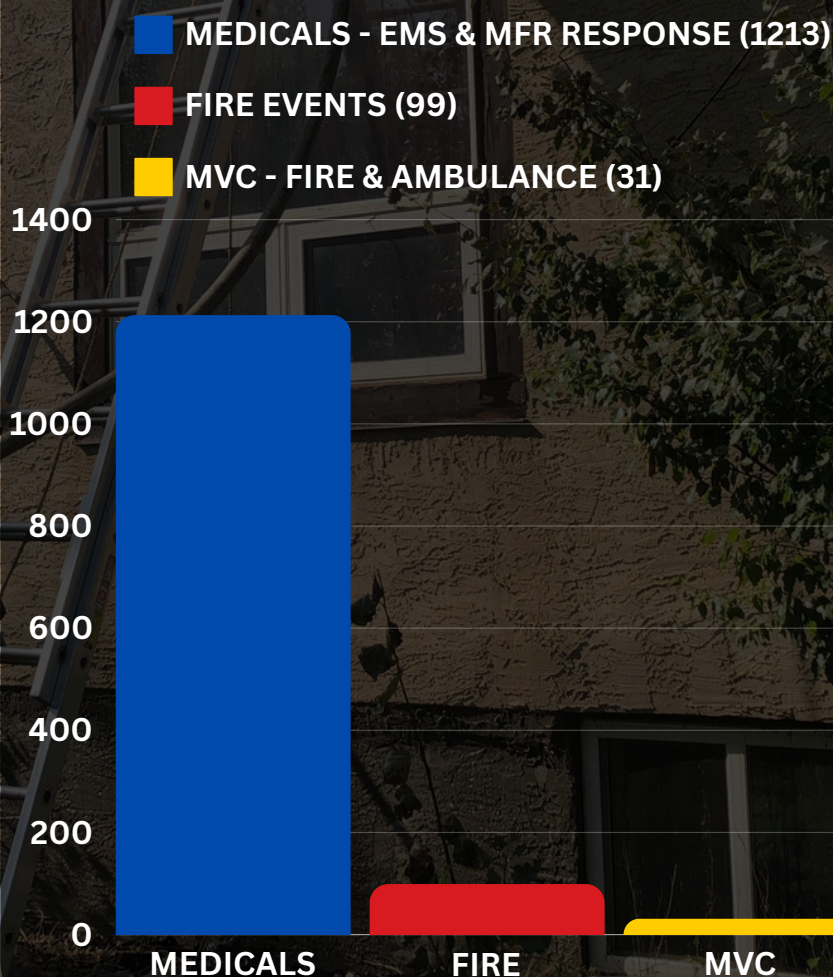


CALLS TO SERVICE

FIRE MUTUAL AID PROVIDED

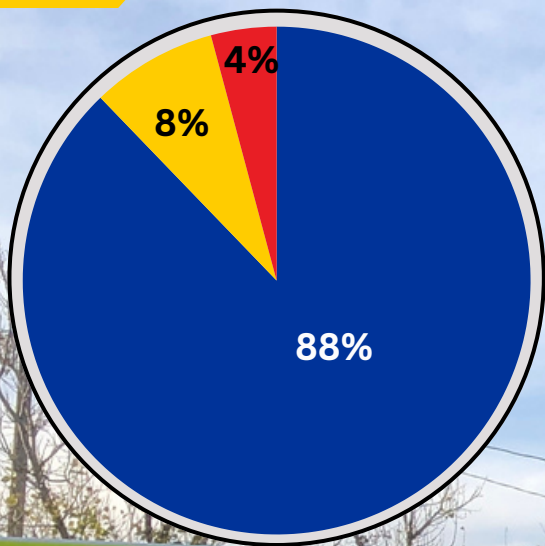


PICTURE BUTTE EMERGENCY SERVICES 2023 EVENT STATISTICS

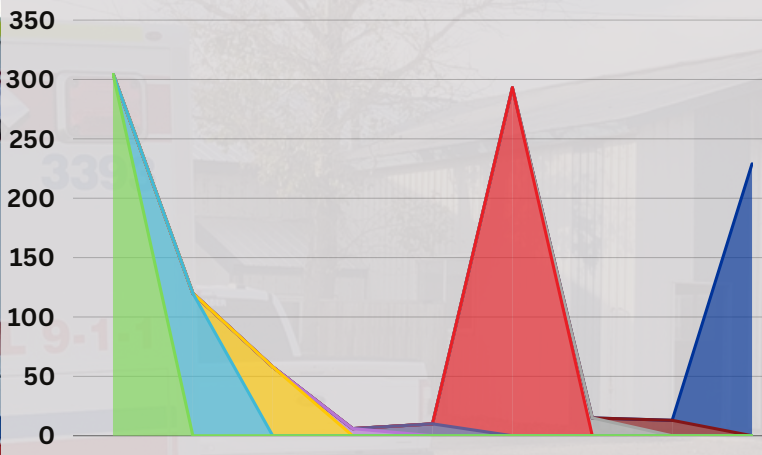
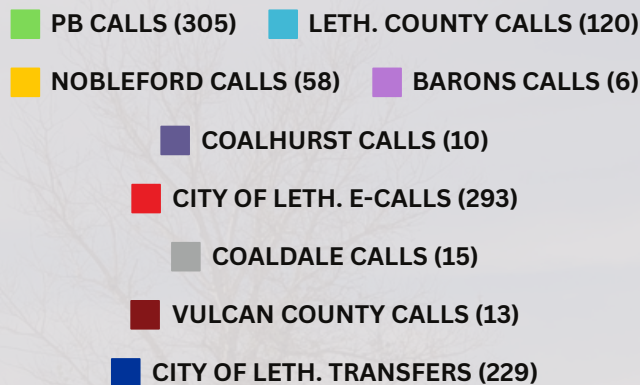




