

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Monday, February 24th, 2025 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist
Councillor H. de Kok Councillor C. Neels

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke
Director of Emergency Services – F. West
Town Planner – K. Schlamp
Administrative Assistant – K. Rice

1.0 CALL TO ORDER

Deputy Mayor Papworth called the Regular Council Meeting to order at 6:36 p.m.

2.0 ADOPTION OF THE AGENDA

060 2502 24 MOVED by Councillor de Kok that the agenda be approved as amended.
ADD: 6.6 Seniors Supper
ADD: 6.7 Budget Meeting Date
ADD: 6.8 Green Acres Memorandum

CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – February 10th, 2025

061 2502 24 MOVED by Councillor Feist that the Regular Council Meeting minutes of February 10th, 2025 be approved as presented.

CARRIED

4.0 PUBLIC HEARING – None for this meeting

5.0 DELEGATION

5.1 Josh Marti – Oak Point Development Agreement – FOIP Act Division 2 Section 16

062 2502 24 MOVED by Councillor Neels to close the meeting to the public in accordance with Division 2 Section 16 of the Freedom of Information and Protection of Privacy Act to discuss the Oak Point Development Agreement at 6:37 p.m.

CARRIED

063 2502 24 MOVED by Councillor Neels to open the meeting to the public at 7:44 p.m.

CARRIED

6.0 REQUESTS FOR DECISION

6.1 Drafted Bylaw No. 955-25 Large Lot Residential – R3 Home Occupations

064 2502 24 MOVED by Councillor Neels the first reading of Bylaw No. 955-25.

CARRIED

Mayor Moore left the meeting at 8:15 p.m.

6.2 Drafted Bylaw No. 956-25 Direct Control Zoning – 862 Crescent Avenue

065 2502 24 MOVED by Councillor de Kok for Administration to make amendments to Bylaw No. 956-25 and to bring it back to Council for the first reading.
CARRIED

6.3 Drafted Bylaw No. 954-25 Centennial Celebration Committee

066 2502 24 MOVED by Councillor de Kok the first reading of Bylaw No. 954-25 Ad Hoc Centennial Celebration Committee.
CARRIED

067 2502 24 MOVED by Councillor Feist the second reading of Bylaw No. 954-25 Ad Hoc Centennial Celebration Committee.
CARRIED

068 2502 24 MOVED by Councillor de Kok permission to move to the third reading of Bylaw No. 954-25 Ad Hoc Centennial Celebration Committee.
CARRIED UNANIMOUSLY

069 2502 24 MOVED by Deputy Mayor Papworth the third and final reading of Bylaw No. 954-25 Ad Hoc Centennial Celebration Committee.
CARRIED

6.4 Regional Emergency Advisory Committee

070 2502 24 MOVED by Councillor Feist to appoint Mayor Moore and Deputy Mayor Papworth to the Regional Emergency Advisory Committee to represent the Town of Picture Butte.
CARRIED

6.5 Drafted Picture Butte and Area Business Survey

071 2502 24 MOVED by Councillor de Kok to approve the drafted Picture Butte and Area Business Survey for public release.
CARRIED

6.6 Seniors Supper

072 2502 24 MOVED by Councillor Neels to set June 4, 2025 as the date for the Seniors Supper.
CARRIED

6.7 Budget Meeting Date

073 2502 24 MOVED by Councillor Feist to set March 3, 2025 at 3 p.m. as the date for the remainder of the budget meeting.
CARRIED

7.0 MAYOR'S REPORT

7.1 Mayor's Report – Mayor Moore absent at the time of Mayor's Report.

8.0 COUNCIL’S REPORT

8.1 Council’s Report

Councillor Neels advised Council of her recent activities:

February 12 Attended an Economic Development Committee meeting
February 18 Attended a Committee of the Whole meeting
February 18 Attended a Picture Butte Library Board meeting
February 24 Attended a Municipal Planning Commission meeting

Councillor Feist advised Council of her recent activities:

February 14 Attended a Centennial Celebration Committee meeting
February 18 Attended a Committee of the Whole meeting
February 24 Attended a Municipal Planning Commission meeting

Councillor de Kok advised Council of his recent activities:

February 12 Attended an Economic Development Committee meeting
February 13 Attended a Virtual Southgrow Sustainability meeting
February 18 Attended a Committee of the Whole meeting
February 24 Attended a Municipal Planning Commission meeting

Deputy Mayor Papworth advised Council of her recent activities:

February 14 Attended a Centennial Celebration Committee meeting
February 18 Attended a Committee of the Whole meeting
February 19 Attended a Green Acres Foundation Executive Committee meeting
February 24 Attended a Municipal Planning Commission meeting

074 2502 24 MOVED by Deputy Mayor Papworth that the Council Reports be accepted as presented.

CARRIED

9.0 ADMINISTRATION’S REPORT

9.1 CAO Report

075 2502 24 MOVED by Councillor Neels to accept the CAO Report as presented.

CARRIED

9.1.1 2024 Director of Emergency Services Monthly Report

076 2502 24 MOVED by Councillor de Kok to accept the Director of Emergency Services Monthly Report as presented.

CARRIED

10.0 CORRESPONDENCE

10.1 Government of Alberta – Child Care Strategy

077 2502 24 MOVED by Deputy Mayor Papworth that Councillor de Kok will consult with the community regarding the Child Care Needs Assessment and report back to Administration.

CARRIED

10.2 Town of Taber – Alberta Advantage Immigration Program

078 2502 24 MOVED by Councillor Feist to receive and file the Town of Taber Alberta Immigration Program media release.

CARRIED

10.3 Alberta Transportation and Economic Corridors – Change speed limits response

079 2502 24 MOVED by Councillor Feist to direct Administration to write a response to Alberta Transportation regarding lowering the speed limits on Highway 25 and Highway 519.

CARRIED

10.4 Family and Community Support Services – All Council Event invitation

080 2502 24 MOVED by Councillor Neels that all Council Members are able to attend the Family and Community Support Services All Council Event.

CARRIED

11.0 INFORMATIONAL ITEMS

11.1 Alberta Municipal Affairs – 2025 Minister’s Awards for Municipal and Public Library Excellence

11.2 Alberta Municipal Affairs – Joint Use and Planning Agreements

11.3 Alberta Municipalities – 2025 Budget Review

11.4 Alberta Municipalities – Election Survey

11.5 Closer to Home – Fact Sheet

11.6 Family & Community Support Services – Cheers to Volunteer Awards

081 2502 24 MOVED by Councillor de Kok to receive and file all informational items.

CARRIED

12.0 CLOSED SESSION

12.1 FOIP Act Division 2 Section 16 – Oak Pointe Development Agreement

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for March 10th, 2025 beginning at 6:30 p.m.

082 2502 24 MOVED by Councillor Neels that the Regular Council Meeting adjourn at 9:02 p.m.

CARRIED

Cathy Moore
Mayor

Keith Davis
Chief Administrative Officer