

**MINUTES**  
OF THE  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
HELD IN  
**COUNCIL CHAMBERS ON**  
**Monday, September 24<sup>th</sup>, 2018 AT 6:30 PM**

**PRESENT:** Mayor C. Moore Deputy Mayor J. Watson Councillor H. de Kok  
Councillor C. Papworth

**ALSO PRESENT:** Director of Corporate Services – P. Lyster  
Administrative Assistant – S. Banman

**1.0 CALL TO ORDER**

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

**2.0 ADOPTION OF THE AGENDA**

315 1809 24 MOVED by Councillor Papworth that the Agenda be approved as presented.  
CARRIED

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting – September 10<sup>th</sup>, 2018

316 1809 24 MOVED by Councillor Papworth that the Regular Council minutes of  
September 10<sup>th</sup>, 2018 be approved as presented.  
CARRIED

**4.0 PUBLIC HEARING – NONE**

**5.0 DELEGATION**

5.1 Walk on the Wild Side Society

Yves Leclair spoke to Council on behalf of the Walk on the Wild Side Society. Mr. Leclair spoke about the upcoming plans for the hardening of the trail. The Walk on the Wild Side Society hopes to cover the trail with a hard surface, as well as install benches, a handicap access ramp as well as put in trees, shrubs and vines along the trail.

**6.0 REQUESTS FOR DECISION**

6.1 Community / Seniors Centre Policy & Procedure

317 1809 24 MOVED by Councillor de Kok to approve the Community / Seniors Centre  
Policy & Procedure as presented.  
CARRIED

6.2 Pre-Authorized Utility Payment Plan Policy

Council directed Administration to amend the presented policy and to bring it to the next regular Council Meeting.

6.3 Bylaw 874-18 – Maple Estates Bylaw

318 1809 24 MOVED by Councillor Papworth to approve 1<sup>st</sup> reading of Bylaw 874-18 –  
Maple Estates Bylaw.  
CARRIED

6.4 2018-2019 Ice Arena Rates

319 1809 24 MOVED by Councillor de Kok to set the arena rates as outlined and to direct  
Administration to update Schedule A of the Recreation and Culture Ice  
Arena Facility Policy.  
CARRIED

## 6.5 Sunset Park Municipal Tax Credits

320 1809 24            MOVED by Deputy Mayor Watson to authorize municipal property tax credits for the 2017 tax year for tax rolls 965000 and 971000.  
CARRIED

## 7.0 MAYOR'S REPORT

### 7.1 Mayor's Report

Mayor Moore advised Council of her recent activities.

September 14    Attended a Southern Alberta Energy from Waste Association Meeting

September 17    Attended a Committee of the Whole Meeting

September 19    Attended a Community Futures Meeting

September 24    Attended an MPC Meeting

321 1809 24            MOVED by Mayor Moore that the Mayor's Report be accepted as presented.  
CARRIED

## 8.0 COUNCIL'S REPORT

### 8.1 Council's Report

Deputy Mayor Watson advised Council of his recent activities.

September 17    Attended a Committee of the Whole Meeting

September 24    Attended an MPC Meeting

Councillor de Kok advised Council of his recent activities.

September 13    Attended a SouthGrow Meeting

September 17    Attended a Committee of the Whole Meeting

September 24    Attended an MPC Meeting

Councillor Papworth advised Council of her recent activities.

September 12    Attended a North County Health Foundation Meeting

September 13    Attended a Picture Butte & District Chamber of Commerce Meeting

September 17    Attended a Committee of the Whole Meeting

322 1809 24            MOVED by Councillor Papworth that the Council Reports be accepted as presented.  
CARRIED

## 9.0 ADMINISTRATION'S REPORT

### 9.1 CAO Report

323 1809 24            MOVED by Councillor Papworth to accept the CAO Report as presented.  
CARRIED

## 10.0 CORRESPONDENCE

### 10.1 Coyote Flats – Request for Donation

324 1809 24            MOVED by Councillor de Kok to donate one hour of ice time during the 2018-2019 season with a t-shirt to the Coyote Flats Silent Auction.  
CARRIED

## 11.0 INFORMATIONAL ITEMS

11.1 Alberta Municipal Affairs – Municipal Sustainability Initiative – 2018 Operating Allocation

11.2 Alberta Municipal Affairs – Municipal Sustainability Initiative – Curling Rink Roof Rehabilitation – Notice of Approval

11.3 Southern Alberta Energy from Waste Association – AGM minutes – Sept 2018

11.4 County of Lethbridge Community Learning Council Invitation

- 11.5 Lethbridge Chamber of Commerce – Opportunity South Summit
- 11.6 Oldman River Regional Services Commission – Board Minutes – June 2018

325 1809 24            MOVED by Deputy Mayor Watson to receive and file informational items  
11.1 – 11.6.  
CARRIED

**12.0 IN CAMERA SESSION**

- 12.1 CAO Performance Evaluation – FOIP Part 1 Div. 2 Para. 17 (1)

326 1809 24            MOVED by Councillor de Kok to go into camera at 7:22 p.m.  
CARRIED

327 1809 24            MOVED by Councillor Feist to leave in camera at 8:19 p.m.  
CARRIED

**13.0 ADJOURNMENT**

The Next Regular Council Meeting is scheduled for October 9<sup>th</sup>, 2018  
beginning at 6:30 p.m.

328 1809 24            MOVED by Deputy Mayor Watson that the Regular Council Meeting adjourn  
at 8:20 p.m.  
CARRIED

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Cathy Moore  
Mayor

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Keith Davis  
CAO