

**MINUTES**  
OF THE  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
HELD IN  
**COUNCIL CHAMBERS ON**

**Tuesday, November 12<sup>th</sup>, 2019 AT 6:30 PM**

**PRESENT:** Mayor C. Moore Deputy Mayor J. Watson Councillor H. de Kok  
Councillor T. Feist Councillor C. Papworth

**ALSO PRESENT:** Chief Administrative Officer – K. Davis  
Director of Operations – C. Parsons  
Director of Corporate Services – M. Overbeeke  
Administrative Assistant – C. Johnson

**1.0 CALL TO ORDER**

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

**2.0 ADOPTION OF THE AGENDA**

354 1911 12 MOVED by Councillor de Kok that the agenda be approved as presented.  
CARRIED

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting – October 28<sup>th</sup>, 2019

355 1911 12 MOVED by Councillor Feist that the Regular Council minutes of October  
28<sup>th</sup>, 2019 be approved as presented.  
CARRIED

**4.0 PUBLIC HEARING - None for this meeting**

**5.0 DELEGATION –**

5.1 Alberta Municipal Affairs Municipal Advisors – Municipal Accountability  
Program

Kevin Miller and Lucien Cloutier from Municipal Affairs attended the Council meeting to observe and review municipal processes and procedures to help develop knowledge of mandatory legislative requirements. They will submit a report in 4 - 8 weeks identifying areas of compliance and recommendations to remedy any legislative inconsistencies.

**6.0 REQUESTS FOR DECISION**

6.1 Upcoming Meeting Schedule – November Committee of the Whole and  
December 2019 Meetings

356 1911 12 MOVED by Councillor Papworth to change the start time for the November  
18<sup>th</sup> Committee of the Whole meeting to begin at 1 p.m., to cancel the 16<sup>th</sup> of  
December Committee of the Whole meeting and the 23<sup>rd</sup> of December  
Regular Council meeting, and to schedule a Regular Council meeting on the  
16<sup>th</sup> of December. Administration is to make the necessary notifications to  
the public as per the Municipal Government Act.  
CARRIED

6.2 Bylaw No. 885-19 Dog Control Bylaw Draft

357 1911 12 MOVED by Councillor Feist to make amendments to Bylaw No. 885-19 Dog  
Control Bylaw Draft and present it to Council at the next regular Council  
meeting.  
CARRIED

## 7.0 MAYOR'S REPORT

### 7.1 Mayor's Report

Mayor Moore advised Council of her recent activities:

- November 1 Attended a Mayors & Reeves of Southwest Alberta Meeting
- November 4 Attended a Picture Butte & District Recreation and Culture Committee Meeting
- November 7 Attended an Emergency Advisory Committee Meeting
- November 8 Attended the Picture Butte High School Remembrance Day Ceremony

358 1911 12 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.  
CARRIED

## 8.0 COUNCIL'S REPORT

### 8.1 Council's Report

Deputy Mayor Watson advised Council of his recent activities:

- November 7 Attended an Emergency Advisory Committee Meeting
- November 8 Attended a Southern Alberta Energy from Waste Association Meeting

Councillor de Kok advised Council that he had no recent activities.

Councillor Feist advised Council of her recent activities:

- November 6 Attended a FCSS Meeting

Councillor Papworth advised Council of her recent activities:

- October 30 Attended a Green Acres Foundation Meeting

359 1911 12 MOVED by Councillor Papworth that the Council Reports be accepted as presented.  
CARRIED

## 9.0 ADMINISTRATION'S REPORT

### 9.1 CAO Report

360 1911 12 MOVED by Councillor Papworth to accept the CAO Report as presented.  
CARRIED

### 9.2 Director of Operations Report

361 1911 12 MOVED by Councillor de Kok to accept the Director of Operations Report as presented.  
CARRIED

## 10.0 CORRESPONDENCE

### 10.1 Picture Butte and District Chamber of Commerce Christmas Dinner

362 1911 12 MOVED by Deputy Mayor Watson to receive and file correspondence 10.1 - Picture Butte and District Chamber of Commerce Christmas Dinner.  
CARRIED

### 10.2 Service Alberta – Broadband Internet

363 1911 12 MOVED by Councillor de Kok to provide the Minister of Service Alberta with the contact information for SouthGrow to further the discussion of rural broadband internet.  
CARRIED

10.3 Picture Butte Municipal Library – Requisition of Library Funds

364 1911 12            MOVED by Councillor de Kok to receive and file correspondence 10.3 –  
Picture Butte Municipal Library – Requisition of Library Funds.  
CARRIED

**11.0 INFORMATIONAL ITEMS**

- 11.1 Community Planning Association of Alberta – 2020 Conference –  
Request for Attendance and Sponsorship Support
- 11.2 Community Peace Officer Monthly Report – October, 2019
- 11.3 Minister of Municipal Affairs – MSI Funding Allocations
- 11.4 AUMA – Preliminary Analysis of the Provincial Budget

365 1911 12            MOVED by Councillor Feist to receive and file informational items 11.1 –  
11.4.  
CARRIED

**12.0 IN CAMERA SESSION** – None for this meeting

**13.0 ADJOURNMENT**

The Next Regular Council Meeting is scheduled for November 25<sup>th</sup>, 2019  
beginning at 6:30 p.m.

366 1911 12            MOVED by Deputy Mayor Watson that the Regular Council Meeting adjourn  
at 7:30 p.m.  
CARRIED

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Mayor Cathy Moore

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CAO Keith Davis