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MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS ON Monday, January 26, 2009 AT 6:29 P.M.

PRESENT: Mayor T. Kerkhoff Deputy Mayor R. Sheen
 Councillor B. Elaschuk Councillor W. Jones Councillor B. Nummi

ALSO PRESENT: Chief Administrative Officer – A. Mortensen
Recording Secretary – D. Livingstone

ABSENT: Councillor H. Hurkens
Councillor J. Oosterbroek

Mayor T. Kerkhoff called the meeting to order at 6:29 p.m.

ADOPTION OF THE AGENDA:

024.01.09 MOVED by Councillor Jones that the Agenda be accepted as amended.

Finance and Administration Committee
Addendum to Accounts Payable - Porcupine Corral Cleaning
CARRIED

DELEGATION:

6:30 p.m. – Picture Butte R.C.M.P. – Corporal B. Mucha & Constable M. Mosher

Corporal Mucha handed out the 2008 yearly and last quarter statistical reports to all members of Council and briefly reviewed the information.

Corporal Mucha introduced the Town's new Constable, M. Mosher to the group and Constable Mosher gave a brief history of her work experience before coming to Picture Butte.

Corporal Mucha requested Council identify issues they would like the R.C.M.P. to target for the coming year, which will be added to the "Annual Performance Plan".

Corporal Mucha and Constable Mosher left Council chambers at 7:02 p.m.

ADOPTION OF THE MINUTES:

a) Minutes of the Regular Council Meeting held Monday, January 12, 2009

025.01.09 MOVED by Councillor Elaschuk that the Minutes of the Regular Council Meeting held Monday, January 12, 2009 be accepted as amended:

Community Development Committee

f) As Introduced

Picture Butte High School

Delete sentence "Councillor Nummi will forward a letter he has received to the Community Development Committee for review and follow-up".

CARRIED

MAYOR'S REPORT:

a) Mayor's Report

Mayor Kerkhoff advised Council of his activities to date:

- January 15th – Along with Councillor Nummi and CAO Mortensen, met with representatives from Alberta Transportation regarding the Town of Picture Butte proposed regional water line.
- January 15th – Attended a Green Acres Executive Meeting
- January 15th – Attended the SouthGrow Annual Awards Banquet
- January 16th – Attended the Picture Butte & District Chamber of Commerce Awards Banquet
- January 19th – Attended a Council Strategic Planning Session
- January 23rd – Attended a Community Development Committee Meeting

026.01.09 MOVED by Mayor Kerkhoff to accept the Mayor's Report as presented.
CARRIED

b) Previous Business

(i) None

c) Butte Sand & Gravel (1990) Ltd. – Snow Removal

027.01.09 MOVED by Councillor Nummi that a letter be drafted to Butte Sand & Gravel (1990) regarding their letter on the process of snow removal in the Town of Picture Butte and the topic will be referred to the Finance and Administration Committee to establish a procedure for future occurrences.
CARRIED

d) As Introduced

Building Canada Fund

Mayor Kerkhoff requested that CAO Mortensen investigate the types of projects that the Town could apply for funding through this new Federal / Provincial / Municipal initiative.

028.01.09 MOVED by Mayor Kerkhoff to accept the Overall Mayor's Report as presented.
CARRIED

INFRASTRUCTURE COMMITTEE REPORT:

a) Chairman's Reports

Councillor Hurkens was absent from the meeting.

Councillor Nummi advised of his activities to date:

- January 15th – Along with Mayor Kerkhoff and CAO Mortensen, met with representatives from Alberta Transportation to discuss the Town of Picture Butte proposed regional water line
- January 19th – Attended a Council Strategic Planning Session

029.01.09 MOVED by Councillor Nummi that the Infrastructure Committee Co-Chair Reports be accepted as presented.
CARRIED

b) Previous Business

(i) None

c) Infrastructure Committee Budget – December 31, 2008

030.01.09 MOVED by Councillor Nummi that the Infrastructure Committee Budget of December 31, 2008 be received and filed.
CARRIED

d) Alberta Environment – Minimum Certified Operator Attendance Deviation Plan – Picture Butte Water Treatment Plant

031.01.09 MOVED by Councillor Nummi that the document received from Alberta Environment in regard to the "Minimum Certified Operator Attendance Deviation Plan – Picture Butte Water Treatment Plant" be received and filed.
CARRIED

e) Associated Engineering – 2007 – 2008 Capital Works – Progress Payment Certificate No. 005

032.01.09 MOVED by Councillor Nummi that the document received from Associated Engineering in regard to Progress Payment Certificate No. 005 in the amount of \$161,567.56 for the period ending January 9, 2009 be approved, with a cheque forwarded to G. Wiebe Excavating Ltd.; and further, that the certificate be signed and forwarded to the applicable parties; and further, that the document be received and filed.