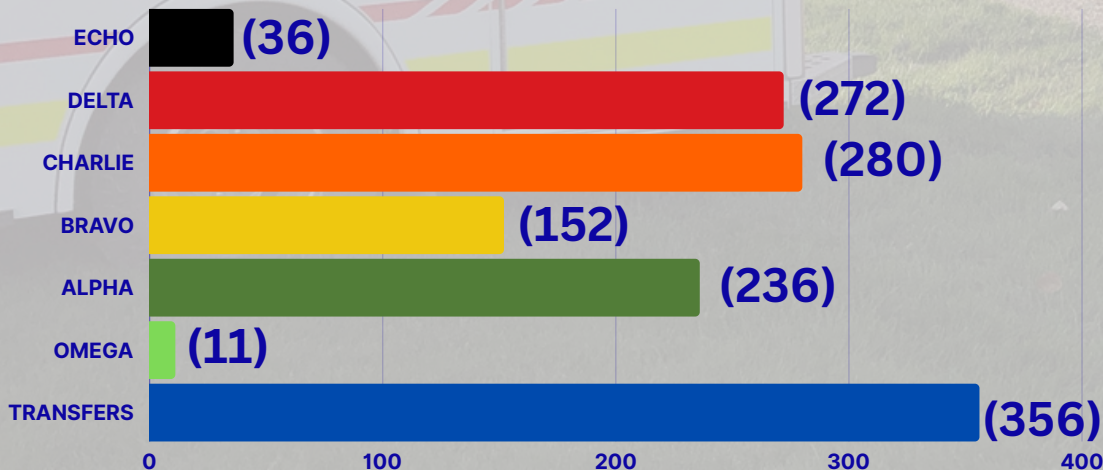
CALLS TO SERVICE



COMMUNITIES SERVED BY PICTURE BUTTE AMBULANCE



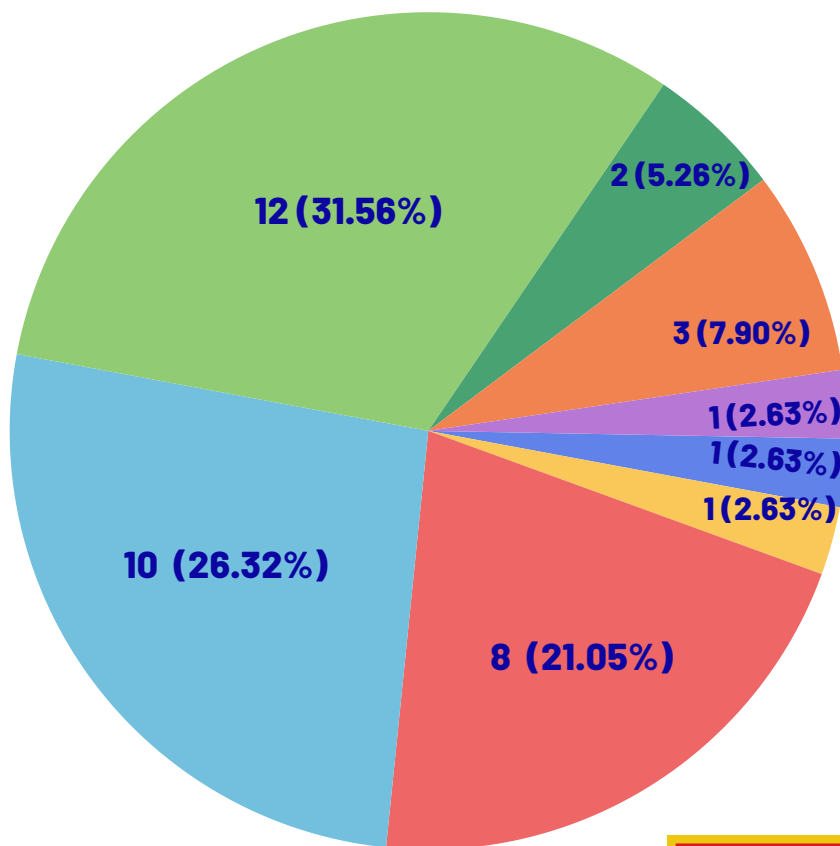
2023 EVENT PRIORITY





FIRE EVENTS

TOTAL FIRE INCIDENTS (38)



