

**MINUTES**  
OF THE  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
HELD IN  
**COUNCIL CHAMBERS ON**  
**Monday, January 14<sup>th</sup>, 2019 AT 6:30 PM**

**PRESENT:** Mayor C. Moore                      Deputy Mayor J. Watson                      Councillor H. de Kok  
                    Councillor T. Feist                      Councillor C. Papworth

**ALSO PRESENT:** Chief Administrative Officer – K. Davis  
                            Director of Corporate Services – P. Lyster  
                            Administrative Assistant – S. Banman

**1.0 CALL TO ORDER**

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

**2.0 ADOPTION OF THE AGENDA**

001 1901 14                      MOVED by Councillor de Kok that the Agenda be approved as amended.

ADD:  
12.2 FOIP Act. Part Div. 2 Section 16(1)(c)(i) – Land Purchase – Sunset  
Park Phase 2 Intersection  
CARRIED

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting – December 17<sup>th</sup>, 2018

002 1901 14                      MOVED by Councillor Feist that the Regular Council minutes of December  
17<sup>th</sup>, 2018 be approved as presented.  
CARRIED

**4.0 PUBLIC HEARING – NONE**

**5.0 DELEGATION – NONE**

**6.0 REQUESTS FOR DECISION**

6.1 Request for Disposition of Municipal Records

003 1901 14                      MOVED by Councillor Papworth to accept the request for disposition of  
municipal records as presented.  
CARRIED

6.2 Chamber of Commerce Annual General Meeting Sponsorship

004 1901 14                      MOVED by Councillor de Kok to purchase a silver sponsorship package for  
the Picture Butte and District Chamber of Commerce Annual General  
Meeting and to allocate the ticket to a member of Council or Administration.  
CARRIED

6.3 Bylaw 877-19 – Assessor Bylaw

005 1901 14                      MOVED by Councillor Feist to approve first reading of Bylaw No. 877-19 –  
Assessor Bylaw.  
CARRIED

006 1901 14                      MOVED by Councillor Papworth to approve second reading of Bylaw No.  
877-19 – Assessor Bylaw.  
CARRIED

007 1901 14            MOVED by Deputy Mayor Watson that permission be granted to proceed to third reading of Bylaw No. 877-19 – Assessor Bylaw.  
CARRIED UNANIMOUSLY

008 1901 14            MOVED by Councillor de Kok to approve third and final reading of Bylaw No. 877-19 – Assessor Bylaw.  
CARRIED

## **7.0 MAYOR'S REPORT**

### **7.1 Mayor's Report**

December 19	Attended a Community Futures meeting
December 21	Attended Staff & Council Christmas Party
January 2	Attended a Pool Committee meeting
January 4	Attended a Mayors & Reeves of Southwest Alberta meeting
January 7	Attended a Picture Butte & District Recreation and Culture Society meeting

009 1901 14            MOVED by Mayor Moore that the Mayor's Report be accepted as presented.  
CARRIED

## **8.0 COUNCIL'S REPORT**

### **8.1 Council's Report**

Deputy Mayor Watson advised Council of his recent activities.

December 21	Attended Staff & Council Christmas Party
January 2	Attended a Pool Committee meeting

Councillor de Kok advised Council of his recent activities

December 21	Attended Staff & Council Christmas Party
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Councillor Feist advised Council of her recent activities.

January 2	Attended a Pool Committee meeting
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Councillor Papworth advised Council of her recent activities.

December 17	Attended a Green Acres Foundation meeting
December 21	Attended Staff & Council Christmas Party
January 2	Attended a Pool Committee meeting
January 9	Attended Green Acres Foundation training

010 1901 14            MOVED by Councillor Papworth that the Council Reports be accepted as presented.  
CARRIED

## **9.0 ADMINISTRATION'S REPORT**

### **9.1 CAO Report**

011 1901 14            MOVED by Councillor Feist to accept the CAO Report as presented.  
CARRIED

## **10.0 CORRESPONDENCE**

### **9.1 Ag for Life – Request for Donation**

012 1901 14            MOVED by Deputy Mayor Watson to receive and file Ag for Life – Request for Donation.  
CARRIED

## 11.0 INFORMATIONAL ITEMS

- 10.1 Alberta Municipal Affairs – MSI Funding Approval – Lift Station Upgrades
- 10.2 Alberta Seniors and Housing - Minister's Seniors Service Awards
- 10.3 Picture Butte and District Agricultural Society – AGM Minutes – January 8<sup>th</sup>, 2019
- 10.4 Picture Butte and District Recreation and Culture Committee – Meeting Minutes - December 3<sup>rd</sup>, 2018
- 10.5 Coaldale and District Community Peace Officer's Report - December 2018
- 10.6 Tango – Project Management Monthly Status Report – December 2018
- 10.7 County of Lethbridge Development Notification
- 11.8 Community Futures Board Meeting Minutes – November 2018

- 013 1901 14      MOVED by Councillor de Kok to receive and file informational items 11.1 – 11.4.  
CARRIED
- 014 1901 14      MOVED by Councillor Papworth to receive and file informational items 11.5 – 11.6.  
CARRIED
- 015 1901 14      MOVED by Councillor de Kok to receive and file informational items 11.7 – 11.8.  
CARRIED

## 12.0 IN CAMERA SESSION

- 12.1 FOIP Act. Part 1. Div. 2 Section 17(2)(e) – Labour Relations
- 12.2 FOIP Act. Part Div. 2 Section 16(1)(c)(i) – Land Purchase – Sunset Park Phase 2 Intersection

- 016 1901 14      MOVED by Councillor Papworth to close the meeting to the public in accordance with the Freedom of Information and Protection of Privacy Act at 7:04 p.m.  
CARRIED
- 017 1901 14      MOVED by Councillor Feist to open the meeting to the public at 7:26 p.m.  
CARRIED

## 13.0 ADJOURNMENT

The Next Regular Council Meeting is scheduled for January 28<sup>th</sup>, 2019 beginning at 6:30 p.m.

- 018 1901 14      MOVED by Deputy Mayor Watson that the Regular Council Meeting adjourn at 7:27 p.m.  
CARRIED

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Cathy Moore  
Mayor

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Keith Davis  
CAO