

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS ON
Monday, December 10th, 2018 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor J. Watson Councillor H. de Kok
 Councillor T. Feist Councillor C. Papworth

ALSO PRESENT: Chief Administrative Officer – K. Davis
 Director of Corporate Services – P. Lyster

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

406 1812 10 MOVED by Councillor de Kok that the Agenda be approved as presented.
 CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – November 13th, 2018

407 1812 10 MOVED by Councillor Feist that the Regular Council minutes of November
13th, 2018 be approved as presented.
 CARRIED

4.0 PUBLIC HEARING – NONE

5.0 DELEGATION

5.1 Steve Harty – Industrial Growth Study

Steve Harty, the Town’s planner from the Oldman River Regional Service Commission reviewed with Council the Industrial Growth Study. Mr. Harty reviewed the highlights of the Industrial Growth Study draft with Council.

6.0 REQUESTS FOR DECISION

6.1 Bylaw 874-18 – Maple Estates Bylaw

408 1812 10 MOVED by Councillor de Kok to approve second reading of Bylaw 874-18 –
Maple Estates Bylaw.
 CARRIED

409 1812 10 MOVED by Councillor Feist to approve third and final reading of Bylaw 874-
18 – Maple Estates Bylaw.
 CARRIED

410 1812 10 MOVED by Deputy Mayor Watson to direct Administration to send a letter to
all Maple Estates residents as to why the Bylaw is necessary and to include
the questions and answers discussed at tonight’s meeting.
 CARRIED

6.2 Oldman Watershed Council Appointment

411 1812 10 MOVED by Councillor Papworth to appoint Councillor Feist to the Oldman
Watershed Council.
 CARRIED

6.3 Spirit of Butte Recognition

412 1812 10 MOVED by Councillor de Kok to add Spirit of Butte Recognition to Council's agenda, biannually in 2019, around the months of March and September.
CARRIED

6.4 Staff Christmas Bonus

413 1812 10 MOVED by Councillor Feist that Council approve a Christmas bonus in the amount of \$250.00 for all Town staff employed with the Town for more than six months and a bonus in the amount of \$125.00 for all Town staff employed with the Town for less than six months.
CARRIED

6.5 Sunset Park Reserve Transfer

414 1812 10 MOVED by Councillor Papworth that Council direct Administration to transfer the net proceeds of all 2018 Sunset Park lot sales to the land development restricted reserve.
CARRIED

6.6 Walk on the Wild Side Reserve Transfer

415 1812 10 MOVED by Deputy Mayor Watson That Council direct Administration to transfer any donations received in 2018 for the Walk on the Wild Side, net of expenditures, to the Walk on the Wild Side Society restricted reserve.
CARRIED

6.7 Pool Donation Reserve Transfer

416 1812 10 MOVED by Councillor de Kok That Council direct Administration to transfer the \$1,000,000 pool donation and the \$1,600 spray park restricted reserve to the swimming pool restricted reserve.
CARRIED

6.8 Alcohol & Substance Abuse Policy

417 1812 10 MOVED by Deputy Mayor Watson to approve the Alcohol & Substance Abuse Policy as presented.
CARRIED

6.9 2019 Operating and Capital Interim Budget Draft

6.9.1 Review Operating Budget

418 1812 10 MOVED by Councillor de Kok that Council approve the 2019 Interim Operating Budget as presented.
CARRIED

6.9.2 Review Capital Budget

6.9.2.1 Industrial Lot Development Timeline (Possible Closed Session – FOIP Act, Div. 2 Section 16 (1)(c)(i) – Acquiring Land for Industrial Development)

419 1812 10 MOVED by Councillor Papworth to close the meeting to the public in accordance with Div. 2 Section 16 (1)(c)(i) of the Freedom of Information Protection of Privacy Act at 8:12 p.m.
CARRIED

420 1812 10 MOVED by Councillor de Kok to open the meeting to the public at 9:08 p.m.
CARRIED

421 1812 10 MOVED by Councillor de Kok that Council approve the 2019 Interim Capital Budget as amended.
CARRIED

422 1812 10 MOVED by Councillor Feist to allow Administration to spend up to \$4,000 to complete a sewer capacity servicing study for Industrial Lot development.
CARRIED

6.9.2.2 2019-2023 Budget

423 1812 10 MOVED by Councillor Papworth to receive and file 2019-2023 Budget.
CARRIED

7.0 MAYOR'S REPORT

7.1 Mayor's Report

Mayor Moore advised Council of her recent activities.

