

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Monday, April 28th, 2025 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist
Councillor H. de Kok Councillor C. Neels

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke
Director of Emergency Services – F. West
Administrative Assistant – K. Rice

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

153 2504 28 MOVED by Councillor de Kok that the agenda be approved as amended.
ADD 12.2 – Meter Reading replacement project
ADD 12.3 – Oak Pointe Development
ADD 12.4 – Walk-In Clinic

CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – March 24th, 2025

154 2504 28 MOVED by Councillor Feist that the Regular Council Meeting minutes of
April 14th, 2025 be approved as presented.

CARRIED

4.0 PUBLIC HEARING – None for this meeting.

5.0 DELEGATION

5.1 Leslie Martin – president of Bee Hive Child Care Center

Leslie Martin and Nancy Stroeve presented information regarding Bee Hive Child Care Center. Nancy has been working at the Center since 2007 and they have created a work environment that has minimal turnover which is not typical within the industry. The board is a mix of parents, community members and educators which helps them to have a whole perspective about the community and children while making decisions. Leslie and Nancy spoke to the current struggles they are facing with the space that they are occupying and the community needs for additional child care. Their current space is too small to offer additional spaces, there are 16 stairs that they must climb to get in and out of the centre which is not all inclusive. Their outdoor space is very minimal, it was generously donated by the Elks. Without this space they would have to close their centre as outdoor space is a licensing requirement. Leslie explained that their current building is in need of repairs that they are not feasibly able to complete. In preparation for a bigger space, they have set aside funds to help with expansion and they are willing to do as much fundraising as possible to help raise additional funds. They are confident they will receive support as they have already experienced generosity from individuals and businesses in the community. They are working with Daycare in a Box which can provide them with a facility that has 104 child care spaces which is significantly more than their current capability of 38 spaces. This would allow them to accept those on their waiting list. As part of the requirements for Daycare in a Box, they must receive a land donation from the Municipality. The building and fencing would be completed by Day Care in a Box, Bee Hive Child Care Center would be responsible for all of the materials within the building and the Town would be responsible for utility right of ways and snow removal. There would

be no rent on the building for 10 years as part of the program. Leslie and Nancy explained that they are limited with access to grants within their current situation but if they are able get access to land donated by the Town they would have access to additional grant funding. Mayor Moore asked if they have already approached any businesses in Town about fundraising efforts. Leslie explained that they had not yet started as they want to ensure they have the land before they begin fundraising. Councillor Feist shared that the tour of the centre they completed was eye opening and that she believes that expanding their centre to include after school care would be beneficial for the community. Deputy Mayor Papworth was also shocked by the tour they completed and the state of the building they are in, she asked if the Daycare in a Box program is funded? Leslie explained that it is a federally funded program that started in Manitoba where they had a lot of success. She also recommended reaching out to the High School to see if there is an opportunity to use part of the land that the High School is on. Keith asked if they knew how much space they needed? Leslie and Nancy were not sure on the exact amount of space needed as they have been discussing size based on the number of child care spaces. Nancy explained that she is recommending getting more space than is required by licensing to ensure that the children have enough room. Leslie is going to get back to Council with a more distinct space requirement. Mayor Moore thanked Leslie and Nancy for their well-done presentation and let them know this would be discussed and Council would get back to them.

Leslie Martin, Nancy Stroeve and all other representatives from Bee Hive Child Care Center left Council Chambers.

6.0 REQUESTS FOR DECISION

6.1 Regional Emergency Management Bylaw No. 960-25

- 155 2504 28

MOVED by Councillor de Kok first reading of Bylaw No. 960-25 Regional Emergency Management Bylaw.

CARRIED
- 156 2504 28

MOVED by Deputy Mayor Papworth second reading of Bylaw No. 960-25 Regional Emergency Management Bylaw.

CARRIED
- 157 2504 28

MOVED by Councillor Feist permission to move to third reading of Bylaw No. 960-25 Regional Emergency Management Bylaw.

CARRIED UNANIMOUSLY
- 158 2504 28

MOVED by Councillor Neels third and final reading of Bylaw No. 960-25 Regional Emergency Management Bylaw.

CARRIED

6.2 Traffic Bylaw No. 961-25

- 159 2504 28

MOVED by Councillor Neels second reading of Bylaw No. 961-25 Traffic Bylaw.

