

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Monday, December 18th, 2023 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist
Councillor H. de Kok Councillor C. Neels

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke
Administrative Assistant – C. Johnson

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

335 2312 18 MOVED by Councillor Neels that the agenda be approved as presented.
CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – November 27th, 2023

336 2312 18 MOVED by Councillor Feist that the Regular Council Meeting minutes of
November 27th, 2023 be approved as presented.
CARRIED

4.0 PUBLIC HEARING – None for this meeting

5.0 DELEGATION

5.1 RCMP - Staff Sargent Mike Numan

Staff Sargent Mike Numan addressed Council for his final report in 2023. He went over the crime statistics from Quarter 2 – July to September. There was an increase in assaults. Because we are working with such small numbers, this could reflect one file with multiple people involved. Thefts of vehicles and theft from vehicles are the main issues seen in the area. Chevy trucks are currently the top most stolen. Community priorities remain the same as Enhance Road Safety, Contribute to Relationship Building and Enhance Awareness and Education. There are still some vacancies at the Constable level. This makes staffing difficult. Picture Butte has been selected as a satellite office for office work as it is well equipped and a central location. This will allow for more visibility with marked cars using the station. The Coaldale Detachment has also been approved for a two-person plain clothes division. One position will be a Town of Coaldale position and one position will be a provincial position. In closing, Staff Sargent Numan wanted to say how great of turn out the Coffee with a Cop was this year and that it should be an annual event.

S. Sgt. M. Numan left at 6:48 p.m.

5.2 FOIP Act Part 1 Division 2 Section 16 – Dr. Leishman's Doctors Office

337 2312 18 MOVED by Councillor Neels to close the meeting in accordance with
Division 2 Section 16 of the Freedom of Information and Protection of
Privacy Act to discuss Dr. Leishman's Doctors Office at 6:49 p.m.
CARRIED

338 2312 18 MOVED by Councillor de Kok to open the meeting to the public at 7:11 p.m.
CARRIED

Dr. Leishman left the meeting at 7:11 p.m.

6.0 REQUESTS FOR DECISION

6.1 2024 Interim Operating and Capital Budget

339 2312 18 MOVED by Councillor de Kok to approve the 2024 Interim Operating and Capital Budget.

CARRIED

6.2 Community Futures Application

340 2312 18 MOVED by Councillor Feist to deny the business loan improvement application submitted to Community Futures by A1 Pizza on the basis that the application does not meet the eligible improvement requirements for a business improvement loan as approved by Council and indicate the reasoning to the applicant.

CARRIED

6.3 Council appointed Committees and boards

341 2312 18 MOVED by Mayor Moore to amend the Council appointed Committees as discussed:

- Replace Councillor Feist with Councillor Neels on the Chinook Arch Regional Library Board
- Remove Deputy Mayor Papworth and Bonnie Cote from the Chinook Intermunicipal Subdivision and Development Appeal Board, and advertise for members for the Chinook Intermunicipal Subdivision and Development Appeal Board.

CARRIED

7.0 MAYOR'S REPORT

7.1 Mayor's Report

November 28 Attended an Emergency Advisory Committee meeting
November 28 Attended the Coffee with a Cop Event
December 4 Attended a Dr. Recruitment Committee meeting
December 11 Attended a Lethbridge Regional Waste Management and Services Commission meeting
December 11 Attended a meeting with Lethbridge Northern Irrigation District
December 18 Attended a meeting with Green Acres re: Piyami Rebuild

342 2312 18 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.

