

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Monday, October 24th, 2022 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor H. de Kok Councillor C. Papworth
Councillor T. Feist Councillor S. Thomson

ALSO PRESENT: Chief Administrative Officer- K. Davis
Director of Emergency Services – F. West
Administrative Assistant – C. Johnson

1.0 CALL TO ORDER

Mayor Moore the Regular Council Meeting to order at 6:36 p.m.

2.0 ADOPTION OF THE AGENDA

294 2210 24 MOVED by Councillor Thomson that the agenda be approved as presented.
CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – October 11th, 2022

295 2210 24 MOVED by Councillor Feist that the Regular Council Meeting minutes of
October 11th, 2022 be approved as presented.
CARRIED

4.0 PUBLIC HEARING – None for this meeting

5.0 DELEGATION – None for this meeting

6.0 REQUESTS FOR DECISION

6.1 Coffee with a Cop

Administration requested what times and dates work best for Council to
relay back to Staff Sargent Numan to set up Coffee with a Cop in November.

6.2 Council Strategic Plan

Administration requested Council to redo their priorities on the strategic plan
task sheet from last meeting. There was some miscommunication on how to
number the tasks so Administration can add up the scores to weigh the
tasks with the top priorities to be completed in 2023.

6.3 Drafted Bylaw No. 931-22 Land Use Bylaw Amendment – Temporary
Shipping Containers

296 2210 24 MOVED by Deputy Mayor de Kok to amend the Land Use Bylaw to make
temporary shipping containers Type A (flood or fire) a permitted use that do
not require a development permit and to make temporary shipping containers
Type B (renovations) a permitted use that requires a development permit.
CARRIED

7.0 MAYOR'S REPORT

7.1 Mayor's Report

Mayor Moore advised Council on her recent activities:
October 17 Attended a Committee of the Whole meeting

297 2210 24 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.
CARRIED

8.0 COUNCIL'S REPORT

8.1 Council's Report

Deputy Mayor de Kok advised Council of his recent activities:
October 17 Attended a Committee of the Whole meeting

Councillor Feist advised Council of her recent activities:
October 17 Attended a Committee of the Whole meeting

Councillor Papworth advised Council of her recent activities:
October 13 Attended a Picture Butte and District Chamber of
Commerce meeting
October 14 Attended a Oldman River Regional Services Commission
Assessment Review Board meeting
October 17 Attended a Committee of the Whole meeting
October 19 Attended a Green Acres Finance and Audit meeting

Councillor Thomson advised Council of his recent activities:
October 12 Attended a Picture Butte Library Board meeting
October 17 Attended a Committee of Whole meeting

298 2210 24 MOVED by Councillor Thomson that the Council Reports be accepted as presented.

CARRIED

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

299 2210 24 MOVED by Councillor Thomson to accept the CAO report.

CARRIED

9.1.1 Director of Emergency Services Report

300 2210 24 MOVED by Deputy Mayor de Kok to accept the Director of Emergency Services Report.

CARRIED

9.1.2 Letter from Alberta Emergency Management Agency

This was presented to Council for informational purposes only.

10.0 CORRESPONDENCE

10.1 Resident Concern – Elsie Bulva – Pedestrian Crossing at Picture Butte High School

301 2210 24 MOVED by Councillor Papworth to look into partnering with Palliser, community groups and Alberta Transportation for the pedestrian crossing lights on Rogers Avenue at the Picture Butte High School; and to direct Administration to write a letter to Elsie Bulva stating that the Town will be moving ahead with her request for a pedestrian crossing with lights.

CARRIED

10.2 Picture Butte High School – Remembrance Day Ceremony Representation

302 2210 24 MOVED by Councillor Feist to allow Councillor Thomson to attend the Remembrance Day Ceremony at the Picture Butte High School on November 10th, 2022.

CARRIED

11.0 INFORMATIONAL ITEMS

- 11.1 County of Lethbridge Community Learning Council Snapshot – July 2021 – June 2022
- 11.2 County of Lethbridge Community Learning Council – AGM Minutes – September 29, 2022
- 11.3 Minister Copping – Health Engagement Tour Update – October 2022
- 11.4 Oldman River Health Advisory Council – Addiction and Mental Health Resources
- 11.5 Oldman River Regional Services Commission - Executive Committee Meeting Minutes – July 2022
- 11.6 Oldman River Regional Services Commission – Annual General Board of Directors Meeting – June 2022
- 11.7 FCSS Report to Municipalities: Outreach Services

303 2210 24 MOVED by Deputy Mayor de Kok to receive and file Informational Items 11.1 – 11.7.

CARRIED

12.0 CLOSED SESSION

12.1 FOIP Act Division 2 Section 19(2) – CAO Evaluation

304 2210 24 MOVED by Councillor Papworth to close the meeting in accordance with Division 2 Section 19(2) of the Freedom of Information and Protection of Privacy Act to discuss CAO Evaluation at 7:28 p.m.

CARRIED

C. Johnson and F. West left the meeting at 7:30 pm

305 2210 24 MOVED by Deputy Mayor de Kok to open the meeting to the public at 7:39 p.m.

CARRIED

306 2210 24 MOVED by Councillor Papworth to approve a yearly increase to CAO salary as outlined in his contract.

CARRIED

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for November 14th, 2022 beginning at 6:30 p.m.

307 2210 24 MOVED by Deputy Mayor de Kok that the Regular Council Meeting adjourn at 7:39 p.m.

CARRIED

Mayor Moore

Keith Davis
Chief Administrative Officer