CARRIED

f) Oldman River Regional Services Commission – Subdivision Approval Extension Request – NE 33-10-21-W4M

033.01.09 MOVED by Councillor Nummi that the Town of Picture Butte grant a one-year subdivision approval extension as requested by the Martin Geomatics / D. Chronik for the property located at NE-33-10-21-W4M.

CARRIED

g) Village of Nobleford – Municipal Development Plan – Public Meeting – February 10, 2009

034.01.09 MOVED by Councillor Nummi that the document received from the Village of Nobleford in regard to their “Municipal Development Plan – Public Meeting” to be held on February 10, 2009 be received and filed.

CARRIED

h) Alberta Municipal Affairs – 2008 Municipal Sponsorship Program Partnership Grant – 2009 Oldman River Regional Urban Orthophotography Project

035.01.09 MOVED by Councillor Nummi that the document received from Alberta Municipal Affairs – 2008 Municipal Sponsorship Program Partnership Grant for the 2009 Oldman River Regional Urban Orthophotography Project be received and filed.

CARRIED

i) As Introduced

Nothing Introduced

036.01.09 MOVED by Councillor Nummi to accept the Overall Infrastructure Committee Report as presented.

CARRIED

COMMUNITY DEVELOPMENT COMMITTEE:

a) Co-Chairman's Reports

Councillor Jones advised Council of her activities to date:

- January 13th – Attended a CUPE Negotiation Meeting
- January 14th – Attended a Transportation Society Meeting

- January 19th – Attended a Council Strategic Planning Meeting
- January 23rd – Attended a Community Development Committee Meeting

Councillor Elaschuk advised Council of his activities to date:

- January 23rd – Attended a Community Development Committee Meeting

037.01.09 MOVED by Councillor Elaschuk that the Community Development Committee Co-Chair Reports be accepted as presented.
CARRIED

b) Previous Business

i) None

c) Community Development Committee Budget – December 31, 2008

038.01.09 MOVED by Councillor Elaschuk that the Community Development Committee Budget to December 31, 2008 be received and filed.
CARRIED

d) Memo – Bayer Grower Hockey Tournament

039.01.09 MOVED by Councillor Elaschuk that the Town grant permission to Bayer Crop Sciences to rent the North County Recreation Centre on February 5, 2009 for their hockey tournament, with the understanding that they will cover all the legal aspects involved; and further, that the document be received and filed.
CARRIED

e) As Introduced

Nothing Introduced

040.01.09 MOVED by Councillor Elaschuk to accept the Overall Community Development Committee Report as presented.
CARRIED

FINANCE AND ADMINISTRATION COMMITTEE:

a) Co-Chairman's Reports

Councillor Oosterbroek was absent from the meeting.,

Deputy Mayor Sheen advised Council of his activities to date:

- January 13th – Attended a CUPE Negotiation Meeting
- January 19th – Attended the Council Strategic Planning Session

041.01.09 MOVED by Deputy Mayor Sheen that the Finance and Administration Co-Chair Reports be accepted as presented.
CARRIED

b) Previous Business

(ii) None

c) Memo – Accounts Payable – Payroll – January 22, 2009

042.01.09 MOVED by Deputy Mayor Sheen that the Accounts Payable Listing January 22, 2009 in the amount of \$73,912.34 and the Payroll Listing to January 22, 2009 in the amount of \$11,661.96 be approved for payment.
CARRIED

043.09.01 MOVED by Deputy Mayor Sheen that Council approve payment of the Porcupine Corral Cleaning invoice for snow removal in the amount of \$35,047.95.
CARRIED

Deputy Mayor Sheen directed Administration send a letter to Porcupine Corral Cleaning for the excellent job they did on snow removal and to thank them for their generous donation of \$10,000.00 towards the Town's recreation facilities.

d) Finance and Administration Committee Budget – December 31, 2008

044.01.09 MOVED by Deputy Mayor Sheen that the Finance and Administration Committee Budget to December 31, 2008 be received and filed.
CARRIED

e) Overall Budget – December 31, 2008

045.01.09 MOVED by Deputy Mayor Sheen that the Overall Budget to December 31, 2008 be received and filed.
CARRIED

f) Financial Recap – December 31, 2008

046.01.09 MOVED by Deputy Mayor Sheen that the Financial Recap to December 31, 2008 be received and filed.
CARRIED

g) 2008 Year-End Reserve Transfers

047.01.09 MOVED by Deputy Mayor Sheen that the Town of Picture Butte transfer the following to "reserve accounts" which will be reviewed by the applicable Committees and further that the document be received and filed:

2-12-00-00-00-764 (Administration)	\$30,000.00
2-24-00-00-00-764 (Disaster)	\$12,730.00
2-31-00-00-00-764 (Public Works)	\$28,000.00