November 28 Attended a Community Futures Lethbridge Region Meeting

November 28 Attended a Pool Fundraising Committee Meeting

December 3 Attended a Picture Butte & District Recreation and Culture Society Meeting

December 7 Attended a Mayors and Reeves of Southwest Alberta Meeting

December 7 Attended a Community Futures Lethbridge Region Meeting

424 1812 10 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.
CARRIED

8.0 COUNCIL'S REPORT

8.1 Council's Report

Deputy Mayor Watson advised Council of his recent activities.

November 28 Attended a Pool Fundraising Committee Meeting

Councillor de Kok had no recent activities to advise Council of.

Councillor Feist advised Council of her recent activities.

November 28-30 Attended a Barons-Eureka-Warner Family & Community Support Services Conference

December 5 Attended a Barons-Eureka-Warner Family & Community Support Services Meeting

Councillor Papworth advised Council of her recent activities.

November 28 Attended a Pool Fundraising Committee Meeting

November 30 Attended Subdivision Development Appeal Board Training

December 5 Attended a Green Acres Foundation Meeting

425 1812 10 MOVED by Deputy Mayor Watson that the Council Reports be accepted as presented.
CARRIED

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

426 1812 10 MOVED by Councillor Feist to accept the CAO Report as presented.
CARRIED

9.2 Fire Chief Memo – Emergency Management Act Amendments

427 1812 10 MOVED by Councillor de Kok to accept the Fire Chief Memo – Emergency Management Act Amendments.
CARRIED

10.0 CORRESPONDENCE

- 10.1 Picture Butte & District Agriculture Society – Appeal for Board Members
428 1812 10 MOVED by Councillor de Kok to receive and file Picture Butte & District Agriculture Society – Appeal for Board Members.
CARRIED
- 10.2 Picture Butte Fish & Game Association – Request for Donation
429 1812 10 MOVED by Deputy Mayor Watson that the Town donate one hour of adult ice time to the Picture Butte Fish & Game Association.
CARRIED

11.0 INFORMATIONAL ITEMS

- 11.1 Alberta Municipal Affairs – City Charters Framework Act – MSI Replacement
11.2 Community Planning Association of Alberta 2019 Annual Conference - Request for Attendance and Sponsorship Support
11.3 SouthGrow Monthly Report – November 2018
11.4 Coaldale & District Municipal Enforcement Report – November 2018
11.5 Tango Project Management Status Report – November 2018
11.6 Alberta Municipal Affairs – City Charters Fiscal Framework Act.
11.7 AUMA President Barry Morishita – City Charters Fiscal Framework Act.
11.8 Community Futures Board Meeting Minutes – October 2018
11.9 Town of Nobleford – County Funding for Fire Administration
- 430 1812 10 MOVED by Councillor Papworth to receive and file informational items 11.1 – 11.8
CARRIED
- 431 1812 10 MOVED by Deputy Mayor Watson to receive and file informational item 11.9.
CARRIED

12.0 IN CAMERA SESSION

- 12.1 FOIP Act Div. 2 Section 16(1)(c)(i) – Land Purchase – Sunset Park Phase 2 Intersection
- 432 1812 10 MOVED by Councillor Papworth to close the meeting to the public in accordance with Div. 2 Section 16(1)(c)(i) of the Freedom of Information and Protection of Privacy Act at 9:45 p.m.
CARRIED
- 433 1812 10 MOVED by Councillor de Kok to open the meeting to the public at 9:59 p.m.
CARRIED

13.0 ADJOURNMENT

- The Next Regular Council Meeting is scheduled for December 17th, 2018 beginning at 6:30 p.m.
- 434 1812 10 MOVED by Councillor de Kok that the Regular Council Meeting adjourn at 10:00 p.m.
CARRIED

Cathy Moore
Mayor

Keith Davis
CAO