

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Monday, February 28th, 2022 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor H. de Kok Councillor T. Feist
Councillor C. Papworth Councillor S. Thomson

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke (Zoom)
Director of Emergency Services – F. West
Administrative Assistant - C. Johnson
Oldman River Regional Services Commission – S. Harty

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

045 2202 28 MOVED by Councillor Papworth that the agenda be approved as amended:
ADD: 6.8 Strategic Plan Draft

CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – February 14th, 2022

046 2202 28 MOVED by Deputy Mayor de Kok that the Regular Council Meeting minutes
of February 14th, 2022 be approved as presented.

CARRIED

4.0 PUBLIC HEARING

Steve Harty from Oldman River Regional Services Commission spoke to the proposed Bylaw No. 923-22 North Industrial Area Structure Plan. The comments from the written submissions were included in Schedule B. The bylaw can be passed as amended.

4.1 Submissions

4.1.1 In Person Submissions

4.1.1.1 Ask for Those in Favour

There was no one present to speak in favour of the proposed bylaw.

4.1.1.2 Ask for Those Opposed

There was no one present to speak in opposition to the proposed bylaw.

4.1.2 Written Submissions

4.1.2.1 Ask for Those in Favour

Alberta Transportation submitted a letter in favour of the proposed bylaw with a request to remove the Traffic Impact Study from the Area Structure Plan.

Lethbridge County submitted a letter in favour of the proposed bylaw with some suggested clarifications to consider.

4.1.2.2 Ask for Those Opposed

There were no written submissions opposed to the proposed bylaw.

4.2 Adjourn Public Hearing

Mayor Moore adjourned the public hearing at 6:38 p.m.

5.0 DELEGATION - None for this meeting

6.0 REQUESTS FOR DECISION

6.1 Bylaw No. 923-22 North Industrial Area Structure Plan

047 2202 28 MOVED by Deputy Mayor de Kok to approve the second reading of Bylaw No. 923-22 North Industrial Area Structure Plan as amended.
CARRIED

048 2202 28 MOVED by Councillor Papworth to approve the third and final reading of Bylaw No. 923-22 North Industrial Area Structure Plan as amended.
CARRIED

S. Harty left the meeting at 6:40 p.m.

6.2 Joint Chiefs Committee Terms of Reference

049 2202 28 MOVED by Councillor Thomson to approve the updated Terms of Reference for the joint Chiefs Committee as presented.
CARRIED

6.3 Resident Complaint – Water Meter Billing

050 2202 28 MOVED by Deputy Mayor de Kok to direct Administration to credit Mr. Gillies' utility account for the overage he was charged and keep the current practice of water meter billing.
CARRIED

051 2202 28 MOVED by Councillor Feist to direct Administration to research and present a per cube billing method that Council can consider.
CARRIED

6.4 Canada Community Revitalization Funding

052 2202 28 MOVED by Councillor Papworth to use the \$50,000 allocated to sidewalk replacements in 2022 and use the street, sidewalk, storm reserve to fund the remainder needed for the Highway Revitalization project.
CARRIED

6.5 STARS Funding Request

053 2202 28 MOVED by Deputy Mayor de Kok to approve a new 4-year commitment to STARS at \$1 per capita.
CARRIED

6.6 Picture Butte Municipal Library – Request for Accounting Services

054 2202 28 MOVED by Councillor Papworth to allow Michelle Overbeeke to supply the Picture Butte Municipal Library with a Statement of Receipts and Disbursements for the 2021 financial year.
CARRIED

6.7 Picture Butte Municipal Library – Appointment of Board Member

055 2202 28 MOVED by Councillor Feist to appoint Theo Slingerland to the Picture Butte Municipal Library Board for a term of three years.
CARRIED

6.8 Strategic Plan

Administration requested Council to look over the Strategic Plan document and provide feedback.

7.0 MAYOR'S REPORT

7.1 Mayor's Report

Mayor Moore advised Council of her recent activities:

January 26	Attended a Community Futures meeting
January 26-29	Attended Strategic Planning meetings
February 4	Attended a Mayors and Reeves meeting
February 22	Attended a Committee of the Whole meeting
February 23	Attended a Community Futures meeting

056 2202 28 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.
CARRIED

8.0 COUNCIL'S REPORT

8.1 Council's Report

Deputy Mayor de Kok advised Council of his recent activities:

February 22 Attended a Committee of the Whole meeting

Councillor Papworth advised Council of her recent activities:

February 22 Attended a Committee of the Whole meeting

Councillor Feist advised Council of her recent activities:

February 22 Attended a Committee of the Whole meeting

Councillor Thomson advised Council of his recent activities:

February 22 Attended a Committee of the Whole meeting

057 2202 28 MOVED by Councillor Papworth that the Council Reports be accepted as presented.
CARRIED

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

058 2202 28 MOVED by Councillor Feist to approve the CAO Report.
CARRIED

9.1.1 Emergency Services 2021 Annual Report

059 2202 28 MOVED by Councillor Papworth to receive and file the Emergency Services 2021 Annual Report.
CARRIED

10.0 CORRESPONDENCE

10.1 Green Acres Foundation – Thank you Letter

060 2202 28 MOVED by Councillor Thomson to receive and file correspondence 10.1 Green Acres Foundation – Thank you Letter
CARRIED

10.2 Hon. Ric McIver Letter – 2022 Minister's Awards for Municipal and Public Library Excellence

061 2202 28 MOVED by Deputy Mayor de Kok to receive and file correspondence 10.2 Hon. Ric McIver Letter – 2022 Minister's Awards for Municipal and Public Library Excellence.
CARRIED

11.0 INFORMATIONAL ITEMS

- 11.1 MP of New Westminister / Burnaby – Support for Bill C-229
- 11.2 Picture Butte Library Board Meeting Minutes – November 16, 2021
- 11.3 Oldman River Regional Services Commission – Executive Committee Meeting Minutes – January 2022
- 11.4 National Policy Federation Letter – Provincial Police Service

062 2202 28 MOVED by Councillor Feist to receive and file Informational Items 11.1 – 11.4.

CARRIED

11.0 CLOSED SESSION – None for this meeting

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for March 14th, 2022 beginning at 6:30 p.m.

063 2202 28 MOVED by Deputy Mayor de Kok that the Regular Council Meeting adjourn at 7:17 p.m.

CARRIED

Mayor Cathy Moore

Keith Davis
Chief Administrative Officer