

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Monday, November 28th, 2022 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor H. de Kok Councillor C. Papworth
Councillor T. Feist Councillor S. Thomson

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke
Director of Operations – A. Benson
Administrative Assistant – C. Johnson

1.0 CALL TO ORDER

Mayor Moore the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

322 2211 28 MOVED by Councillor Papworth that the agenda be approved as presented.
CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – November 14th, 2022

323 2211 28 MOVED by Councillor Papworth that the Regular Council Meeting minutes
of November 14th, 2022 be approved as presented.
CARRIED

4.0 PUBLIC HEARING – None for this meeting

5.0 DELEGATION

5.1 Cody Webster – Fortis Alberta

Cody Webster is the Town's Stakeholder Relations Manager from Lethbridge. He presented to Council an overview of who Fortis is what role they play in Alberta's electrical system. Fortis currently is responsible for distributing 45% of the electricity consumed in Alberta. They are a regulated distribution-only utility. They are committing to being a net-zero direct emissions company by 2030. Mr. Webster touched on the increase in the steady uptick of contact with overhead lines and underground lines and the importance of using Click before you Dig. This is a free service that provides safety for everyone and protects the infrastructure. The Town of Picture Butte faired well on the reliability scale for service interruption with 2021 being below the Alberta and Canadian average. Mr. Webster briefed Council on the amount of street lights in Town, the process in how outages are addressed and the yearly consumptions. Franchise fees and linear taxes were discussed and how they are collected and credited back to the municipality. Finally, he reviewed how Fortis plans their maintenance of the feeder line from the substation in North Lethbridge and all the power lines every seven years with vegetation management every second year. He finished with some reference links to the Fortis website including Grants that open in January. Fortis offers many types of grants including tree plan

C. Webster left the meeting at 6:59 p.m.

5.2 CLOSED SESSION – CUPE – Deena Kapacila at 7:00 p.m.

324 2211 28 MOVED by Councillor Feist to close the meeting in accordance with Division
2 Section 19 of the Freedom of Information and Protection of Privacy Act to
discuss Step 3 CUPE Grievances at 7:00 p.m.
CARRIED

C. Johnson left the meeting at 7:00 p.m.

325 2211 28 MOVED by Councillor Papworth to open the meeting to the public at 7:29 p.m.
C. Johnson returned to the meeting at 7:30 p.m.

CARRIED

6.0 REQUESTS FOR DECISION

6.1 Updated Council Schedule

326 2211 28 MOVED by Deputy Mayor de Kok to change the December 19th Committee of a Whole meeting to a Regular Council meeting and cancel the Council meeting scheduled for December 26th.

CARRIED

6.2 3rd Quarter Variance Report

327 2211 28 MOVED by Councillor Feist to approve the 3rd Quarter 2022 Operating and Capital Budget Variance reports as presented.

CARRIED

6.3 Amending Bylaw No. 931-22 – Temporary Shipping Containers – 1st Reading

328 2211 28 MOVED by Councillor Papworth to approve the first reading of Amending Bylaw No. 931-22 – Temporary Shipping Containers.

CARRIED

6.4 Policy 509 – Ice Allocation Policy

329 2211 28 MOVED by Deputy Mayor de Kok to accept Policy 509 – Ice Allocation Policy.

CARRIED

6.5 Tax Roll 921258 – Tax Penalty

330 2211 28 MOVED by Councillor Feist to direct Administration to send a letter to the residents stating that the Town will not be crediting the penalty on Tax Roll 921258.

CARRIED

6.6 Regional Emergency Management Agreement

331 2211 28 MOVED by Councillor Papworth to explore a regional emergency management agreement with regional partners.

CARRIED

6.7 Picture Butte Municipal Library Board Appointment Renewal

332 2211 28 MOVED by Councillor Feist to appoint Amanda Anderson to the Picture Butte Municipal Library Board for a second three-year term.