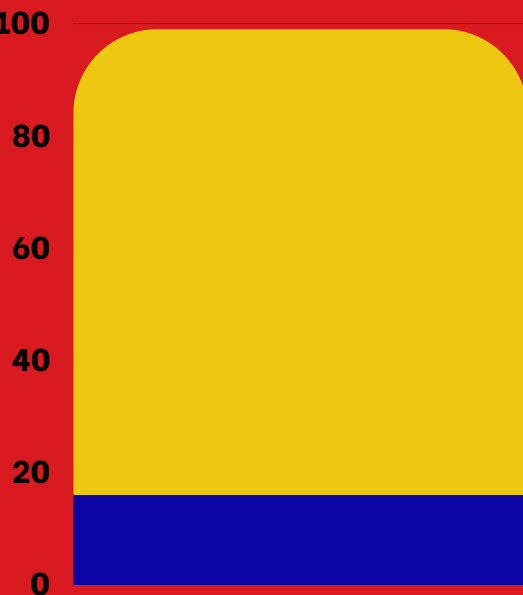
INCIDENT TYPE

- FIRE, OTHER
- STRUCTURE FIRES
- FIRE IN MOBILE PROPERTY USED AS A FIXED STRUCTURE
- MOBILE PROPERTY (VEHICLE) FIRE
- NATURAL VEGETATION FIRE
- OUTSIDE RUBBISH FIRE
- SPECIAL OUTSIDE FIRE
- CULTIVATED VEGETATION, CROP FIRE



FIRE & HAZMAT INCIDENTS IN THE TOWN OF PICTURE BUTTE VS. LETHBRIDGE COUNTY

- TOWN - 16
- COUNTY - 83





FIRE EVENTS

ANNUAL FIRE LOSS



STRUCTURE TYPE	NUMBER OF FIRES	DEATHS	INJURIES	ESTIMATED PROPERTY DAMAGE AND CONTENTS
Private Dwellings (1 or 2 family), Including mobile homes	3	0	0	\$368 160
Apartments (3 or more families)	0	0	0	0
Hotels and Motels	0	0	0	0
All Other Residential (dormitories, boarding houses, tents, etc.)	1	0	0	0
TOTAL RESIDENTIAL FIRES	4	0	0	\$368 160
Public Assembly (church, restaurant, clubs, etc.)	0	0	0	0
Schools And Colleges	0	0	0	0
Health Care And Penal Institutions (hospitals, nursing homes, prisons, etc.)	0	0	0	0
Stores And Offices	0	0	0	0
Industry, Utility, Defense, Laboratories, Manufacturing	2	0	0	\$288 000
Storage In Structures (barns, vehicle storage garages, general storage, etc.)	0	0	0	0
Other Structures (outbuildings, bridges, etc.)	0	0	0	0
TOTALS FOR STRUCTURE FIRES	6	0	0	\$656 160
Fires In Highway Vehicles (autos, trucks, buses, etc.)	0	0	0	0
Fires In Other Vehicles (planes, trains, ships, construction or farm vehicles, etc.)	1	0	0	\$35 000
Fires outside of Structures with Value involved, but Not Vehicles (outside storage, crops, timber, etc.)	2	0	0	\$265 000
Fires in Brush, Grass, Wildland (excluding crops and timber), with no value involved	3	0	0	
Fires in Rubbish, Including Dumpsters (outside of structures), with no value involved	0	0	0	
All Other Fires	2	0	0	\$12 000
TOTALS FOR FIRES	14	0	0	\$968 160

A PILOT PROJECT

PBES ENTERED INTO A PILOT PROJECT WITH ALBERTA HEALTH SERVICES TO STAFF AN ADDITIONAL AMBULANCE TO ASSIST WITH INTER-FACILITY TRANSFERS (IFT) AND PATIENT MOVEMENT IN SOUTHERN ALBERTA. THE INAUGURAL SHIFT FOR PICT-6B101 WAS ON MONDAY, APRIL 17TH, 2023. FROM APRIL 17TH TO DECEMBER 31ST, 2023, PICT-6B101 COMPLETED 290 SCHEDULED, NON-EMERGENT TRANSFERS. OUR IFT UNIT HAS COMPLETED TRANSFERS TO NUMEROUS SITES THROUGHOUT SOUTHERN ALBERTA INCLUDING, MEDICINE HAT, TABER, RAYMOND, COALDALE, LETHBRIDGE, FORT MACLEOD, PINCHER CREEK, CARDSTON, BLAIRMORE, CLARESHOLM, HIGH RIVER AND CALGARY. THE IFT UNIT VISITS HOSPITALS, CLINICS, CARE HOMES, PRIVATE RESIDENCES, AIRPORTS, OR WHEREVER PATIENTS NEED TO BE TRANSPORTED TO.





