

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS ON

Monday, September 23rd, 2019 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor J. Watson Councillor H. de Kok,
Councillor T. Feist Councillor C. Papworth

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Emergency Services – F. West
Administrative Assistant – C. Johnson

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

295 1909 23 MOVED by Councillor de Kok that the agenda be approved as presented.
CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – September 9th, 2019

296 1909 23 MOVED by Councillor Papworth that the Regular Council minutes of
September 9th, 2019 be approved as presented.
CARRIED

4.0 PUBLIC HEARING - None for this meeting

5.0 DELEGATION - None for this meeting

6.0 REQUESTS FOR DECISION

6.1 Picture Butte & District Chamber of Commerce – Request – Waiver of
Rental Charge – Picture Butte Community / Seniors Centre

297 1909 23 MOVED by Deputy Mayor Watson to waive the fees for the Picture Butte &
District Chamber of Commerce rental of the Picture Butte Community /
Seniors Centre for the Federal Election Forum on September 25th, 2019.
CARRIED

6.2 AFRRCS Equipment Purchase

298 1909 23 MOVED by Councillor Feist to authorize the purchase of AFRRCS radio
equipment as presented with funding from the Fire Department restricted
reserves in conjunction with the funding received from Lethbridge County.
CARRIED

6.3 Tax Roll 536000 - Development Permit Fee Waiver Request

299 1909 23 MOVED by Councillor Papworth that after review of the Land Use Bylaw,
consideration of the reasoning of the current fee schedule and discussion,
Tax Roll 536000 – Development Permit Fee Waiver Request be received
and filed.
CARRIED

7.0 MAYOR'S REPORT

7.1 Mayor's Report

Mayor Moore advised Council of her recent activities:

September 12 Attended an Emergency Advisory Committee Meeting
September 16 Attended a Community Futures Meeting
September 16 Attended a Committee of the Whole Meeting
September 23 Attended a Municipal Planning Commission Meeting
September 23 Attended the Annexation Open House at Town Office

300 1909 23 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.
CARRIED

8.0 COUNCIL'S REPORT

8.1 Council's Report

Councillor de Kok advised Council of his recent activities:

September 16 Attended a Committee of the Whole Meeting
September 20 Attended a SouthGrow Meeting
September 20 Completed staff interviews regarding CAO evaluation
September 23 Attended a Municipal Planning Commission Meeting
September 23 Attended the Annexation Open House at Town Office

Councillor Feist advised Council of her recent activities:

September 10 Attended a Blanket Exercise in Coalhurst
September 16 Attended a Committee of the Whole Meeting
September 19 Attended a Friends of the Picture Butte Municipal Library Meeting
September 23 Attended the Annexation Open House at Town Office

Councillor Papworth advised Council of her recent activities:

September 12 Attended a Chamber of Commerce Meeting
September 16 Attended a Committee of the Whole Meeting
September 23 Attended the Annexation Open House at Town Office

Deputy Mayor Watson advised Council of his recent activities:

September 12 Attended an Emergency Advisory Committee Meeting
September 16 Attended a Committee of the Whole Meeting
September 20 Completed staff interviews regarding CAO evaluation
September 23 Attended a Municipal Planning Commission Meeting
September 23 Attended the Annexation Open House at Town Office

301 1909 23 MOVED by Councillor Papworth that the Council Reports be accepted as presented.
CARRIED

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

302 1909 23 MOVED by Councillor de Kok to accept the CAO Report as presented.
CARRIED

9.2 Emergency Services Report

303 1909 23 MOVED by Deputy Mayor Watson to accept the Emergency Services Report as presented.
CARRIED

10.0 CORRESPONDENCE – None for this meeting

11.0 INFORMATIONAL ITEMS

- 11.1 Oldman River Regional Services Commission – Executive Committee Meeting Minutes – August 2019
- 11.2 Picture Butte & District Chamber of Commerce – Meeting Minutes – June 13th, 2019
- 11.3 Community Futures – Board Meeting Minutes – June 2019

304 1909 23 MOVED by Councillor Feist to receive and file informational items 11.1 – 11.3.
CARRIED

12.0 IN CAMERA SESSION

- 12.1 FOIP Div. 2 Section 19 (2) – CAO Evaluation

305 1909 23 MOVED by Councillor Feist to close the meeting to the public in accordance with Div. 2 Section 19 (2) of the Freedom of Information and Protection of Privacy Act at 7:03 p.m.
CARRIED

306 1909 23 MOVED by Councillor Papworth to open the meeting to the public at 7:50 p.m.
CARRIED

13.0 ADJOURNMENT

The Next Regular Council Meeting is scheduled for October 15th, 2019 beginning at 6:30 p.m.

307 1909 23 MOVED by Councillor Feist that the Regular Council Meeting adjourn at 7:51 p.m.
CARRIED

Mayor Cathy Moore

CAO Keith Davis