

**MINUTES**  
OF THE  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
HELD IN  
**COUNCIL CHAMBERS**  
**Monday, December 12<sup>th</sup>, 2022 AT 6:30 PM**

**PRESENT:** Mayor C. Moore Deputy Mayor H. de Kok Councillor C. Papworth  
Councillor T. Feist Councillor S. Thomson

**ALSO PRESENT:** Chief Administrative Officer – K. Davis  
Director of Corporate Services – M. Overbeeke  
Director of Operations – A. Benson  
Administrative Assistant – C. Johnson

**1.0 CALL TO ORDER**

Mayor Moore the Regular Council Meeting to order at 6:30 p.m.

**2.0 ADOPTION OF THE AGENDA**

344 2212 12 MOVED by Councillor Papworth that the agenda be approved as amended:  
OMIT: 6.1 Subdivision Application 2022-0-170  
CARRIED

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting – November 28<sup>th</sup>, 2022

345 2212 12 MOVED by Deputy Mayor de Kok that the Regular Council Meeting minutes  
of November 28<sup>th</sup>, 2022 be approved as presented.  
CARRIED

**4.0 PUBLIC HEARING – None for this meeting**

**5.0 DELEGATION – None for this meeting**

**6.0 REQUESTS FOR DECISION**

6.1 2023 – 2025 Interim Operating Budget

346 2212 12 MOVED by Councillor Thomson to approve the 2022 interim operating and  
capital budget with the understanding that changes will be made in 2023  
when the new budget is presented to Council.  
CARRIED

6.2 Information for 4<sup>th</sup> Street Project Compensation

347 2212 12 MOVED by Councillor Feist to approve compensation to Tax roll #403000  
for the disruption caused to the business during construction on 4<sup>th</sup> Street in  
the form of 1/12 of the municipal portion of property taxes worth \$307.08 in  
the form of a cheque.  
CARRIED

6.3 Picture Butte Transportation Society Trailer Parking Request

348 2212 12 MOVED by Deputy Mayor de Kok to allow the Picture Butte and District  
Transportation Society to store their utility trailer behind the Community  
Centre until March 31<sup>st</sup>, 2023 on the condition that the trailer is registered  
and insured by the Transportation Society.  
CARRIED

6.4 Picture Butte Library Board Member Application

349 2212 12 MOVED by Councillor Papworth to appoint Charlene Dooper to the Picture  
Butte Municipal Library Board for a three year term.  
CARRIED

## 7.0 MAYOR'S REPORT

### 7.1 Mayor's Report

Mayor Moore advised Council on her recent activities:

November 30 Attended the Picture Butte Fire Department Service Awards Ceremony  
December 1 Attended the Happy Oldtimers Christmas Party  
December 4 Attended the Queen Elizabeth II's Platinum Jubilee Medal Awards Ceremony  
December 5 Attended a Lethbridge Regional Waste Management and Services Commission meeting

350 2212 12 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.  
CARRIED

## 8.0 COUNCIL'S REPORT

### 8.1 Council's Report

Deputy Mayor de Kok advised Council of his recent activities:

November 30 Attended the Picture Butte Fire Department Service Awards Ceremony  
December 8 Attended a Sunset Park Engineering Decision meeting

Councillor Feist advised Council of her recent activities:

November 30 Attended the Picture Butte Fire Department Service Awards Ceremony  
December 1 Attended the Happy Oldtimers Christmas Party  
December 3 Attended the Happy Oldtimers Casino  
December 7 Attended a Family and Community Support Services meeting  
December 8 Attended the Picture Butte Chamber of Commerce Christmas Diner  
December 9 Attended the Prairie Tractor Club Volunteer Appreciation Dinner

Councillor Papworth advised Council of her recent activities:

November 30 Attended a Green Acres Board meeting  
November 30 Attended the Picture Butte Fire Department Service Awards Ceremony  
December 1 Attended the Prairie Tractor Club Christmas Dinner  
December 6 Attended the Piyami Lodge Christmas Party  
December 9 Attended the Prairie Tractor Club Volunteer Appreciation Dinner

Councillor Thomson advised Council of his recent activities:

December 5 Attended the Lethbridge Regional Waste Management and Services Commission meeting

351 2212 12 MOVED by Councillor Papworth that the Council Reports be accepted as presented.  
CARRIED

## 9.0 ADMINISTRATION'S REPORT

### 9.1 CAO Report

#### 9.1.1 Director of Operations Report

352 2212 12 MOVED by Deputy Mayor de Kok to accept the Director of Operations report.  
CARRIED

## 10.0 CORRESPONDENCE

10.1 Alberta Public Safety and Emergency Services – Victim Services changes

10.2 Cody Webster – Fortis Stakeholder Relations Manager

10.3 Alberta Municipal Affairs – Fire Services Training Program Grant

353 2212 12      MOVED by Deputy Mayor de Kok to receive and file Correspondence 10.1 – 10.3.

CARRIED

## 11.0 INFORMATIONAL ITEMS

11.1 Southern Alberta Kanadier Association Meeting Minutes – November 2022

11.2 Southern Alberta Energy from Waste Association – Briefing Update – November 2022

11.3 Southern Alberta Energy from Waste Association – Christmas Card

11.4 Lethbridge Regional Waste Management Services Commission – Annual General Meeting Minutes – December 2022

11.5 Lethbridge Regional Waste Management Services Commission – Meeting Minutes – December 2022

11.6 Oldman River Regional Services Commission – Christmas Card

354 2212 12      MOVED by Councillor Feist to receive and file Informational Item 11.1 – 11.6.

CARRIED

## 12.0 CLOSED SESSION

12.1 FOIP Act Division 2 Section 19 – Step 3 CUPE Grievances

12.2 FOIP Act Division 2 Section 16 – Sunset Park Phase 2 Engineering Contract

355 2212 12      MOVED by Councillor Thomson to close the meeting in accordance with Division 2 Section 16 & 19 of the Freedom of Information and Protection of Privacy Act to discuss Step 3 CUPE Grievances and Sunset Park Phase 2 Engineering Contract at 6:59 p.m.

CARRIED

C. Johnson left the meeting at 7:07 pm

356 2212 12      MOVED by Councillor Papworth to open the meeting to the public at 7:41 p.m.

CARRIED

357 2212 12      MOVED by Deputy Mayor de Kok to direct administration to enter into a contract with WSP for the design and construction management of Sunset Park Phase 2.

CARRIED

358 2212 12      MOVED by Councillor Papworth to direct Administration to credit Alan Yoshida one hour of sick time.

CARRIED

359 2212 12      MOVED by Deputy Mayor de Kok to deny CUPE's request to accommodate the employee's accommodation request under the Alberta Human Rights Act.

CARRIED

360 2212 12      MOVED by Councillor Thomson to direct Administration to respond to CUPE regarding the other grievances as directed by Council.

CARRIED

**13.0 ADJOURNMENT**

The next Regular Council Meeting is scheduled for December 19<sup>th</sup>, 2022 beginning at 6:30 p.m.

361 2212 12      MOVED by Councillor Feist that the Regular Council Meeting adjourn at 7:44 p.m.

CARRIED

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Mayor Moore

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Keith Davis  
Chief Administrative Officer