**YOUR PICTURE BUTTE FIREFIGHTERS
ARE ALWAYS HARD AT WORK!**



**11 NEW
RECRUITS**

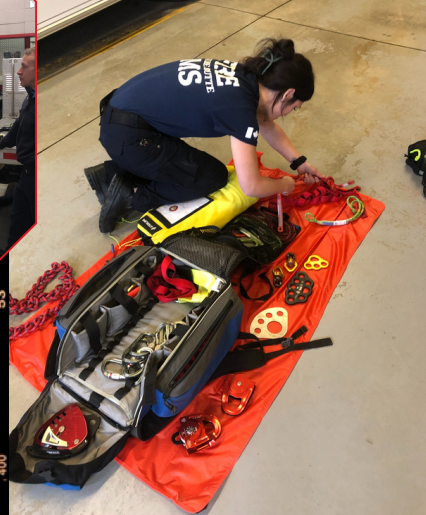
**26 FIRE/EMS
PERSONNEL**

**3 504
VOLUNTEER
HOURS
LOGGED**

**72 TRAINING
SESSIONS**

**6
CERTIFICATION
COURSES**





2023 RECRUITS



NAME: RENEE BERNER
HOMETOWN: Lethbridge
OCCUPATION: S&R Technician



NAME: WAYNE BOSCH
HOMETOWN: Lethbridge
OCCUPATION: Entrepreneur



NAME: NATHAN DE KOK
HOMETOWN: Picture Butte
OCCUPATION: Carpenter



NAME: NICK DE KOK
HOMETOWN: Picture Butte
OCCUPATION: Carpenter



NAME: MICHA FLOKSTRA
HOMETOWN: Picture Butte
OCCUPATION: Foreman



NAME: ANTHONY GRISAK
HOMETOWN: Picture Butte
OCCUPATION: Class 1 Driver



NAME: NATHAN LIEFTING
HOMETOWN: Picture Butte
OCCUPATION: Equipment Operator



NAME: CHANTAL SCHREVEN
HOMETOWN: Arcen, Netherlands
OCCUPATION: Sales Clerk



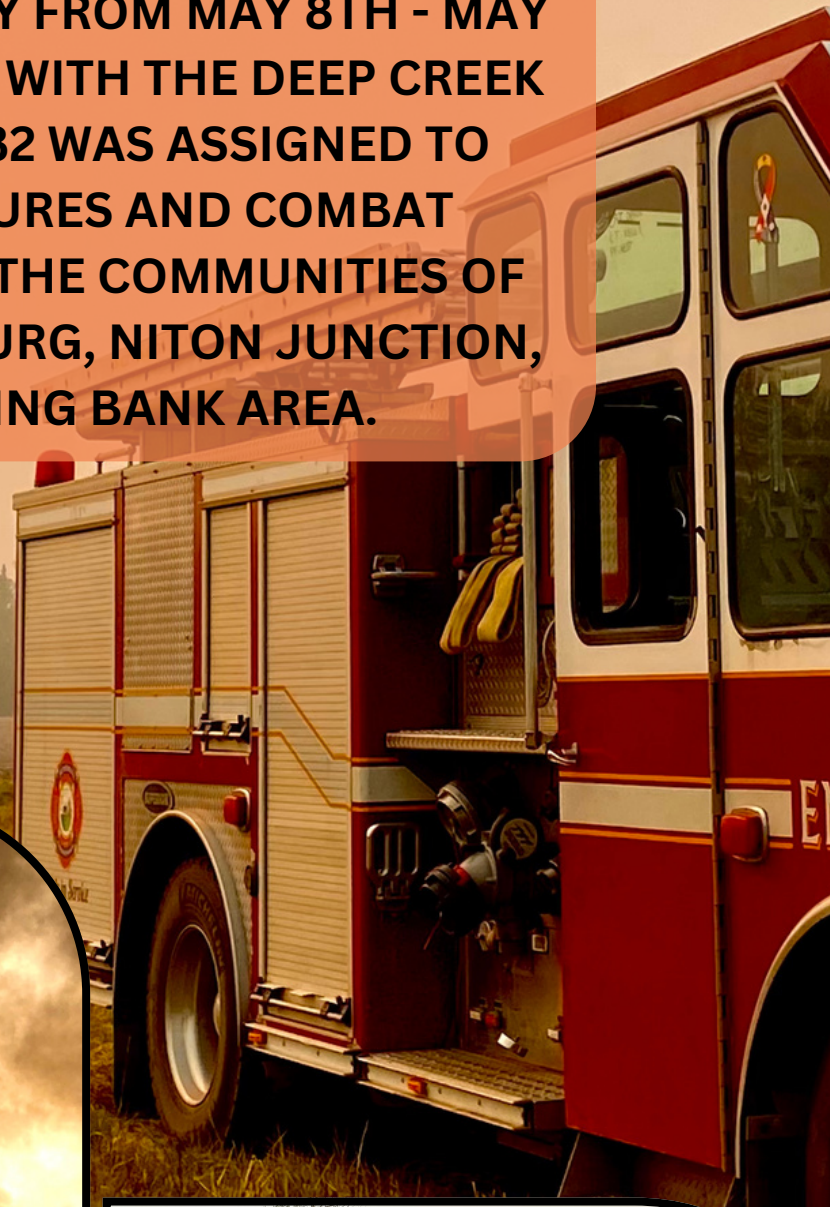
NAME: GERRIT SOET
HOMETOWN: Picture Butte
OCCUPATION: Finish Carpenter



NAME: JASPER VAN DER SMIT
HOMETOWN: Picture Butte
OCCUPATION: Labourer/Feed Tech

DEEP CREEK WILDFIRE DEPLOYMENT 2023

PICTURE BUTTE EMERGENCY SERVICES
DEPLOYED ENGINE 32 AND 12 MEMBERS TO
YELLOWHEAD COUNTY FROM MAY 8TH - MAY
29TH, 2023 TO ASSIST WITH THE DEEP CREEK
WILDFIRE. ENGINE 32 WAS ASSIGNED TO
PROTECT STRUCTURES AND COMBAT
WILDFIRES AROUND THE COMMUNITIES OF
WILDWOOD, EVANSBURG, NITON JUNCTION,
AND THE SHINING BANK AREA.





