

**MINUTES**  
OF THE  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
HELD IN  
**COUNCIL CHAMBERS**  
**Monday, February 27<sup>th</sup>, 2023 AT 6:30 PM**

**PRESENT:** Mayor C. Moore Deputy Mayor H. de Kok Councillor C. Papworth  
Councillor T. Feist Councillor S. Thomson

**ALSO PRESENT:** Chief Administrative Officer – K. Davis  
Director of Corporate Services – M. Overbeeke  
Director of Emergency Services – F. West  
Administrative Assistant – C. Johnson

**1.0 CALL TO ORDER**

Mayor Moore called the Regular Council Meeting to order at 6:40 p.m.

**2.0 ADOPTION OF THE AGENDA**

040 2302 27 MOVED by Deputy Mayor de Kok that the agenda be approved as amended:  
ADD: 6.5 Seniors Week  
CARRIED

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting – February 13<sup>th</sup>, 2023

041 2302 27 MOVED by Councillor Papworth that the Regular Council Meeting minutes of February 13<sup>th</sup>, 2023 be approved as presented.  
CARRIED

**4.0 PUBLIC HEARING**

Steve Harty from Oldman River Regional Services Commission spoke to the proposed Bylaw No. 932-23 Land Use Bylaw No. 841-15 Amendment – Land Use Redesignation. The landowner is requesting redesignation of 643 Crescent Avenue from R1 Residential to R5 Multi-unit.

4.1 Submissions

4.1.1 In Person Submissions

4.1.1.1 Ask for Those in Favour

James Middleton, Landowner and owner of 641 Crescent Avenue was present to speak in favour of the proposed bylaw.

4.1.1.2 Ask for Those Opposed

There was no one present to speak in opposition to the proposed bylaw.

4.1.2 Written Submissions

4.1.2.1 Ask for Those in Favour

There were no written submissions in favour of the proposed bylaw.

4.1.2.2 Ask for Those Opposed

Yves Leclair, a resident of Picture Butte, submitted two letters opposing the proposed bylaw.

Chantel Johnson, a resident of Picture Butte, submitted a letter opposing the proposed bylaw.

4.2 Adjourn Public Hearing

Mayor Moore adjourned the public hearing at 7:09 p.m.

J. Middleton left the meeting at 7:09 p.m.

**5.0 DELEGATION** – None for this meeting

**6.0 REQUESTS FOR DECISION**

6.1 Bylaw No. 932-23 Land Use Bylaw No. 841-15 Amendment – Land Use Redesignation

042 2302 27 MOVED by Councillor Thomson to approve the second reading of Bylaw No. 932-23 Land Use Bylaw No. 841-15 Amendment – Land Use Redesignation.  
CARRIED

043 2302 27 MOVED by Councillor Feist to approve the third and final reading of Bylaw No. 932-23 Land Use Bylaw No. 841-15 Amendment – Land Use Redesignation.  
CARRIED

M. Overbeeke entered the meeting at 7:12 p.m.

S. Harty left the meeting at 7:13 p.m.

6.2 2023-2025 Final Operating and Capital Budget

044 2302 27 MOVED by Deputy Mayor de Kok to approve the 2023-2025 Operating and Capital Budget as presented and to direct Administration to keep the mill rate at the 2022 rate.  
CARRIED

6.3 Operational Surplus Allocations

045 2302 27 MOVED by Councillor Papworth to approve the Operational Surplus Allocations as presented.  
CARRIED

Deputy Mayor de Kok left the meeting at 7:19 p.m.

6.4 Volunteer Firefighter Tax Credit Policy

046 2302 27 MOVED by Councillor Papworth to approve the Volunteer Firefighter Tax Credit Policy as presented and direct Administration to implement the program for the 2023 tax year.  
CARRIED

Deputy Mayor de Kok returned to the meeting at 7:21 p.m.

6.5 Seniors Week

Administration discussed with Council their plans for Seniors Week as there was a request to rent the Community Centre for the weekend of Seniors week. Historically Council has done an event during the week with the Seniors. Council agreed that during the week works best for the Seniors and Council and to allow the bookings on the weekend in the Community Centre.

**7.0 MAYOR'S REPORT**

7.1 Mayor's Report

Mayor Moore advised Council on her recent activities:

February 21 Attended a Committee of the Whole meeting

February 22 Attended a Community Futures meeting

February 27 Attended a Municipal Planning Commission meeting

047 2302 27            MOVED by Mayor Moore that the Mayor's Report be accepted as presented.  
CARRIED

## 8.0 COUNCIL'S REPORT

### 8.1 Council's Report

Deputy Mayor de Kok advised Council of his recent activities:

February 21        Attended a Committee of the Whole meeting  
February 27        Attended a Municipal Planning Commission meeting

Councillor Feist advised Council of her recent activities:

February 21        Attended a Committee of the Whole meeting  
February 27        Attended a Municipal Planning Commission meeting

Councillor Papworth advised Council of her recent activities:

February 15        Attended a Green Acres Finance & Audit meeting  
February 21        Attended a Committee of the Whole meeting  
February 22        Attended a Green Acres Board meeting  
February 24        Attended a Green Acres Special Zoom meeting  
February 27        Attended a Municipal Planning Commission meeting

Councillor Thomson advised Council of his recent activities:

February 21        Attended a Committee of the Whole meeting  
February 22-24    Attended the Alberta CARE conference in Strathmore  
February 27        Attended a Southern Alberta Energy from Waste  
Association meeting  
February 27        Attended a Municipal Planning Commission meeting

048 2302 27            MOVED by Councillor Thomson that the Council Reports be accepted as  
presented.  
CARRIED

## 9.0 ADMINISTRATION'S REPORT

### 9.1 CAO Report

049 2302 27            MOVED by Deputy Mayor de Kok to accept the CAO Report as presented.  
CARRIED

#### 9.1.1 2022 Emergency Services Annual Report

050 2302 27            MOVED by Councillor Thomson to receive and file the 2022  
Emergency Services Annual Report.  
CARRIED

## 10.0 CORRESPONDENCE

### 10.1 Fortis Operations Centre – Open House Invitation

051 2302 27            MOVED by Councillor Papworth to receive and file the Fortis Operations  
Centre Open House Invitation.  
CARRIED

## 11.0 INFORMATIONAL ITEMS

11.1    Community Bulletin – Events and Programs in Picture Butte  
11.2    Town of Tofield – Camrose Casino  
11.3    FCSS – Report to Municipalities - 2022

052 2302 27            MOVED by Councillor Feist to receive and file Informational Item 11.1 –  
11.3.  
CARRIED

**12.0 CLOSED SESSION**

12.1 FOIP Act Division 2 Section 16 – Architectural Contract for Firehall Expansion

12.2 FOIP Act Division 2 Section 24 – Sunset Park Phase 2 Cost Estimate

053 2302 27            MOVED by Councillor Papworth to close the meeting in accordance with Division 2 Section 16 and 24 of the Freedom of Information and Protection of Privacy Act to discuss Architectural Contract for Firehall Expansion and Sunset Park Phase 2 Cost Estimate at 7:28 p.m.

CARRIED

054 2302 27            MOVED by Councillor Feist to open the meeting to the public at 7:53 p.m.

CARRIED

**13.0 ADJOURNMENT**

The next Regular Council Meeting is scheduled for March 13<sup>th</sup>, 2023 beginning at 6:30 p.m.

055 2302 27            MOVED by Councillor Thomson that the Regular Council Meeting adjourn at 7:53 p.m.

CARRIED

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Mayor Moore

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Keith Davis  
Chief Administrative Officer