

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS ON
Monday, July 22nd, 2019 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor J. Watson Councillor H. de Kok,
Councillor T. Feist

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke
Director of Operations – C. Parsons
Administrative Assistant – C. Johnson

ABSENT: Councillor C. Papworth

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:31 p.m.

2.0 ADOPTION OF THE AGENDA

223 1907 22 MOVED by Councillor Feist that the agenda be approved as presented.
CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – June 24th, 2019

224 1907 22 MOVED by Deputy Mayor that the Regular Council minutes of June 24th,
2019 be approved as presented.
CARRIED

4.0 PUBLIC HEARING - None for this meeting

5.0 DELEGATION - None for this meeting

6.0 REQUESTS FOR DECISION

6.1 2019 – 2nd Quarter – Budget Report

225 1907 22 MOVED by Councillor de Kok that the 2nd Quarter Budget Report be
approved as presented.
CARRIED

6.2 Cor Van Raay & Community Aquatic Centre – Outside Colour Scheme

These are the colours chosen by Town Council during a walkthrough of the
facility:

Wave: Acapucco Blue (Top Blue)
Beams: Stony Fall (Dark Brown)
Main Wall: Maple Syrup (Middle Brown)

6.3 Picture Butte Municipal Library – Appointment of New Board Member

226 1907 22 MOVED by Councillor Feist to accept the recommendation for Christianna
Bach to be appointed as board member of the Picture Butte Municipal
Library Board.
CARRIED

6.4 Citizen Recognition Policy

227 1907 22 MOVED by Councillor de Kok to adopt Citizen Recognition Policy as
amended; Include: 50th Wedding Anniversary.
CARRIED

6.5 2019 – 2022 Arena Operator Contract

228 1907 22 MOVED by Councillor Feist to accept the Arena Operator Contract as amended; Include: Outside garbage pickup and the map indicating snow removal responsibilities.
CARRIED

6.6 2019 Infrastructure Master Plan Project – Sanitary Main Upgrade

229 1907 22 MOVED by Councillor de Kok to approve the Sanitary Main Upgrade up to 5th Street South as designed by WSP.
CARRIED

230 1907 22 MOVED by Deputy Mayor Watson to authorize Administration to use the \$200,000, allocated to the North County Recreation Complex parking lot paving project, to be used for the additional cost of proceeding to 5th Street South for the Sanitary Main Upgrade project.
CARRIED

7.0 MAYOR’S REPORT

7.1 Mayor’s Report

Mayor Moore advised Council of her recent activities:

June 26 Attended a Community Futures meeting
July 2 Attended a Municipal Planning Commission meeting
July 6 Attended Coaldale’s 100th Anniversary Parade

231 1907 22 MOVED by Mayor Moore that the Mayor’s Report be accepted as presented.
CARRIED

8.0 COUNCIL’S REPORT

8.1 Council’s Report

Councillor de Kok advised Council of his recent activities:

July 2 Attended a Municipal Planning Commission meeting

Councillor Feist advised Council of her recent activities:

June 27 Attended an Oldman River Regional Services Commission meeting

Deputy Mayor Watson advised Council of his recent activities:

June 28 Attended a SAEWA meeting in Brooks
July 2 Attended a Municipal Planning Commission meeting

232 1907 22 MOVED by Councillor Feist that the Council Reports be accepted as presented.
CARRIED

9.0 ADMINISTRATION’S REPORT

9.1 CAO Report

233 1907 22 MOVED by Councillor de Kok to accept the CAO Report as presented.
CARRIED