COMMUNITY SAFETY



11

Fire Code
Compliance
Inspections



12

Public
Education
Sessions



17

Fire
Investigations



246

Bylaw
Enforcement
Files



118

Development
Files



DOG CONTROL BYLAW 885-19

TIPS FOR RESPONSIBLE DOG OWNERSHIP:

- DOGS MUST BE KEPT ON A LEASH AT ALL TIMES WHILE OUTSIDE WITH 2 EXCEPTIONS:
 - DOG IS CONTAINED ON YOUR PROPERTY IN A FENCED-IN YARD
 - DOG IS BEING EXERCISED AT THE OFF-LEASH DOG PARK
- DOGS MUST NOT BE ALLOWED TO BARK OR HOWL EXCESSIVELY AND MUST BE BROUGHT INDOORS IF THEY DO
- ANY DOG WASTE DEPOSITED OFF OF YOUR OWN PROPERTY MUST BE IMMEDIATELY COLLECTED AND DISPOSED OF
- ALL DOGS WITHIN TOWN LIMITS, INCLUDING WHILE USING THE OFF-LEASH DOG PARK, MUST BE LICENSED WITH THE TOWN OF PICTURE BUTTE. TAGS CAN BE PURCHASED AT THE TOWN OFFICE.

WE CAN ALL DO OUR PART TO ENSURE PICTURE BUTTE IS KEPT A SAFE AND DOG-FRIENDLY COMMUNITY!

COOKING SAFETY STARTS WITH YOU!

THIS YEAR'S FIRE PREVENTION THEME WAS "COOKING SAFETY STARTS WITH YOU!"

PREVENT KITCHEN FIRES BY:

- NEVER LEAVE ANYTHING COOKING UNATTENDED
- HAVE A LID READY TO COVER YOUR POT WHEN COOKING WITH OIL IN CASE OF A GREASE FIRE.
- HAVE A FIRE EXTINGUISHER READY IN THE KITCHEN & KNOW HOW TO USE IT
- ENSURE YOUR HOME HAS WORKING SMOKE DETECTORS

PAY ATTENTION TO FIRE PREVENTION!

OPEN HOUSE

FIRE PREVENTION WEEK 2023

Cooking safety starts with YOU.

Pay attention to fire prevention.™



PICTURE BUTTE EMERGENCY SERVICES



2023 ANNUAL REPORT



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR113531

March 18, 2024

Dear Chief Elected Officials:

Municipal Affairs has been working with the Assessment Model Review (AMR) Steering Committee comprised of industry, assessors, and municipal partners, such as Alberta Municipalities and the Rural Municipalities of Alberta.

The committee was tasked with designing an engagement approach to update the regulated property assessment system. I support the approach and I am pleased to share that engagement will begin this year. We have a shared vision to ensure the AMR is deliberate, evidence-based, and stakeholder-driven.

The AMR will be a multi-year process to review the policies, procedures, and rates that form the regulated property assessment framework. We will engage with municipal associations, industry representatives, and professional assessors throughout the duration of the AMR.

The review of the foundational policies – principles, assessment year modifiers, and the policy document that determines how assessable costs are reported for major projects, the Construction Cost Reporting Guide – will occur in 2024. Any resulting policy and regulatory changes would not be implemented any sooner than 2025.

Reviews of the assessment models for individual property types will then occur from 2025 through 2027 in two stages. These reviews will be followed by broad and direct engagement with municipalities and industry to consider the impacts of the new assessment models on revenue. Discussions of potential impacts will also include stakeholder-centered implementation strategies. To be clear, your municipality will be directly engaged on the overall results of the AMR and the potential impacts. The final decision by government on any changes to assessment models will be sought in 2028. Attached is a visual representation of the upcoming AMR engagement, and a frequently asked question document for your use.

Thank you for working in partnership with the province on this crucial task. Please continue to share your perspectives with both my department and your municipal association. I look forward to working with you and your municipal associations on this important initiative.

Sincerely,

Ric McIver
Minister

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cc: Chief Administrative Officers
Tyler Gandam, President, Alberta Municipalities
Paul McLauchlin, President, Rural Municipalities of Alberta

Attachments

- Infographic
- Assessment Model Review: Frequently Asked Questions

Regulated property assessment model review (AMR)

The Assessment Model Review process will update Alberta's regulated property assessment system resulting in fairer valuation of regulated property.

Stakeholder Engagement

STAGE 1

Design the plan

2023



A stakeholder Steering Committee made up of industry, municipal, and assessment representatives designed an engagement process for the broader review.

STAGE 2

Review foundational policies

March – December 2024



Confirm Principles



Recommend Assessment Year Modifier methodology



Review Construction Cost Reporting Guide

Before the assessment models for individual property types can be updated, regulated assessment policies must be reviewed first.

STAGE 3

Update assessment models

Expected winter 2025 – summer 2027



Telecommunications & Cable



Railway



Electric Power



Machinery and Equipment



Pipeline



Wells

We will engage with a technical working group, comprised of stakeholder subject-matter experts to update the costs, practices, and technologies in the assessment model for each property type.

