

**MINUTES**  
OF THE  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
HELD IN  
**COUNCIL CHAMBERS ON**

**Monday, December 9<sup>th</sup>, 2019 AT 6:30 PM**

**PRESENT:** Mayor C. Moore Deputy Mayor J. Watson Councillor H. de Kok  
Councillor T. Feist Councillor C. Papworth

**ALSO PRESENT:** Chief Administrative Officer – K. Davis  
Director of Operations – C. Parsons  
Director of Corporate Services – M. Overbeeke  
Administrative Assistant – C. Johnson

**1.0 CALL TO ORDER**

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

**2.0 ADOPTION OF THE AGENDA**

367 1912 09 MOVED by Councillor Papworth that the agenda be approved as amended.  
ADD:  
12.1 FOIP Div. 2, Section 19(2) Staff Evaluations  
CARRIED

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting – November 12<sup>th</sup>, 2019

368 1912 09 MOVED by Councillor de Kok that the Regular Council minutes of November  
12<sup>th</sup>, 2019 be approved as presented.  
CARRIED

**4.0 PUBLIC HEARING - None for this meeting**

**5.0 DELEGATION – None for this meeting**

**6.0 REQUESTS FOR DECISION**

6.1 Staff Christmas Bonus

369 1912 09 MOVED by Councillor Feist to gift \$250 to all staff who have worked for the  
Town for more than six months and gift \$125 for all Town staff who have  
worked for the Town for less than six months in 2019.  
CARRIED

6.2 2020 – 2022 – Interim Operating Budget and 2020 – 2024 Interim  
Capital Budget

370 1912 09 MOVED by Deputy Mayor Watson to pass the Interim Operating Budget for  
2020 – 2022 as presented.  
CARRIED

371 1912 09 MOVED by Councillor de Kok to pass the Interim Capital Budget for 2020 –  
2024 as presented.  
CARRIED

6.3 Bylaw No. 885-19 Dog Bylaw

372 1912 09 MOVED by Councillor de Kok to approve the first reading of Bylaw No. 885-  
19 – Dog Bylaw.  
CARRIED

6.4 Christmas Office Hours and Work Schedule

373 1912 09      MOVED by Councillor Papworth to accept the proposed Christmas schedule for the office and public works staff as presented with the office being open on December 27<sup>th</sup>.

CARRIED

6.5 Picture Butte Fish and Game Association – Donation Request

374 1912 09      MOVED by Councillor Feist to donate a family season pass to the Cor Van Raay & Community Aquatic centre for the 2020 season to the Picture Butte Fish and Game Association annual banquet.

CARRIED

**7.0 MAYOR'S REPORT**

7.1 Mayor's Report

Mayor Moore advised Council of her recent activities:

|             |   |
|-------------|---|
| November 18 | Attended a Committee of the Whole budget meeting                            |
| December 2  | Attended a Lethbridge Regional Waste Management Services Commission meeting |
| December 6  | Attended a Mayors and Reeves of Southwest Alberta meeting                   |

375 1912 09      MOVED by Mayor Moore that the Mayor's Report be accepted as presented.

CARRIED

**8.0 COUNCIL'S REPORT**

8.1 Council's Report

Deputy Mayor Watson advised Council of his recent activities:

|             |   |
|-------------|---|
| November 18 | Attended a Committee of the Whole budget meeting                            |
| November 21 | Attended a Walk on the Wildside meeting                                     |
| November 22 | Attended a Southern Alberta Energy from Waste Association meeting           |
| December 2  | Attended a Lethbridge Regional Waste Management Services Commission meeting |

Councillor de Kok advised Council of his recent activities:

|             |   |
|-------------|---|
| November 18 | Attended a Committee of the Whole budget meeting              |
| December 5  | Attended an Oldman River Regional Services Commission meeting |

Councillor Feist advised Council of her recent activities:

|             |  |
|-------------|--|
| November 18 | Attended a Committee of the Whole budget meeting         |
| November 28 | Attended a Picture Butte Municipal Library board meeting |
| December 4  | Attended a FCSS Christmas Supper                         |
| December 4  | Attended a Chinook Arch Library board meeting            |

Councillor Papworth advised Council of her recent activities:

|             |   |
|-------------|---|
| November 18 | Attended a Committee of the Whole meeting         |
| November 26 | Attended a North County Health Foundation meeting |
| December 4  | Attended a Green Acres Foundation meeting         |

376 1912 09      MOVED by Councillor Papworth that the Council Reports be accepted as presented.

CARRIED

## 9.0 ADMINISTRATION'S REPORT

### 9.1 CAO Report

377 1912 09 MOVED by Councillor Feist to accept the CAO Report as presented.  
CARRIED

### 9.2 Director of Operations Report

378 1912 09 MOVED by Councillor Papworth to accept the Director of Operations Report as presented.  
CARRIED

## 10.0 CORRESPONDENCE

### 10.1 AUMA Correspondence – Police Funding Model

### 10.2 Alberta Municipal Affairs – Intermunicipal Collaborative Framework changes

### 10.3 Alberta Municipal Affairs – Municipal Census'

379 1912 09 MOVED by Deputy Mayor Watson to receive and file correspondence 10.1 – 10.3.  
CARRIED

## 11.0 INFORMATIONAL ITEMS

### 11.1 Thank-you card – Picture Butte & District Ag Society – Jamboree Days

### 11.2 Picture Butte Municipal Library – Board Meeting Minutes – September 19, 2019

### 11.3 Picture Butte Municipal Library – Manager's Report – November 28, 2019

### 11.4 Picture Butte Municipal Library – Plan of Service 2020-2022

### 11.5 Barons Eureka Warner FCSS – Board Meeting Minutes – November 6, 2019

### 11.6 Barons Eureka Warner FCSS Report to Municipalities: Senior Services

### 11.7 Southern Alberta Energy from Waste Association – 2019 Year End Report

380 1912 09 MOVED by Councillor de Kok to receive and file informational items 11.1 – 11.7.  
CARRIED

## 12.0 IN CAMERA SESSION

### 12.1 FOIP Div. 2 Section 19 (2) – Staff Evaluations

381 1912 09 MOVED by Councillor Feist to close the meeting to the public in accordance with Div. 2 Section 19 (2) of the Freedom of Information and Protection of Privacy Act to discuss staff evaluations at 8:18 p.m.  
CARRIED

M. Overbeeke, C. Parsons and C. Johnson exited Council Chambers at 8:20 p.m.

382 1912 09 MOVED by Councillor Papworth to open the meeting to the public at 8:39 p.m.  
CARRIED

383 1912 09 MOVED by Councillor de Kok to approve a \$5000 bonus to the CAO for an outstanding performance evaluation.  
CARRIED

## 13.0 ADJOURNMENT

The Next Regular Council Meeting is scheduled for December 16<sup>th</sup>, 2019 beginning at 6:30 p.m.

384 1912 09

MOVED by Deputy Mayor Watson that the Regular Council Meeting adjourn at 8:40 p.m.

CARRIED

\_\_\_\_\_  
Mayor Cathy Moore

\_\_\_\_\_  
CAO Keith Davis