CARRIED

6.8 Picture Butte Municipal Library Board Request for Services

333 2211 28 MOVED by Councillor Thomson to allow Michelle Overbeeke to complete the Statement of Receipts and Disbursements for the Picture Butte Municipal Library Board for the 2022 fiscal year for her hourly fee.

CARRIED

7.0 MAYOR'S REPORT

7.1 Mayor's Report

Mayor Moore advised Council on her recent activities:
November 21 Attended a Committee of the Whole meeting
November 24 Attended the Picture Butte High School for the
Welcome speech for the Volleyball Tournament
November 25 Attended the Staff / Council Christmas Party

November 26 Attended a Community Futures meeting and Strategic Planning session

334 2211 28 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.
CARRIED

8.0 COUNCIL'S REPORT

8.1 Council's Report

Deputy Mayor de Kok advised Council of his recent activities:

November 21 Attended a Committee of the Whole meeting
November 22 Attended Picture Butte Municipal Library Board meeting
November 25 Attended the Staff / Council Christmas Party

Councillor Feist advised Council of her recent activities:

November 16 Attended a Southern Alberta Kanadier Association meeting
November 21 Attended a Committee of the Whole meeting
November 25 Attended the Staff / Council Christmas Party

Councillor Papworth advised Council of her recent activities:

November 15 Attended a Remembrance Day Committee meeting
November 16 Attended the Picture Butte Transportation Society Casino
November 21 Attended a Committee of the Whole meeting
November 23 Attended a Green Acres Finance and Audit meeting
November 25 Attended the Staff / Council Christmas Party

Councillor Thomson advised Council of his recent activities:

November 18 Attended a Southern Alberta Energy from Waste Association meeting
November 21 Attended Committee of a Whole meeting

335 2211 28 MOVED by Councillor Papworth that the Council Reports be accepted as presented.
CARRIED

9.0 ADMINISTRATION'S REPORT

9.1 Director of Emergency Services Report

336 2211 28 MOVED by Deputy Mayor de Kok to accept the Director of Emergency Services report.
CARRIED

10.0 CORRESPONDENCE

10.1 Second Quarter Community Policing Report July – September 2022

337 2211 28 MOVED by Councillor Thomson to receive and file correspondence 10.1 Second Quarter Community Policing Report July – September 2022.
CARRIED

10.2 Walk on the Wildside - Streetscapes

338 2211 28 MOVED by Deputy Mayor de Kok to deem the purchase and installation of streetscapes for 4th Street North a Town sanctioned project and allow tax receipts to be issued for any funds donated to the project.
CARRIED

10.3 Picture Butte & District Chamber of Commerce – Request for Tax Relief for 4th Street Businesses

339 2211 28 MOVED by Councillor Feist to direct Administration to look into the costs of reimbursing the effected businesses on 4th Street for 1/12th of taxes due to the construction in the summer of 2022.
CARRIED

11.0 INFORMATIONAL ITEMS

11.1 Town of Ponoka Volunteer Firefighter Department – Ambulance Service Crisis

340 2211 28 MOVED by Councillor Papworth to receive and file Informational Item 11.1.
CARRIED

12.0 CLOSED SESSION

12.1 FOIP Act Division 2 Section 19 – Step 3 CUPE Grievances

341 2211 28 MOVED by Deputy Mayor de Kok to close the meeting in accordance with Division 2 Section 19 of the Freedom of Information and Protection of Privacy Act to discuss Step 3 CUPE Grievances at 8:02 p.m.
CARRIED

C. Johnson left the meeting at 8:03 pm

342 2211 28 MOVED by Councillor Feist to open the meeting to the public at 8:44 p.m.
CARRIED

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for December 12th, 2022 beginning at 6:30 p.m.

343 2211 28 MOVED by Deputy Mayor de Kok that the Regular Council Meeting adjourn at 8:45 p.m.
CARRIED

Mayor Moore

Keith Davis
Chief Administrative Officer