Group 1

winter 2025 to spring 2026

Group 2

spring 2026 to summer 2027

STAGE 4

Consider the impacts

Expected summer 2027 – spring 2028



Municipalities and industry property owners will have the opportunity to provide input on assessment and taxation impacts, including how to best implement any shifts in assessment. The Steering Committee will review the engagement results and provide final recommendations to government.

Key municipal, industry, and assessment stakeholders will be engaged during each stage of the AMR process. For any questions, please contact the AMR Team at ma.amr@gov.ab.ca.



Frequently Asked Questions Assessment Model Review

What are the properties that will be reviewed during the Assessment Model Review (AMR)?

Regulated properties, which include electric power systems, telecommunication and cable systems, pipelines, wells, and railway will be reviewed during the AMR process.

When will the results of the AMR be implemented?

Any government decisions on any changes to assessment models would be sought in spring or summer 2028, with implementation to follow.

The last model review was paused; how will this one be different?

In general, the previous attempts to review assessment models relied too heavily on a technical approach without a clear plan to broadly engage stakeholders in all phases of the process.

This one will be different, as this engagement approach seeks to mitigate potential controversy to the extent possible through a clear transparent stakeholder-driven process. Assessment discussions will be principle- and evidence-based, and will be separate from discussion of potential tax impacts and mitigation strategies for any resulting assessment changes.

The stakeholder steering committee that designed the engagement plan for this review will also work throughout the process to ensure the input of the represented stakeholders is considered, and will work according to jointly draft guiding principles to resolve challenges.

How are stakeholders able to participate?

Stakeholders are encouraged to provide feedback during each specific stage of the AMR process, either through their steering committee representative (list provided below) or by sending their comments to the AMR Team at ma.amr@gov.ab.ca.

How will we know the status/updates of the AMR process?

Status updates will be communicated to steering committee representatives (list provided below) and posted to the AMR website at <https://www.alberta.ca/regulated-property-assessment-model-engagement>.

Which groups are impacted by the AMR process?

Municipalities and regulated property owners may be impacted by changes in assessment values at the conclusion of the AMR process.

What are the timelines for the AMR process?

The review of AMR Principles, Assessment Year Modifiers, and the Construction Cost Reporting Guide will occur in 2024. Government will consider any resulting policy and regulatory changes in early 2025.

Reviews of the assessment models for individual regulated property types will then occur in two stages, from 2025-27.

Following this, we will begin broader engagement to comprehensively consider and understand the potential assessment and tax impacts of the new models. We will work with stakeholders to evaluate any mitigation or implementation strategies required.

Final government decisions on any changes to assessment models would be sought in 2028.

For further details please visit <https://www.alberta.ca/regulated-property-assessment-model-engagement>.

Have tax implications been considered for the AMR process?

Following preparation of new assessment models, broad engagement will be initiated with municipalities and industry groups. Stakeholders will have the opportunity to provide input during this stage of the process.

Final government decisions on any changes to assessment models would be sought after this input is received and considered.

Who is the main government contact for the AMR process?

To contact Municipal Affairs during the AMR process, please contact the AMR Team toll-free by first dialing 310-0000, then 780-422-1377, or at ma.amr@gov.ab.ca.

Which stakeholder groups are represented on the steering committee?

The steering committee is comprised of representatives from the following organizations:

- Alberta Assessors' Association
- Alberta Federation of Rural Electrification Associations
- Alberta Municipalities
- Alberta Rural Municipal Administrators' Association
- Bell MTS
- Canadian Association of Petroleum Producers
- Canadian National Railway Company
- Canadian Pacific Railway Company
- Canadian Property Tax Association
- Canadian Renewable Energy Association
- Capital Power
- Chemistry Industry Association of Canada
- Explorers and Producers Association of Canada
- Federation of Gas Co-ops
- FORTIS Alberta
- Independent Power Producers Society of Alberta
- Local Government Administration Association of Alberta
- Northeast Capital Industry Association
- Pipeline Property Tax Group
- Rogers Communications
- Rural Municipalities of Alberta
- TELUS



Request for Decision

- Our Vision:** *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*
- Our Mission:** *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: 22 March, 2024
To: Mayor, Council
From: CAO

Re: Natural Resources Conservation Board (NRCB) notification letter for Application LA23045

Background:

We received the attached letter from NRCB regarding an application for an expansion of a Confined Feeding Operation within Lethbridge County.

This property does not fall within the Intermunicipal Development Plan's (IDP) scope and therefore does not need to meet any of the IDP requirements.

Recommendation:

1. To either receive and file this notification or to reply to NRCB stating that the Town is not opposed to this application.

Attachments:

1. NRCB letter for Application LA23045.

Submitted by: Keith Davis, CAO

RECEIVED

MAR 18 2024

TOWN OF
PICTURE BUTTE

NRCB

Natural Resources
Conservation Board

Agriculture Centre, 100, 5401 1 Avenue S
Lethbridge, Alberta T1J 4V6
T 403-381-5166
www.nrcb.ca

March 13, 2024

To: Landowner or Resident

Re: **Application LA23045 – Notification Letter**
JTV Farms Ltd.
SW 21-10-21 W4M

The Natural Resources Conservation Board (NRCB) has received an application from JTV Farms Ltd. to expand a confined feeding operation (CFO) at SW 21-10-21 W4M. The application is to convert and expand an existing earthen manure storage into a catch basin, to construct additional feedlot pens, and increase beef finishers numbers from 1,700 to 2,700. Under the *Agricultural Operation Practices Act* (AOPA), the NRCB is responsible for regulating CFOs in Alberta.