2-32-00-00-00-764 (Streets)	\$ 9,200.00
2-42-00-00-00-764 (Sewer)	\$ 5,500.00
2-43-00-00-00-764 (Garbage)	\$ 2,000.00
2-61-00-00-00-764 (Planning)	\$15,900.00
2-66-00-00-00-764 (Subdivision)	\$18,200.00
2-72-00-00-07-764 (Arena)	\$11,507.67
2-72-00-00-09-764 (Parks)	\$11,700.00
2-74-00-00-09-764 (Community Centre)	\$ 1,500.00
2-90-00-00-00-299 (Franchise)	\$ 3,431.71

CARRIED

h) Memo –Chief Administrator’s Report – January 22, 2009

048.01.09 MOVED by Deputy Mayor Sheen that the Chief Administrator’s Report of January 22, 2009 be received and filed.
CARRIED

i) Memo – Request to Attend Local Government Administration Association Conference – March 18-20, 2009

049.01.09 MOVED by Deputy Mayor Sheen that approval be given for CAO Mortensen to attend the Local Government Administration Association Conference taking place from March 18 – 20, 2009 in Red Deer, Alberta.
CARRIED

j) Municipal Borrowing Bylaw – 813-09

050.01.09 MOVED by Deputy Mayor Sheen to move first reading of Municipal Borrowing Bylaw – 813-09, a bylaw in the Town of Picture Butte to allow Council to borrow certain sums of money for the purpose of a Revolving Credit for Operating Expenditures be read a first time this 26th day of January, 2008.
CARRIED

051.01.09 MOVED by Councillor Elaschuk to move second reading of Municipal Borrowing Bylaw – 813-09, a bylaw in the Town of Picture Butte to allow Council to borrow certain sums of money for the purpose of a Revolving Credit for Operating Expenditures be read a second time this 26th day of January, 2008.
CARRIED

052.01.09 MOVED by Councillor Nummi for permission to move to third reading of Municipal Borrowing Bylaw – 813-09, a bylaw in the Town of Picture Butte to allow Council to borrow certain sums of money for the purpose of a Revolving Credit for Operating Expenditures be read a first time this 26th day of January, 2008.
CARRIED UNANIMOUSLY

053.01.09 MOVED by Councillor Jones to move third reading of Municipal Borrowing Bylaw – 813-09, a bylaw in the Town of Picture Butte to allow Council to borrow certain sums of money for the purpose of a Revolving Credit for Operating Expenditures be read a first time this 26th day of January, 2008.

CARRIED

k) Memo – Property Assessor Appointment

054.01.09 MOVED by Deputy Mayor Sheen that the Town of Picture Butte appoint Benchmark Consultants Inc. as the Town's Municipal property assessors for the 2009 tax year and further that the document be received and filed.
CARRIED

l) Government of Alberta – Infrastructure Program Office – Building Canada Fund – Communities Component Agreement

055.01.09 MOVED by Deputy Mayor Sheen that the document received from the Government of Alberta – Infrastructure Program Office in regard to the "Building Canada Fund – Communities Component Agreement" be received and filed.
CARRIED

m) Barons-Eureka-Warner FCSS – All Councils Invitation

056.01.09 MOVED by Deputy Mayor Sheen that the document received from Barons-Eureka-Warner FCSS in regard to the All Councils meeting taking place on March 5, 2009 in Taber be received and filed.
CARRIED

n) As Introduced

Nothing Introduced

057.01.09 MOVED by Deputy Mayor Sheen to accept the Overall Finance and Administration Committee Report as presented.
CARRIED

INFORMATIONAL ITEMS

058.01.09 MOVED by Deputy Mayor Sheen that the following Informational Items be received and filed.

- a) Bank Reconciliation – December 2008
- b) BMO Nesbitt Burns – Statement of Accounts – December 31, 2008
- c) BMO Nesbitt Burns – Confirmation Notice – Account Purchase
- d) SouthGrow – Invitation to SouthGrow's Productivity Improvement Seminar – February 4, 2009
- e) FCM – Member's Advisory – January 14, 2009
- f) FCM – Member's Advisory – January 15, 2009
- g) Palliser Regional Schools – Pulse Newsletter – January 2009
- h) Vitalize 2009 – Provincial Voluntary Sector Conference – June 4 – 6, 2009
- i) Alberta Emerald Foundation – Nominations for 2009 Emerald Awards

j) SouthGrow – 2009 Annual Celebrating Opportunities Award Winners
CARRIED

COMMITTEE OF THE WHOLE:

059.01.09 MOVED by Deputy Mayor Sheen that Council adjourn to “Committee of the Whole” – 8:36 p.m.
CARRIED

060.01.09 MOVED by Deputy Mayor Sheen that Council return to “Regular Council Meeting” status – 9:00 p.m.
CARRIED

ADJOURNMENT:

061.01.09 MOVED by Councillor Jones that the Regular Council Meeting adjourn - 9:00 p.m.
CARRIED

Next Regular Council Meeting is scheduled for **Monday, February 9, 2009 at 6:30 p.m.**

Mayor

CAO