

**MINUTES**  
OF THE  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
HELD IN  
**COUNCIL CHAMBERS**  
**Monday, February 10<sup>th</sup>, 2025 AT 6:30 PM**

**PRESENT:** Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist  
Councillor H. de Kok Councillor C. Neels

**ALSO PRESENT:** Chief Administrative Officer – K. Davis  
Director of Corporate Services – M. Overbeeke  
Administrative Assistant – K. Rice

**1.0 CALL TO ORDER**

Mayor Moore called the Regular Council Meeting to order at 6:38 p.m.

**2.0 ADOPTION OF THE AGENDA**

042 2502 10 MOVED by Councillor de Kok that the agenda be approved as amended.  
ADD: 6.4 Green Acres Foundation – Letter of Support  
ADD: 12.1 Bee Hive Child Care Centre

CARRIED

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting – January 27<sup>th</sup>, 2025

043 2502 10 MOVED by Councillor Feist that the Regular Council Meeting minutes of  
January 27<sup>th</sup>, 2025 be approved as presented.

CARRIED

**4.0 PUBLIC HEARING – None for this meeting**

**5.0 DELEGATION**

5.1 John Kolk – Walk on the Wildside President – Lease Extension

John gave a history of Walk on the Wildside and described the different features of the current pathway such as the gazebo and benches. He mentioned the hardening of the pathway and how well used the pathway is by residents in town and people passing through. Walk on the Wildside is working on the next stages of a walking path around the Picture Butte reservoir. To complete the path around the reservoir they will need to construct a bridge crossing just east of the canal diversion. Walk on the Wild Side is requesting that the Town extend the lease agreement with Lethbridge Northern Irrigation District to include an 8-foot-wide lease on the south side of the new canal adjacent to the canal bank roadway. Walk on the Wild Side has plans to incorporate stopping points along the extended trail. Additionally, they would like to build steps with rails at the end of 4<sup>th</sup> Street N to the gazebo. This would allow for safer access on the walking path for those coming from the main street. Lastly, Walk on the Wild Side would like to incorporate a mural on the sides of the pump house beside the where the new steps are proposed. This mural would be professionally printed materials placed onto a grid system that will allow for the pictures to be removed and replaced if needed. The proposed pictures would display history of the trail, flora and fauna of the area and appropriate pictures. This mural would be designed to enhance the walking experience.

## 6.0 REQUESTS FOR DECISION

### 6.1 4H Fee Rental Waiver

044 2502 10      MOVED by Deputy Mayor Papworth to waive the rental rate for the arena booking by the Turin 4H club.  
CARRIED

### 6.2 Millennium Capsule Ceremony

045 2502 10      MOVED by Councillor Feist to open the Capsule on the Friday August 15<sup>th</sup>, 2025 as part of Jamboree Days Celebrations. After the opening ceremony the items inside will be on display for a period of time. During the next year the Town will begin collecting new items from local schools and groups. The Town will host a Closing Ceremony for the 100-year celebration in 2026, an option for this event could be a BBQ. The capsule can then be reopened in correlation with the Town's 125-year, 150-year and 175-year celebrations.  
CARRIED

### 6.3 Donation sign at Pool

046 2502 10      MOVED by Deputy Mayor Papworth for Administration to move forward with the donation sign at the pool recognizing the donors within the following four levels; Platinum Donor - \$100,000+, Gold Donor - \$50,000+, Silver Donor \$10,000+, and Bronze Donor \$500+.  
CARRIED

### 6.4 Green Acres Foundation Letter of Support

047 2502 10      MOVED by Councillor de Kok to direct Administration to write a letter of support for Green Acres Foundation grant application to hire a Social Systems Navigator.  
CARRIED

## 7.0 MAYOR'S REPORT

### 7.1 Mayor's Report

January 28      Attended an online Family and Community Support Services meeting  
February 4      Attended a Doctor Retention meeting  
February 7      Attended a Mayors and Reeves of Southern Alberta meeting  
February 10     Attended a meeting at the Bee Hive Child Care Centre  
February 10     Attended a Municipal Planning Commission meeting