The NRCB will conduct a detailed technical review of the application to ensure it meets the requirements of the Act and regulations.

This letter is being sent to all persons who own or reside on land within 1.5 miles of the CFO as identified by Lethbridge County. Under AOPA, an "affected party" is entitled to receive notice of the application. The location of your land or residence is within the notification distance from the CFO, as set out by AOPA.

The application is available for viewing online at www.nrcb.ca (under Confined Feeding Operations / Notice of Applications) or at the Lethbridge office by appointment. **The notice of the application will be published in the March 19, 2024 issue of Sunny South News.**

If you would like to submit a response that expresses your concern or support for the application under AOPA, please send it to my attention at the address on this letter, or by email at carina.weisbach@nrcb.ca. Your response must be received in writing on or before **4:30 pm on April 18, 2024**. Your response must include:

- your name,
- the legal land description of the land you reside on and/or own,
- your contact information: mailing address; phone number; and email address, and,
- an explanation of your support or concern (including any relevant documents).

All responses are considered public documents and may be posted on the NRCB's public website. A copy will be given to the applicant. If your response includes concerns that do not fall under the authority of the NRCB, it may be forwarded to other agencies. If you would like all or part of your response to be considered confidential, please identify in your response the part(s) that should be confidential and why.

Parties who submit responses will receive a copy of the decision and may have an opportunity to request a Board review of the decision should they disagree with all, or portions of it.

If you have any questions or concerns, please contact me at 403-892-0408 or carina.weisbach@nrcb.ca.

Yours truly,



Carina Weisbach
Approval Officer



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Calgary-Hays

AR114060

Subject: Provincial Education Requisition Credit Program Extension

Our government recognizes delinquent oil and gas property tax payments continue to be a concern for many municipalities. To help address this issue, *Budget 2024* included the announcement of an extension to the Provincial Education Requisition Credit (PERC) program for an additional two years up to and including the 2025 tax year. The maximum annual credit limit is \$3 million.

The extension of PERC is in addition to other recent government initiatives including:

- establishing a mandatory condition with the Alberta Energy Regulator that property taxes are to be paid before approving well licence transfers or granting new well licences;
- strengthening the liability management framework and empowering the Alberta Energy Regulator to enforce it;
- passing new legislation to give municipalities priority over other creditors through a special lien where companies owe taxes; and
- providing the Rural Municipalities of Alberta with a \$300,000 grant to provide resources and training related to enforcing the special lien.

Furthermore, our government will continue working in collaboration with our partners in industry, the Rural Municipalities of Alberta, Alberta Municipalities, and the Alberta Energy Regulator, to ensure oil and gas companies pay their fair share of taxes that municipalities rely on for effective and efficient local service delivery to Albertans.

I look forward to continuing to work together on this important matter.

Sincerely,

Ric McIver
Minister

Barons-Eureka-Warner Family & Community Support Services (FCSS)
Minutes of Board Meeting – Wednesday, February 7, 2024
Coaldale Hub (2107-13th Street)
In-person and Online

Attendance (in-person)

Board Members:

Degenstein, Dave – Town of Milk River, Chair
Chapman, Bill - Town of Coaldale, Vice-Chair
Bekkering, Garth – Town of Taber
Coad, Ray – Town of Vauxhall
Doell, Daniel – Village of Barons
Feist, Teresa - Town of Picture Butte
Foster, Missy – Village of Barnwell
Harris, Merrill – M.D. of Taber
Heggie, Jack – County of Warner
Hickey, Lorne – Lethbridge County
Nilsson, Larry – Village of Stirling

Attendance (on-line):

Jensen, Kelly – Town of Raymond
Jensen, Melissa – Town of Nobleford
Payne, Megan – Village of Coutts

Absent

Caldwell, Heather – Town of Coalhurst
Kirby, Martin – Village of Warner

Staff (in-person):

Morrison, Zakk – Executive Director
DeBow, Petra – Manager
Krahn, Tim – Counsellor
Weaver, Kaitlynn – Outreach Services Supervisor
Florence-Greene, Evelyn – Accounting Assistant

Call to Order

D. Degenstein called the meeting to order at 4:05 p.m.

Approval of Agenda

T. Feist moved the Board to approve the agenda as amended.
6 b) Coaldale Handi-Ride Association
6 c) Southern Alberta Kanadier association (SAKA)

Carried Unanimously

Handwritten initials: JM and JS

Minutes

J. Heggie moved the minutes of the December 6, 2023, FCSS Board meeting be approved as presented.

Carried Unanimously

Delegation

T. Krahn presented a mindfulness session for the Board.

L. Nilsson moved the Board thank Tim Krahn, BEW FCSS Counsellor for his time and receive the presentation as information.

Carried Unanimously

Petra DeBow, Manager, presented the Draft Report to Municipalities – Family Services 2023.

