

**MINUTES**  
OF THE  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
HELD IN  
**COUNCIL CHAMBERS**  
**Monday, October 23<sup>rd</sup>, 2023 AT 6:30 PM**

**PRESENT:** Mayor C. Moore      Councillor C. Papworth      Councillor T. Feist  
Deputy Mayor H. de Kok

**ALSO PRESENT:** Chief Administrative Officer – K. Davis  
Director of Corporate Services – M. Overbeeke  
Director of Operations – A. Benson  
Administrative Assistant – C. Johnson

**1.0 CALL TO ORDER**

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

**2.0 ADOPTION OF THE AGENDA**

278 2310 23      MOVED by Deputy Mayor de Kok that the agenda be approved as presented.

CARRIED

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting – October 10<sup>th</sup>, 2023

279 2310 23      MOVED by Councillor Papworth that the Regular Council Meeting minutes of October 10<sup>th</sup>, 2023 be approved as presented.

CARRIED

**4.0 PUBLIC HEARING – None for this meeting**

**5.0 DELEGATION**

5.1 Lynsey Robinson – Rural Health Professions Action Plan

Lynsey from the Rural Health Professions Action Plan (RhPAP) discussed with Council about how RhPAP can help the Town attract and retain health care professionals in Picture Butte. She is based in Brooks and helps rural communities create recruitment committees, that can attract and retain health professionals. Some ideas that she shared included putting together welcome baskets for incoming health care professionals to sell the Town, provide and celebrate the doctors and workers in the community with awards and community events. Lynsey emphasised that retention of health care professional is sometimes just as important as attraction. The more Doctors and health care workers feel supported in their community, the more open they will be to be about spreading the word about their community to their peers. RhPAP can help communities apply for grants that can help finance attraction and retention initiatives. RhPAP also partners with high schools and post-secondary institutes. High school students are able to have hands-on interactions with health care activities, speak with professionals in the field, and learn about what is required for those chosen health-related careers. Post secondary students can be hosted by a rural community for a weekend to get experience of what it is like working and living in a rural community. These students could visit work places, meet people in the community and enjoy the fun areas of the community that make it a great place to live.

L. Robinson left the meeting at 6:52 p.m.

5.2 Brian de Kok – Rural Potable Water

B. de Kok entered the meeting at 7:02 p.m.

Brian addressed Council about tying into the existing waterline at the corner of Mr. Heinen’s property and running another 500m of six inch pipe to bring potable water to eight rural properties on Range Road 21-2a. Currently, people living on this road have their raw water turned off during the winter which means they have to haul in water. Brian claims he has permission from Mr. Heinen to tap into the fire hydrant on the corner of his property on Hwy 519. Council requested that he get something in writing. Brian proposed that he would take care of installing the pipe and costs and that the Town would take care of getting agreements with the property owners and installing water meters. The locates have been completed and can start breaking ground at any time.

B. De Kok left the meeting at 7:09 p.m.

**6.0 REQUESTS FOR DECISION**

6.1 Lion’s Park Bathroom

280 2310 23      MOVED by Councillor Papworth to close the Lion’s Park washrooms overnight.  
CARRIED

6.2 Remembrance Day Committee Request – Portable stage

281 2310 23      MOVED by Deputy Mayor de Kok to allow the Remembrance Day Committee to use the portable stage at the Community Centre for the Remembrance Day Service.  
CARRIED

6.3 Dr. Recruitment Committee

Council set a date for the first meeting of the Dr. Recruitment Committee. Administration will invite the parties that have submitted an interest in the committee as well as Lynsey Robinson from Rural Health Professionals Action Plan.

**7.0 MAYOR’S REPORT**

7.1 Mayor’s Report

October 16      Attended a Committee of the Whole meeting

282 2310 23      MOVED by Mayor Moore that the Mayor’s Report be accepted as presented.  
CARRIED

**8.0 COUNCIL’S REPORT**

8.1 Council’s Report

Councillor Feist advised Council of her recent activities:

October 12      Attended a County of Lethbridge Community Learning Council AGM  
October 16      Attended a Committee of the Whole meeting

Deputy Mayor de Kok advised Council of his recent activities:

October 16      Attended a Committee of the Whole meeting

Councillor Papworth advised Council of her recent activities:

October 12      Attended a Picture Butte Chamber of Commerce meeting  
October 16      Attended a Committee of the Whole meeting

October 18      Attended a Green Acres Finance and Audit meeting

283 2310 23      MOVED by Councillor Feist that the Council Reports be accepted as presented.  
CARRIED

## 9.0 ADMINISTRATION'S REPORT

### 9.1 CAO Report

284 2310 23      MOVED by Councillor Feist to accept the CAO Report as presented.  
CARRIED

#### 9.1.1 Director of Operations Report

285 2310 23      MOVED by Councillor Papworth to accept the Director of Operations Report as presented.  
CARRIED

## 10.0 CORRESPONDENCE – None for this meeting

## 11.0 INFORMATIONAL ITEMS

### 11.1 Shaughnessy Community Association – Fundraising Auction and Supper

286 2310 23      MOVED by Deputy Mayor de Kok to donate a gift certificate for one hour of ice rental to the Shaughnessy Community Association Fundraising Auction and Supper.  
CARRIED

### 11.2 FCSS: Report to Municipalities, Outreach Services

### 11.3 Chinook Arch Regional Library System – Marketing/Communications Committee Meeting – October, 2023

287 2310 23      MOVED by Councillor Feist to receive and file Informational Items 11.2 & 11.3.  
CARRIED

## 12.0 CLOSED SESSION

### 12.1 FOIP Act Division 2 Section 21 - Lethbridge County Land Use Bylaw Amendment proposals

### 12.2 FOIP Act Division 2 Section 16.1 – Housing Accelerator Fund

### 12.3 FOIP Act Division 2 Section 19 – CAO Performance Evaluation

288 2310 23      MOVED by Councillor Papworth to close the meeting in accordance with Division 2 Section 16.1, 19, and 21 of the Freedom of Information and Protection of Privacy Act to discuss Lethbridge County Land Use Bylaw Amendment proposals, Housing Accelerator Fund, and CAO Performance Evaluation at 7:39 p.m.  
CARRIED

M. Overbeeke, C. Johnson and A. Benson left the meeting at 7:57 p.m.

289 2310 23      MOVED by Deputy Mayor de Kok to open the meeting to the public at 8:29 p.m.  
CARRIED

290 2310 23      MOVED by Councillor Feist that the Town is not opposed to Brian de Kok investigating the possibility of providing potable water to the residents on Range Road 21-2a.  
CARRIED

291 2310 23            MOVED by Deputy Mayor de Kok to send feedback to Lethbridge County regarding the proposed changes to the rural fringe area in the Land Use Bylaw.

CARRIED

292 2310 23            MOVED by Councillor Papworth to accept the CAO contract as amended.

CARRIED

**13.0 ADJOURNMENT**

The next Regular Council Meeting is scheduled for November 14<sup>th</sup>, 2023 beginning at 6:30 p.m.

293 2310 23            MOVED by Councillor Feist that the Regular Council Meeting adjourn at 8:30 p.m.

CARRIED

---

Mayor Moore

---

Keith Davis  
Chief Administrative Officer