CARRIED

8.0 COUNCIL'S REPORT

8.1 Council's Report

Councillor Feist advised Council of her recent activities:

November 28 Attended the Coffee with a Cop Event
December 4 Attended a Dr. Recruitment Committee meeting
December 6 Attended a Family and Community Support Services meeting
December 11 Attended a meeting with Lethbridge Northern Irrigation District

Councillor de Kok advised Council of his recent activities:

November 28 Attended the Coffee with a Cop Event
December 11 Attended a meeting with Lethbridge Northern Irrigation District

Deputy Mayor Papworth advised Council of her recent activities:

November 28 Attended the Coffee with a Cop Event
November 28 Attended an Emergency Advisory Committee meeting
December 4 Attended a Dr. Recruitment Committee meeting
December 8 Attended an Assessment Review Board Workshop
December 11 Attended a meeting with Lethbridge Northern Irrigation District

December 18 Attended a meeting with Green Acres re: Piyami Rebuild

Councillor Neels advised Council of her recent activities:

November 28 Attended the Coffee with a Cop Event

December 7 Attended a Chinook Arch Regional Library Board meeting

December 11 Attended a Lethbridge Regional Waste Management and Services Commission meeting

December 11 Attended a meeting with Lethbridge Northern Irrigation District

343 2312 18 MOVED by Councillor Neels that the Council Reports be accepted as presented.

CARRIED

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

344 2312 18 MOVED by Councillor de Kok to accept the CAO Report as presented.

CARRIED

9.1.1 Director of Emergency Services Report

345 2312 18 MOVED by Councillor Feist to accept the Director of Emergency Services Report as presented.

CARRIED

10.0 CORRESPONDENCE

10.1 Emergency Services Awards Ceremony Invitation

10.2 SouthGrow – Community Profiles – Picture Butte

346 2312 18 MOVED by Deputy Mayor Papworth to receive and file Correspondence 10.1 & 10.2.

CARRIED

11.0 INFORMATIONAL ITEMS

11.1 Southern Alberta Energy from Waste Association – 2023 Year End Report

11.2 Barons-Eureka-Warner Family & Community Support Services – Board Meeting Minutes – 1st November, 2023

11.3 AB Munis Submission to Municipal Affairs re: Municipal Government Act's provisions for Councillor Accountability

11.4 AB Munis Submission to Municipal Affairs re: Local Authorities Election Act

347 2312 18 MOVED by Councillor de Kok to receive and file Informational Items 11.1 – 11.4.

CARRIED

12.0 CLOSED SESSION

12.1 FOIP Act Part 1 Division 2 Section 16 – Dr. Leishman's Doctors Office

12.2 FOIP Act Part 1 Division 2 Section 16 – Phase 3 Sanitary Main Install Engineering

12.3 FOIP Act Part 1 Division 2 Section 16 – Tax Roll No. 424000

12.4 FOIP Act Part 1 Division 2 Section 25 – Sunset Park Phase 2 Lot Sales

348 2312 18 MOVED by Deputy Mayor Papworth to close the meeting in accordance with Division 2 Section 16 & 25 of the Freedom of Information and Protection of Privacy Act to discuss Dr. Leishman's Doctors Office, Phase 3 Sanitary Main Install Engineering, Tax Roll No. 424000, and Sunset Park Phase 2 Lot Sales at 7:58 p.m.

CARRIED

349 2312 18 MOVED by Councillor de Kok to open the meeting to the public at 8:46 p.m.
CARRIED

350 2312 18 MOVED by Councillor de Kok to approve the engineering quote from WSP
for Phase 3 of the Sanitary Main install.
CARRIED

351 2312 18 MOVED by Deputy Mayor Papworth to direct Administration to further
explore entering into a confidential agreement and letter of interest with the
owners of Tax Roll No. 424000 to explore the possibility of purchasing their
land.
CARRIED

352 2312 18 MOVED by Councillor Neels to set the price at \$11.50 per square foot for all
residential lots in Sunset Park Phase 2.

CARRIED

353 2312 18 MOVED by Councillor de Kok to keep the architectural controls for Sunset
Park Phase 2 consistent with Phase 1.

CARRIED

354 2312 18 MOVED by Councillor Feist to keep the tax incentives in place for land
purchases in Phase 2 of Sunset Park.

CARRIED

355 2312 18 MOVED by Councillor de Kok to only allow purchasers to purchase and own
two lots in Sunset Park at one time.

CARRIED

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for January 8th, 2024
beginning at 6:30 p.m.

356 2312 18 MOVED by Councillor Neels that the Regular Council Meeting adjourn at
8:50 p.m.

CARRIED

Cathy Moore
Mayor

Keith Davis
Chief Administrative Officer