

**MINUTES**  
OF THE  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
HELD IN  
**COUNCIL CHAMBERS**  
**Monday, May 29<sup>th</sup>, 2023 AT 6:30 PM**

**PRESENT:** Mayor C. Moore Deputy Mayor H. de Kok Councillor C. Papworth  
Councillor T. Feist

**ABSENT:** Councillor S. Thomson

**ALSO PRESENT:** Chief Administrative Officer – K. Davis  
Director of Corporate Services – M. Overbeeke  
Director of Emergency Services – F. West  
Administrative Assistant – C. Johnson

**1.0 CALL TO ORDER**

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

**2.0 ADOPTION OF THE AGENDA**

157 2305 29 MOVED by Councillor Papworth that the agenda be approved as presented.  
CARRIED

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting – May 8<sup>th</sup>, 2023

158 2305 29 MOVED by Councillor Feist that the Regular Council Meeting minutes of  
May 8<sup>th</sup>, 2023 be approved as amended:  
ADD: 8.0 Council Reports – Councillor Papworth  
May 5 - Attended the e-bike unveiling at Piyami Lodge  
CARRIED

**4.0 PUBLIC HEARING – None for this meeting**

**5.0 DELEGATION – None for this meeting**

**6.0 REQUESTS FOR DECISION**

6.1 2023 Volunteer Firefighter Tax Credits

Deputy Mayor de Kok left the meeting at 6:32 p.m.

159 2305 29 MOVED by Councillor Papworth to reduce the taxes of the following  
properties by the corresponding amounts in accordance with section 347(1)  
Cancellation, reduction, refund or deferral of taxes of the Municipal  
Government Act and the Town of Picture Butte’s Volunteer Firefighter Tax  
Credit Policy.

Property Type	Roll Number	Credit
Residential	318000	\$1000.00
Residential	971000	\$1000.00
Residential	134220	\$1000.00
Residential	921309	\$800.00
Residential	946000	\$1000.00
Residential	972000	\$800.00
Residential	638000	\$600.00
Residential	115000	\$400.00
Residential	135008	\$800.00
Residential	921267	\$1000.00
Residential	36000	\$1000.00
Residential	297000	\$1000.00
Residential	469000	\$600.00
Commercial	411000	\$800.00
Commercial	135000	\$1200.00

CARRIED

Deputy Mayor de Kok returned to the meeting at 6:34 p.m.

6.2 Picture Butte and District Agricultural Society Request

160 2305 29      MOVED by Councillor Feist to allow the Picture Butte and District Agricultural Society use of the Community Centre in case of bad weather and use of the Community Centre tables and chairs for Farmer's Day at no cost.  
CARRIED

6.3 Tree Planting Guide

161 2305 29      MOVED by Deputy Mayor de Kok to accept the Tree Planting Guide as presented.  
CARRIED

6.4 Library Board Appointment

162 2305 29      MOVED by Deputy Mayor de Kok to appoint Estelle Anderson to the Picture Butte Library Board for a three year term.  
CARRIED

**7.0 MAYOR'S REPORT**

7.1 Mayor's Report

Mayor Moore advised Council on her recent activities:  
May 23      Attended a Committee of the Whole meeting  
May 24      Attended a Community Futures meeting  
May 27      Attended Picture Butte High School Convocation

163 2305 29      MOVED by Mayor Moore that the Mayor's Report be accepted as presented.  
CARRIED

**8.0 COUNCIL'S REPORT**

8.1 Council's Report

Deputy Mayor de Kok advised Council of his recent activities:  
May 23      Attended a Committee of the Whole meeting

Councillor Feist advised Council of her recent activities:  
May 23      Attended a Committee of the Whole meeting

Councillor Papworth advised Council of her recent activities:  
May 11      Attended a Picture Butte Chamber of Commerce meeting  
May 11-13      Attended a Green Acres Board Retreat  
May 17      Attended a Green Acres Finance & Audit meeting  
May 23      Attended a Committee of the Whole meeting  
May 24      Attended a Green Acres Board meeting

164 2305 29      MOVED by Councillor Papworth that the Council Reports be accepted as presented.  
CARRIED

**9.0 ADMINISTRATION'S REPORT**

9.1 CAO Report

165 2305 29      MOVED by Councillor Feist to accept the CAO Report as presented.  
CARRIED

9.1.1 Director of Emergency Services Report

166 2305 29      MOVED by Councillor Papworth to accept the Director of Emergency Services Report.  
CARRIED

**10.0 CORRESPONDENCE**

10.1 Community Builders Awards

10.2 Nobleford Heritage Society – Heritage Day Invitation

167 2305 29      MOVED by Councillor Feist to receive and file Correspondence 10.1 and 10.2.  
CARRIED

168 2305 29      MOVED by Deputy Mayor de Kok to authorize any member of Council to attend any nearby parades in 2023.  
CARRIED

**11.0 INFORMATIONAL ITEMS**

11.1 Oldman River Regional Services Commission – Executive Committee Meetings – April, 2023

11.2 Yellowhead County Letter – Election Delay

11.3 Picture Butte Municipal Library – Chairperson appointment

169 2305 29      MOVED by Councillor Feist to receive and file Informational Items 11.1 - 11.2.  
CARRIED

170 2305 29      MOVED by Deputy Mayor de Kok to receive and file Informational Item 11.3 Picture Butte Municipal Library – Chairperson appointment.  
CARRIED

**12.0 CLOSED SESSION**

12.1 FOIP Act Division 2 Section 24 – Curling Club Fees

12.2 FOIP Act Division 2 Section 16 – Senior Dinner Costs

12.3 FOIP Act Division 2 Section 24 – South Rural Water Line Connection Costs

171 2305 29      MOVED by Councillor Papworth to close the meeting in accordance with Division 2 Section 16 & 24 of the Freedom of Information and Protection of Privacy Act to discuss Curling Club Fees, Seniors Dinner Costs, and South Rural Water Line Connection Costs at 7:02 p.m.  
CARRIED

172 2305 29      MOVED by Councillor Papworth to open the meeting to the public at 8:29 p.m.  
CARRIED

173 2305 29      MOVED by Deputy Mayor de Kok to set the fee to connect to the South Rural water line to the amount of \$15,000 + GST + water meter cost with the money being distributed accordingly:

Henry Heinen	\$1367
Roelof Heinen	\$0
Prairie Tractor Club	\$1367
Town	\$3500
Restricted reserve	\$9,900

CARRIED

174 2305 29      MOVED by Councillor Papworth to keep the fees for the 2023/2024 season at \$27,192 as approved by Council on the 27<sup>th</sup> March, 2023 and to enter in to a 4 year lease with the Curling Club with a 0% annual increase.  
CARRIED

**13.0 ADJOURNMENT**

The next Regular Council Meeting is scheduled for June 12<sup>th</sup>, 2023 beginning at 6:30 p.m.

175 2305 29

MOVED by Deputy Mayor de Kok that the Regular Council Meeting adjourn at 8:34 p.m.

CARRIED

---

Mayor Moore

---

Keith Davis  
Chief Administrative Officer