

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Monday, January 22nd, 2024 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist
Councillor H. de Kok Councillor C. Neels

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke
Director of Emergency Services – F. West
Administrative Assistant – C. Johnson

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

010 2401 22 MOVED by Councillor de Kok that the agenda be approved as presented.
CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – January 8th, 2024

011 2401 22 MOVED by Deputy Mayor Papworth that the Regular Council Meeting
minutes of January 8th, 2024 be approved as presented.
CARRIED

4.0 PUBLIC HEARING – None for this meeting

5.0 DELEGATION – None for this meeting

6.0 REQUESTS FOR DECISION

6.1 Mayors and Reeves of Southwest Alberta – Drafted terms of reference

012 2401 22 MOVED by Councillor de Kok to agree to the Mayors and Reeves of
Southwest Alberta Terms of Reference and to the increase of the annual
membership fee to \$200.00.
CARRIED

6.2 Federation of Canadian Municipalities membership

013 2401 22 MOVED by Councillor de Kok to include the Federation of Canadian
Municipalities membership fee of \$674.00 into the 2024 operating budget.
CARRIED

6.3 Town Office Signage

014 2401 22 MOVED by Deputy Mayor Papworth to direct Administration to proceed with
purchasing signage for the Town Office as recommended and according to
the quote from Zircon Graphics.
CARRIED

6.4 Remembrance Day Wreath

015 2401 22 MOVED by Councillor Neels to donate an excess Remembrance Day
wreath to the Picture Butte Elks lodge.
CARRIED

7.0 MAYOR'S REPORT

7.1 Mayor's Report

January 15 Attended a Committee of the Whole meeting

016 2401 22 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.
CARRIED

8.0 COUNCIL'S REPORT

8.1 Council's Report

Councillor Feist advised Council of her recent activities:

January 15 Attended a Committee of the Whole meeting

Councillor de Kok advised Council of his recent activities:

January 15 Attended a Committee of the Whole meeting

Deputy Mayor Papworth advised Council of her recent activities:

January 10 Attended Green Acres Board Christmas Party

January 11 Attended a Chamber of Commerce meeting

January 15 Attended a Committee of the Whole meeting

January 17 Attended a Green Acres Orientation

Councillor Neels advised Council of her recent activities:

January 15 Attended a Committee of the Whole meeting

017 2401 22 MOVED by Councillor de Kok that the Council Reports be accepted as presented.
CARRIED

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

018 2401 22 MOVED by Councillor Feist to accept the CAO Report as presented.
CARRIED

9.1.1 Director of Emergency Services Report

019 2401 22 MOVED by Councillor Neels to accept the Director of Emergency Services Report as presented.
CARRIED

10.0 CORRESPONDENCE

10.1 Government of Alberta – Police governance consultations

020 2401 22 MOVED by Deputy Mayor Papworth to assign two councillors to attend the Provincial Police Services Agreement virtual information session for municipalities scheduled for February 2nd, 2024.
CARRIED

10.2 Picture Butte & District Chamber of Commerce – Countdown to Christmas financial report

021 2401 22 MOVED by Councillor de Kok to receive and file 10.2 Picture Butte & District Chamber of Commerce – Countdown to Christmas financial report.
CARRIED

10.3 Alberta Health Services – Lab and Diagnostic services at Piyami Health Centre

022 2401 22 MOVED by Councillor de Kok to receive and file 10.3 Alberta Health Services – Lab and Diagnostic services at Piyami Health Centre.
CARRIED

10.4 The Council Animal Advocacy – Animal Control bylaw

023 2401 22 MOVED by Councillor Neels to receive and file 10.4 The Council Animal Advocacy – Animal Control bylaw.
CARRIED

11.0 INFORMATIONAL ITEMS

11.1 Fortis Alberta 2022 Franchise Presentation

024 2401 22 MOVED by Councillor de Kok to receive and file Informational Items 11.1 Fortis Alberta 2022 Franchise Presentation.
CARRIED

12.0 CLOSED SESSION

12.1 FOIP Act Division 2 Section 24 – Senaltek’s drafted North County Recreation Complex – Building Condition Assessment Report

025 2401 22 MOVED by Deputy Mayor Papworth to close the meeting to the public in accordance with Division 2 Section 24 of the Freedom of Information and Protection of Privacy Act to discuss Senaltek’s drafted North County Recreation Complex – Building Condition Assessment Report at 7:05 p.m.
CARRIED

026 2401 22 MOVED by Councillor Feist to open the meeting to the public at 7:48 p.m.
CARRIED

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for February 12th, 2024 beginning at 6:30 p.m.

027 2401 22 MOVED by Councillor Neels that the Regular Council Meeting adjourn at 7:48 p.m.
CARRIED

Cathy Moore
Mayor

Keith Davis
Chief Administrative Officer