10.0 CORRESPONDENCE

- 10.1 Letter from Resident – Tax Roll 484000 – Water Pooling on Crescent
- 234 1907 22 MOVED by Deputy Mayor Watson to authorise Administration to reply to the Resident stating that the water pooling she is experiencing will be added to the Town’s maintenance schedule.
- CARRIED
- 10.2 Letter from Resident – Tax Roll 343000 – Sidewalk and Driveway Entry
- 235 1907 22 MOVED by Councillor de Kok to authorise Administration to reply to the Resident advising her that the replacement of her driveway entry, located in the Town’s boulevard, will be completed next year.
- CARRIED
- 10.3 Barons-Eureka-Warner FCSS – Community Centre Rental Agreement – Request for Reduction in Rental Fees
- 236 1907 22 MOVED by Councillor Feist to direct Administration to perform a financial analysis of the Community Centre and to present the information to Council at the next Committee of the Whole meeting.
- CARRIED
- 10.4 Lethbridge Northern Irrigation District – Walk on the Wildside – Hold/Stop on Walking Path Hard Surface Project
- 237 1907 22 MOVED by Councillor de Kok to receive and file the letter from Lethbridge Northern Irrigation District.
- CARRIED
- 238 1907 22 MOVED by Deputy Mayor Watson for Administration to install rubber speed bumps at the end of 4th Street North.
- CARRIED
- 10.5 Town of Pincher Creek – Pincher Creek Fair & Rodeo – Parade Invitation
- 239 1907 22 MOVED by Councillor Feist to receive and file the Pincher Creek Fair & Rodeo – Parade Invitation.
- CARRIED
- 10.6 Coalhurst Miner’s Days – Parade Invitation
- 240 1907 22 MOVED by Councillor de Kok to use \$1000 from the Economic Development budget for candy to be distributed at future parades.
- CARRIED
- 241 1907 22 MOVED by Councillor Feist to authorise Councillor de Kok and Deputy Mayor Watson to attend the Coalhurst Miner’s Days Parade on August 10th, 2019.
- CARRIED
- 10.7 Claresholm & District Fair Days – Parade Invitation
- 242 1907 22 MOVED by Councillor de Kok to receive and file the Claresholm & District Fair Days – Parade Invitation.
- CARRIED

11.0 INFORMATIONAL ITEMS

- 11.1 North County Interfaith Outreach Society – Thank you Letter
- 11.2 Picture Butte High School – 2019 Academic Awards – Thank you Card
- 11.3 Chinook Arch Regional Library System – Marketing / Communications Committee Meeting Minutes – June 12th 2019
- 11.4 Picture Butte Municipal Library Board – Meeting Minutes – April 18th, 2019
- 11.5 Picture Butte Municipal Library Board – Manager’s Report – June 20th, 2019
- 11.6 Picture Butte Municipal Library Board – 2018 Annual Report
- 11.7 Picture Butte & District Recreation and Culture Committee – Minutes – May 6th, 2019
- 11.8 Municipal Planning Commission – Meeting Minutes – May 27th, 2019
- 11.9 Community Futures – Board Meeting Minutes – May 22nd, 2019
- 11.10 Hire Standard – Hiring a New CAO
- 11.11 Highway 3 Twinning Development Association – 2019 – 2021 Operational Plan
- 11.12 Tango – Project Management Monthly Status Report – June 2019
- 11.13 Alberta Municipal Affairs – Annual Report – 2018 - 2019

243 1907 22 MOVED by Deputy Mayor Watson to receive and file informational items 11.1 – 11.13.

CARRIED

12.0 IN CAMERA SESSION

- 12.1 FOIP – Div. 2 Section 25 – Land Purchase
- 12.2 FOIP – Div. 2 Section 21(b) – Response to Lethbridge County regarding application for a Land Use Bylaw Amendment Bylaw 19-027
- 12.3 FOIP – Div. 2 Section 21 – Response from Lethbridge County regarding annexation negotiations

244 1907 22 MOVED by Councillor Feist to close the meeting to the public in accordance with Div. 2 Section 21(1) of the Freedom of Information and Protection of Privacy Act at 7:36 p.m.

CARRIED

245 1907 22 MOVED by Deputy Mayor Watson to open the meeting to the public at 7:46 p.m.

CARRIED

246 1907 22 MOVED by Councillor de Kok to purchase lots 860 and 862 Crescent Avenue, inclusive of the environmental study, for \$126,610.

CARRIED

13.0 ADJOURNMENT

The Next Regular Council Meeting is scheduled for August 26th, 2019 beginning at 6:30 p.m.

247 1907 22 MOVED by Councillor Feist that the Regular Council Meeting adjourn at 7:47 p.m.

CARRIED

Mayor Cathy Moore

CAO Keith Davis