CARRIED
- 160 2504 28

MOVED by Councillor Feist third and final reading of Bylaw No. 961-25 Traffic Bylaw.

CARRIED

6.3 Picture Butte High School – Community Academic Sponsor Request

- 161 2504 28

MOVED by Deputy Mayor Papworth to continue with the regular contribution of two \$100.00 awards for the Academic Awards at Picture Butte High School for 2025.

CARRIED

7.0 MAYOR’S REPORT

7.1 Mayor’s Report

April 16 Attended a Lethbridge Regional Waste meeting
April 22 Attended a Committee of the Whole meeting
April 24 Attended an Alberta Municipalities webinar

162 2504 28 MOVED by Mayor Moore that the Mayor’s Report be accepted as presented.
CARRIED

8.0 COUNCILS REPORT

8.1 Council’s Report

Councillor Neels advised Council of her recent activities:

April 15 Attended a Zoom Picture Butte Library meeting
April 16 Attended a Lethbridge Regional Waste meeting
April 16 Attended an Economic Development Committee meeting
April 22 Attended the Committee of the Whole meeting

Councillor Feist advised Council of her recent activities:

April 17 Attended a Centennial Celebration Committee meeting
April 22 Attended a Community Futures meeting
April 22 Attended the Committee of the Whole meeting

Councillor de Kok advised Council of his recent activities:

April 16 Attended a Economic Development Committee Meeting
April 22 Attended a Committee of the Whole meeting
April 25 Attended a Southern Alberta Energy from Waste
Association Facility Zoom meeting

Deputy Mayor Papworth advised Council of her recent activities:

April 22 Attended a Committee of the Whole meeting
April 23 Attended a Green Acres Executive meeting

163 2504 28 MOVED by Deputy Mayor Papworth that the Council Reports be accepted
as presented.
CARRIED

9.0 ADMINISTRATION’S REPORT

10.1 CAO Report

164 2504 28 MOVED by Deputy Mayor Papworth to receive and file the CAO Report as
presented.
CARRIED

10.2 Director of Emergency Services Report

165 2504 28 MOVED by Councillor de Kok to receive and file the Director of Emergency
Services Report as presented.
CARRIED

10.0 CORRESPONDENCE

10.1 Picture Butte Library – Annual Report 2024

166 2504 28 MOVED by Councillor Neels to receive and file Picture Butte Library –
Annual Report.
CARRIED

10.2 Resident Letter – Pete Coyne – Jamboree Days Parade

167 2504 28 MOVED by Councillor de Kok to direct Administration to write a response
letter to Pete Coyne that Council will emphasize the importance of safety for
parade participants.

CARRIED

10.3 Town of Taber – Rural Renewal Program – Final Statistics

168 2504 28 MOVED by Councillor Feist to receive and file Town of Taber – Rural
Renewal Program – Final Statistics.

CARRIED

11.0 INFORMATIONAL ITEMS

169 2504 28 MOVED by Councillor Feist to receive and file all informational items.

CARRIED

12.0 CLOSED SESSION

170 2504 28 MOVED by Councillor Neels to close the meeting to the public in
accordance with Division 2 Section 16, Section 21 and Section 22 of the
Freedom of Information and Protection of Privacy Act to discuss Centennial
Celebration Projects, Meter Reading Replacement Project, Oak Pointe
Development and Walk-In Clinic at 7:35 p.m.

CARRIED

171 2504 28 MOVED by Councillor Neels to open the meeting to the public at 9:10 p.m.

CARRIED

172 2504 28 MOVED by Councillor de Kok that the Town will support the following
projects from the Centennial Committee; Book Publication, Fireworks, LED
Sign, Monument as approved by Council and a Legacy Project. Council
supports an enhanced celebration for Jamboree Days in 2026.

CARRIED

173 2504 28 MOVED by Deputy Mayor Papworth to attribute \$50,000 additional fund out of water
reserves for the Meter Installation Project.

CARRIED

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for April 28th, 2025
beginning at 6:30 p.m.

174 2504 14 MOVED by Councillor de Kok the Regular Council Meeting adjourn at 9:12
p.m.

CARRIED

Cathy Moore
Mayor

Keith Davis
Chief Administrative Officer