The Board discussed the information provided in the Draft Report to Municipalities – Family Services 2023.

G. Bekkering moved the Board approve the Report to Municipalities – Family Services 2023 as presented and requested Administration distribute the report to our Municipalities and Alberta Government funders.

Carried Unanimously

K. Weaver highlighted *Cheers to Volunteers* as a volunteer recognition initiative in the FCSS area. Criteria categories will include Individual, Youth and Group.

B. Chapman moved the Board approve the *Cheers to Volunteers* volunteer recognition initiative as presented.

Carried Unanimously

L. Hickey moved the Board to accept the *Cheers to Volunteers* information presented by Kaitlynn Weaver, Outreach services supervisor.

Carried Unanimously

Correspondence

The following correspondence was presented for information:

- FCSSAA December 2023 News
- FCSSAA January 2024 News

D. Doell moved to receive the correspondence presented for information.

Carried Unanimously



Reports

Executive Director

Z. Morrison reviewed the Executive Director's report.

The following was highlighted:

- The month of February includes two nationally recognized days that aim to celebrate and promote kindness: Random Acts of Kindness Day, February 17th, and Pink Shirt Day February 28th.
- Z. Morrison discussed with the Board an upcoming *Come Together* Canadian College of Health Leaders conference to be held in June 2024 in Halifax with Z. Morrison and two staff members attending to present.

L. Nilsson moved the Board to approve the Executive Director's Report as presented.

Carried Unanimously

Financial Report

Z. Morrison reviewed the Financial Report.

J. Heggie moved the Board approve the February 2024 Financial Report including:

- Financial statement for December 31, 2023;
- Monthly accounts for December 31, 2023;
- ATB Mastercard statement November 15, 2023 to December 12, 2023
- ATB Mastercard statement December 13, 2023 to January 11, 2024

Carried Unanimously

Professional Development Report 2023

Z. Morrison presented an overview of FCSS Employee Professional Development Report for 2023.

Z. Morrison amended the number from 7 to 38 staff attending the FOIP session in 2023.

L. Hickey moved the Board receive the FCSS Employee Professional Development Report for 2023 for information as presented.

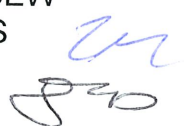
Carried Unanimously

New Business

Alberta Community Partnership Program – Update

L. Nilsson shared the Village of Stirling Alberta Community Partnership Program proposal was approved. The funds have not been received. Awaiting the final contract.

D. Degenstein shared the Board is required to establish a steering committee to support the Alberta Community Partnership Program initiative. Committee members include the Barons-Eureka-Warner (BEW) FCSS Board Chair, BEW FCSS Village of Stirling Councillor, Village of Stirling CAO, the BEW FCSS



Executive Director and up to three BEW FCSS Board members.

K. Jensen volunteered to be a member of the steering committee.

B. Chapman thanked the Village of Stirling for applying for this program.

B. Chapman motioned the Board strike a steering committee for the duration of the contract to include:

- Dave Degestein, BEW FCSS Board Chair
- Larry Nilsson, BEW FCSS Village of Stirling Counsellor
- Scott Donselaar, CAO Village of Stirling
- Kelly Jensen, BEW FCSS Town of Raymond Counsellor
- Zakk Morrison, BEW FCSS Executive Director

Carried Unanimously

Coaldale Handi-Ride Association

B. Chapman discussed the funding and resources required to operate in Coaldale. The Coaldale Handi-Ride Association is in the process of applying for a Healthy Aging Alberta grant. The grant does require partnerships and asks that FCSS support this initiative.

G. Bekkering moved the FCSS Board fully support the Development of a partnership with the Coaldale Handi-Ride Association and the application of the Healthy Aging Grant.

Carried Unanimously

Southern Alberta Kanadier Association (SAKA)

B. Chapman asked the FCSS Board if they would like to receive minutes from the SAKA Board meetings. This will create a supportive bridge between FCSS and SAKA.

The Board discussed SAKA minutes being received in the future as correspondence for information purposes.

Z. Morrison to include SAKA meeting minutes as part of Correspondence.

Round Table:

K. Weaver discussed the Alberta Irrigation District Association When in Drought conference and the FCSS presentation that was held at the conference.

P. DeBow discussed a FRN presentation that was given by M. Sawatzky and P. DeBow that highlighted the needs for rural services, Low German Mennonite/Newcomer supports, and the successes of our services.

M. Jensen left the meeting at 5:44 pm.

J. Heggie shared how important FCSS services are to the communities.

L. Hickey shared the coming drought will affect all our communities.

B. Chapman was appointed to the Aberta Watershed Counsel.

Z. Morrison expressed gratitude to the FCSS management team for providing a supportive work culture to ensure staff are at their best to support residents.

M. Harris expressed the willingness of communities to share and conserve water in the face of the coming drought and appreciates the services FCSS will provide to the mental health of our communities.

T. Fiest thanked FCSS for the services provided in Picture Butte.

Date of Next Meeting

The date of the next regular Board meeting will be March 6, 2024, at the Coaldale Hub (2107-13th Street) in-person and online (via Teams) starting at 4:00 p.m.


Adjournment

M. Harris moved the meeting adjourn at 5.54 p.m.

Carried Unanimously



Chairperson



Executive Director