048 2502 10      MOVED by Mayor Moore that the Mayor's Report be accepted as presented.  
CARRIED

## 8.0 COUNCIL'S REPORT

### 8.1 Council's Report

Councillor Neels advised Council of her recent activities:

February 10     Attended a meeting at the Bee Hive Child Care Centre  
February 10     Attended a Municipal Planning Commission meeting

Councillor Feist advised Council of her recent activities:

January 29     Attended a Community Futures meeting  
February 4     Attended a Doctor Retention meeting  
February 5     Attended a Family and Community Support Services meeting  
February 10     Attended a meeting at Bee Hive Child Care Centre  
February 10     Attended a Municipal Planning Commission meeting

Councillor de Kok advised Council of his recent activities:

January 29     Attended Southgrow Sustainability meeting

February 10 Attended a meeting at Bee Hive Child Care Centre  
February 10 Attended a Municipal Planning Commission meeting

Deputy Mayor Papworth advised Council of her recent activities:  
January 29 Attended a Green Acres Foundation board meeting  
February 4 Attended a Doctor Retention meeting  
February 10 Attended a meeting at Bee Hive Child Care Centre  
February 10 Attended a Municipal Planning Commission meeting

049 2502 10 MOVED by Deputy Mayor Papworth that the Council Reports be accepted as presented.  
CARRIED

## 9.0 ADMINISTRATION'S REPORT

### 9.1 CAO Report

050 2502 10 MOVED by Councillor de Kok to accept the CAO Report as presented.  
CARRIED

#### 9.1.1 2024 Director of Parks and Recreation Monthly Report

051 2502 10 MOVED by Councillor Neels to accept the Director of Park and Recreation Monthly Report as presented.  
CARRIED

## 10.0 CORRESPONDENCE

### 10.1 St. Catherines Donation Request

052 2502 10 MOVED by Councillor Feist to donate one family seasons pass for the Cor Van Raay and Community Aquatic Centre to the St. Catherine's School Fundraising Banquet and Auction.  
CARRIED

### 10.2 Palliser School Division – Consultation Sessions

053 2502 10 MOVED by Councillor de Kok to receive and file Palliser School Division – Consultation Sessions information.  
CARRIED

### 10.3 Lethbridge County – Alberta Collaboration Program – Letter of Support

054 2502 10 MOVED by Councillor de Kok to direct administration to write a letter of support to Lethbridge County for the Alberta Collaboration Program.  
CARRIED

### 10.4 Southern Alberta Economic Summit Invitation

055 2502 10 MOVED by Councillor Neels to receive and file the Southern Alberta Economic Summit Invitation.  
CARRIED

### 10.5 RCMP Strategic Plan Feedback

056 2502 10 MOVED by Councillor Neels to receive and file the RCMP Strategic Plan Feedback.  
CARRIED

## 11.0 INFORMATIONAL ITEMS

## 12.0 CLOSED SESSION

### 12.1 FOIP Act Division 2 Section 16 – Bee Hive Child Care Centre

057 2502 10            MOVED by Deputy Mayor Papworth to close the meeting to the public in accordance with Division 2 Section 16 of the Freedom of Information and Protection of Privacy Act to discuss the Bee Hive Child Care Centre at 6:52 p.m. CARRIED

058 2502 10            MOVED by Deputy Mayor Papworth to open the meeting to the public at 7:44 p.m. CARRIED

**13.0 ADJOURNMENT**

The next Regular Council Meeting is scheduled for February 24<sup>th</sup>, 2025 beginning at 6:30 p.m.

059 2502 10            MOVED by Councillor Neels that the Regular Council Meeting adjourn at 7:45 p.m. CARRIED

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Cathy Moore  
Mayor

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Keith Davis  
Chief Administrative Officer