

**MINUTES**  
OF THE  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
HELD IN  
**COUNCIL CHAMBERS**  
**Monday, February 13<sup>th</sup>, 2023 AT 6:30 PM**

**PRESENT:** Mayor C. Moore Deputy Mayor H. de Kok Councillor C. Papworth  
Councillor T. Feist Councillor S. Thomson

**ALSO PRESENT:** Chief Administrative Officer – K. Davis  
Director of Corporate Services – M. Overbeeke  
Director of Operations – A. Benson  
Administrative Assistant – C. Johnson

**1.0 CALL TO ORDER**

Mayor Moore the Regular Council Meeting to order at 6:30 p.m.

**2.0 ADOPTION OF THE AGENDA**

020 2302 13 MOVED by Councillor Feist that the agenda be approved as presented.  
CARRIED

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting – January 23<sup>rd</sup>, 2023

021 2302 13 MOVED by Deputy Mayor de Kok that the Regular Council Meeting minutes of January 23<sup>rd</sup>, 2023 be approved as amended:  
REMOVE: 8.0 Council Reports – Councillor Papworth – December 21 –  
Attended the Blackrock Terrace Green Acres Christmas Dinner  
CARRIED

**4.0 PUBLIC HEARING – None for this meeting**

**5.0 DELEGATION**

5.1 Closed Session FOIP Act Division 2 Section 16 – Union Grievance

022 2302 13 MOVED by Deputy Mayor de Kok to close the meeting to the public in accordance with Division 2 Section 16 of the Freedom of Information and Protection of Privacy Act to discuss a Union Grievance at 6:31 p.m.  
CARRIED

K. Davis left the meeting at 6:31 p.m.

023 2302 13 MOVED by Councillor Feist to open the meeting to the public at 6:52 p.m.  
CARRIED

D. Kapacila left the meeting at 6:51 p.m.

K. Davis entered the meeting at 6:52 p.m.

5.2 S/Sgt. Mike Numan

S/Sgt. Numan entered the meeting at 6:52 p.m.

S/Sgt. Mike Numan addressed Council with good news relating to finally confirming the amalgamation of the Coaldale and Picture Butte detachments. There will be more staff coming on board in the next few months. Check stops in the area went well over the holidays and the new provincial sanctions are speeding up the process allowing officers to complete the tests at the roadside.

## 6.0 REQUESTS FOR DECISION

### 6.1 Bylaw No. 932-23 Land Use Bylaw No. 841-15 Amendment – Land Use Redesignation – 1<sup>st</sup> Reading

024 2302 13            MOVED by Councillor Feist to approve the first reading of Bylaw No. 932-23 Land Use Bylaw No. 841-15 Amendment – Land Use Redesignation.  
CARRIED

### 6.2 The Green and Inclusive Community Buildings Program

025 2302 13            MOVED by Councillor Papworth to direct administration to propose a funding proposal that can be included in the 2023 budget for an engineering or architectural study for a renovation to the North County Recreation Complex.  
CARRIED

### 6.3 Town of Picture Butte 100 year Centennial

026 2302 13            MOVED by Councillor Thomson to receive and file Town of Picture Butte 100 year Centennial memorandum.  
CARRIED

### 6.4 Committee of the Whole Meeting Time

027 2302 13            MOVED by Deputy Mayor de Kok to move the start time of the Committee of the Whole meeting on Tuesday, February 21<sup>st</sup>, 2023 to 5:00 p.m. instead of the scheduled time of 6:30 p.m.  
CARRIED

### 6.5 Sunset Park Phase 2 Engineered Drawings

028 2302 13            MOVED by Deputy Mayor de Kok to proceed with the realignment of Crescent Avenue as presented in the engineered drawings and as previously directed by Council.  
CARRIED

### 6.6 Alberta Coordinated Action for Recycling Enterprises Conference Attendance

029 2302 13            MOVED by Councillor Feist that the Town compensate Councillor Thomson's expenses to attend the Alberta Coordinated Action for Recycling Enterprises Conference in Strathmore.  
CARRIED

## 7.0 MAYOR'S REPORT

### 7.1 Mayor's Report

Mayor Moore advised Council on her recent activities:

January 24    Attended the RCMP Indigenous Ceremony  
January 25    Attended a Community Futures meeting  
January 25    Attended the Sunset Park Phase 2 Open House  
February 3    Attended a Mayors and Reeves meeting  
February 11   Attended the Chamber of Commerce Citizen of the Year Dinner

030 2302 13            MOVED by Mayor Moore that the Mayor's Report be accepted as presented.  
CARRIED

## 8.0 COUNCIL'S REPORT

### 8.1 Council's Report

Deputy Mayor de Kok advised Council of his recent activities:

January 25    Attended the Sunset Park Phase 2 Open House  
February 11   Attended the Chamber of Commerce Citizen of the Year Dinner

Councillor Feist advised Council of her recent activities:  
 January 25 Attended the Sunset Park Phase 2 Open House  
 January 31 Attended a Chinook Arch Library Board meeting  
 February 1 Attended a Family and Community Support Services meeting  
 February 9 Attended a Chinook Arch Board Presentation

Councillor Papworth advised Council of her recent activities:  
 January 25 Attended a Green Acres Board meeting  
 January 25 Attended the Sunset Park Phase 2 Open House  
 February 9 Attended Picture Butte & District Chamber of Commerce  
 AGM  
 February 10 Attended a Remembrance Day Committee meeting  
 February 11 Attended the Chamber of Commerce Citizen of the Year  
 Dinner  
 February 12 Attended the North County Health Foundation Casino

Councillor Thomson advised Council of his recent activities:  
 January 27 Attended a Southern Alberta Energy from Waste Association  
 meeting

031 2302 13 MOVED by Councillor Papworth that the Council Reports be accepted as  
 presented.  
 CARRIED

**9.0 ADMINISTRATION'S REPORT**

9.1 CAO Report

032 2302 13 MOVED by Councillor Papworth to accept the CAO Report as presented.  
 CARRIED

9.1.1 Director of Operations Report

033 2302 13 MOVED by Deputy Mayor de Kok to accept the Director of  
 Operations Report as presented.  
 CARRIED

**10.0 CORRESPONDENCE**

10.1 Alberta Municipalities Elected Officials Training – Asset Management

034 2302 13 MOVED by Councillor Thomson to receive and file Correspondence 10.1  
 Alberta Municipalities Elected Officials Training – Asset Management.  
 CARRIED

10.2 Barons-Eureka-Warner FCSS – All Council Meeting Invitation

035 2302 13 MOVED by Councillor Feist to authorize any member of Council to attend  
 the Barons-Eureka-Warner Family and Community Support Services All-  
 Councils Meeting on April 5<sup>th</sup>, 2023.  
 CARRIED

**11.0 INFORMATIONAL ITEMS**

- 11.1 Barons-Eureka-Warner FCSS Board Meeting Minutes – December  
 2022
- 11.2 Town of Fox Creek – Ambulance Services
- 11.3 AHS Interim President - 811
- 11.4 Chamber of Commerce – Piyami Lodge
- 11.5 Southern Alberta Energy from Waste Association – Media Release
- 11.6 Town of Smoky Lake – Letter of Support for Denied Application for  
 Camrose Casino Relocation

036 2302 13 MOVED by Deputy Mayor de Kok to receive and file Informational Item 11.1  
 – 11.6.  
 CARRIED

**12.0 CLOSED SESSION**

12.1 FOIP Act Division 2 Section 16 – Union Grievance

037 2302 13      MOVED by Councillor Papworth to close the meeting in accordance with Division 2 Section 16 of the Freedom of Information and Protection of Privacy Act to discuss Union Grievance at 8:23 p.m.

CARRIED

C. Johnson left the meeting at 8:23 p.m.

038 2302 13      MOVED by Deputy Mayor de Kok to open the meeting to the public at 8:59 p.m.

CARRIED

**13.0 ADJOURNMENT**

The next Regular Council Meeting is scheduled for February 27<sup>th</sup>, 2023 beginning at 6:30 p.m.

039 2302 13      MOVED by Deputy Mayor de Kok that the Regular Council Meeting adjourn at 9:00 p.m.

CARRIED

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Mayor Moore

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Keith Davis  
Chief Administrative Officer