

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Monday, March 27th, 2023 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor H. de Kok Councillor C. Papworth
Councillor T. Feist Councillor S. Thomson

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke
Director of Emergency Services – F. West
Director of Operations – A. Benson
Administrative Assistant – C. Johnson

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

075 2303 27 MOVED by Deputy Mayor de Kok that the agenda be approved as amended:
ADD: 6.6 Fundraising for Pool Umbrellas
CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – March 13th, 2023

076 2303 27 MOVED by Councillor Papworth that the Regular Council Meeting minutes of March 13th, 2023 be approved as presented.
CARRIED

4.0 PUBLIC HEARING – None for this meeting

5.0 DELEGATION – None for this meeting

6.0 REQUESTS FOR DECISION

6.1 Water, Sewage, and Garbage Rates

077 2303 27 MOVED by Councillor Feist to receive and file the Water, Sewage and Garbage Rates report.
CARRIED

6.2 Arena and Pool Fees

078 2303 27 MOVED by Councillor Papworth to receive and file the Arena and Pool Fees report.
CARRIED

6.3 Bylaw No. 933-23 Service Fees, Rates and Charges Bylaw

079 2303 27 MOVED by Deputy Mayor de Kok to approve the first reading of Bylaw No. 933-23 Service Fees, Rates and Charges Bylaw.
CARRIED

080 2303 27 MOVED by Councillor Papworth to approve the second reading of Bylaw No. 933-23 Service Fees, Rates and Charges Bylaw.
CARRIED

081 2303 27 MOVED by Councillor Feist for permission to conduct third and final reading of Bylaw No. 933-23 Service Fees, Rates and Charges Bylaw.
CARRIED UNANIMOUSLY

082 2303 27 MOVED by Councillor Thomson to approve the third and final reading of Bylaw No. 933-23 Service Fees, Rates and Charges Bylaw.
CARRIED

6.4 2023 Operational Budget Surplus Allocations

083 2303 27 MOVED by Councillor Feist to allocate the 2023 operational surplus to the following projects:

- a. Allocate \$32,000 to the Capital Community Centre reserve for air conditioning.
- b. Allocate \$91,000 to the General Capital reserve for CPR Trails completion.
- c. Allocate \$39,000 to the Operating General reserve for a Municipal Development Plan.
- d. Allocate \$14,000 to the General Operating Reserve for planting more trees.
- e. Allocate \$44,000 to the 2023 Capital Budget for additional sidewalk replacement.
- f. Allocate \$51,000 to the Fire Restricted Reserve for use in completing the parking lot in Phase 1 or Phase 2.
- g. Allocate \$38,175 to the Ambulance Restricted Reserve ambulance vehicle and equipment replacement.

CARRIED

6.5 Fundraising Idea for 4th Street Streetscapes

084 2303 27 MOVED by Deputy Mayor de Kok to direct Administration to work with Mr. Leclair on his fundraising concept for 4th Street streetscapes.
CARRIED

6.6 Fundraising for Pool Umbrellas

085 2303 27 MOVED by Deputy Mayor de Kok to direct Administration to receive current quotes for pool umbrellas and sun shades for the pool.
CARRIED

7.0 MAYOR'S REPORT

7.1 Mayor's Report

Mayor Moore advised Council on her recent activities:

March 16 Received a donation from the Picture Butte Elks for the Pool cleaner
March 20 Attended a Committee of the Whole meeting
March 22 Attended a Community Futures meeting

086 2303 27 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.
CARRIED

8.0 COUNCIL'S REPORT

8.1 Council's Report

Deputy Mayor de Kok advised Council of his recent activities:

March 20 Attended a Committee of the Whole meeting
March 21 Attended a Picture Butte Municipal Library meeting

Councillor Feist advised Council of her recent activities:

March 20 Attended a Committee of the Whole meeting
March 22 Attended a Chinook Arch Library meeting

Councillor Papworth advised Council of her recent activities:

March 20 Attended a Committee of the Whole meeting
March 21 Attended a North County Health meeting
March 22 Attended a Green Acres Finance & Audit meeting

Councillor Thomson advised Council of his recent activities:
March 20 Attended a Committee of the Whole meeting
March 24 Attended a Southern Alberta Energy from Waste
 Association meeting

087 2303 27 MOVED by Councillor Thomson that the Council Reports be accepted as presented.
CARRIED

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

088 2303 27 MOVED by Deputy Mayor de Kok to accept the CAO Report as presented.
CARRIED

9.1.1 Director of Emergency Services Report

089 2303 27 MOVED by Councillor Thomson to accept the Director of Emergency Services Report.
CARRIED

10.0 CORRESPONDENCE

10.1 Town Hall with Minister of Public Safety and Emergency Services

090 2303 27 MOVED by Deputy Mayor de Kok to receive and file Town Hall with Minister of Public Safety and Emergency Services.
CARRIED

10.2 Rural Renewal Stream Designation

091 2303 27 MOVED by Councillor Papworth to receive and file the Rural Renewal Stream Designation.
CARRIED

10.3 Alberta Municipal Affairs – Alberta Community Partnership Program Approval

092 2303 27 MOVED by Deputy Mayor de Kok to receive and file the Alberta Municipal Affairs - Alberta Community Partnership Program Approval.
CARRIED

10.4 Alberta Municipal Affairs – Fire Services Training Program Approval

093 2303 27 MOVED by Councillor Feist to receive and file the Alberta Municipal Affairs – Fire Services Training Program Approval.
CARRIED

11.0 INFORMATIONAL ITEMS

11.1 AHS Announcement – New President and CAO

094 2303 27 MOVED by Deputy Mayor de Kok to receive and file AHS Announcement – New President and CAO.
CARRIED

12.0 CLOSED SESSION

12.1 FOIP Act Division 2 Section 16 – Sunset Park Phase 2 Construction Tender Results

095 2303 27 MOVED by Councillor Papworth to close the meeting in accordance with Division 2 Section 16 of the Freedom of Information and Protection of Privacy Act to discuss Sunset Park Phase 2 Construction Tender Results at 7:14 p.m.
CARRIED

096 2303 27 MOVED by Councillor Feist to open the meeting to the public at 7:22 p.m.
CARRIED

097 2303 27 MOVED by Deputy Mayor de Kok to award the tender of Sunset Park Phase
2 development to McNally Contractors (2011) Ltd. as recommended by
WSP.
CARRIED

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for April 11th, 2023
beginning at 6:30 p.m.

098 2303 27 MOVED by Councillor Papworth that the Regular Council Meeting adjourn at
7:23 p.m.
CARRIED

Mayor Moore

Keith Davis
Chief Administrative Officer