

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS ON
Monday, August 27th, 2018 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor J. Watson Councillor H. de Kok
Councillor T. Feist Councillor C. Papworth

ALSO PRESENT: Chief Administrator Officer – K. Davis
Administrative Assistant – S. Banman

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

268 1808 27 MOVED by Councillor Feist that the Agenda be approved as amended.

ADD:
6.8 – RFP Meetings
12.1 – Land Purchase

CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – July 23rd, 2018

269 1808 27 MOVED by Councillor de Kok that the Regular Council minutes of July 3rd, 2018 be approved as presented.
CARRIED

4.0 PUBLIC HEARING – NONE

5.0 DELEGATION

5.1 Robin Hepher – Chinook Regional Arch Library System

Robin Hepher spoke to Council on behalf of the Chinook Regional Arch Library System. Mr. Hepher spoke on the history, accomplishments and upcoming plans for the Chinook Arch Library Systems.

6.0 REQUESTS FOR DECISION

6.1 SouthGrow – Council Representative

270 1808 27 MOVED by Deputy Mayor to appoint Councillor de Kok as the South Grow representative for the Town as discussed at the Committee of the Whole meeting on the 20th of August, 2018.
CARRIED

6.2 Request for Waiver of Tax Roll Penalties – Tax Roll 422000, 458100 and 726000

271 1808 27 MOVED by Councillor de Kok to receive and file and to direct administration to send a response letter to the ratepayer that Council is upholding Bylaw 862-17, a Bylaw to Impose Penalties for Non-Payment of Taxes.
CARRIED

6.3 Bylaw 873-18 – Municipal Borrowing Bylaw – Line of Credit

272 1808 27 MOVED by Deputy Mayor Watson to approve first reading of Bylaw 873-18 – Municipal Borrowing Bylaw – Line of Credit.
CARRIED

273 1808 27 MOVED by Councillor de Kok to approve second reading of Bylaw 873-18 – Municipal Borrowing Bylaw – Line of Credit.
CARRIED

274 1808 27 MOVED by Councillor Feist that permission be granted to proceed to third reading of Bylaw 873-18 – Municipal Borrowing Bylaw – Line of Credit.
CARRIED UNANIMOUSLY

275 1808 27 MOVED by Councillor Papworth to approve third and final reading of Bylaw 873-18 – Municipal Borrowing Bylaw – Line of Credit.
CARRIED

6.4 LAPP Policy

276 1808 27 MOVED by Councillor de Kok to approve the LAPP Policy as presented.
CARRIED

6.5 Sunset Park Property Municipal Tax Credits

277 1808 27 MOVED by Councillor Feist to authorize municipal property tax credits for the 2018 tax year for tax roll 945000.
CARRIED

6.6 Bylaw 872-18 – Utility Bylaw – 2nd & 3rd Reading

278 1808 27 MOVED by Councillor Papworth to approve second reading of Bylaw 872-18 – Utility Bylaw.
CARRIED

279 1808 27 MOVED by Councillor Feist to approve third reading of Bylaw 872-18 – Utility Bylaw.
CARRIED

6.7 Library Air Conditioning

280 1808 27 MOVED by Councillor de Kok to use \$5000.00 out of unrestricted reserves to fix the Library air conditioning and to replace these funds through the 2019 operating budget.
CARRIED

6.8 RFP Meetings

281 1808 27 MOVED by Councillor Feist to authorize permission for Mayor Moore, Deputy Mayor Watson and Councillor de Kok to sit in on the Request for Proposal interview meetings for the Pool Project.
CARRIED

7.0 MAYOR'S REPORT

7.1 Mayor's Report

Mayor Moore advised Council of her recent activities.

August 7 Attended a Picture Butte & District Recreation & Culture Committee Meeting

August 17 Attended a Meeting with Barry Morishita

August 17 Attended the Ribbon Cuttings for the Off the Leash Dog Park and the Lions Washroom Building

August 18 Attended the Jamboree Days Festivities

August 20 Attended a Committee of the Whole Meeting

August 23 Attended the Request for Proposal interviews

282 1808 27 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.
CARRIED

8.0 COUNCIL'S REPORT

8.1 Council's Report

Deputy Mayor Watson advised Council of his recent activities.

July 26 Attended a Southern Alberta Energy from Waste Association Meeting
August 11 Attended the Nobleford Parade
August 17 Attended a Meeting with Barry Morishita
August 17 Attended the Ribbon Cuttings for the Off the Leash Dog Park and the Lions Washroom Building
August 18 Attended the Jamboree Days Festivities
August 20 Attended a Committee of the Whole Meeting
August 23 Attended the Request for Proposal interviews
August 27 Attended a Municipal Planning Commission Meeting

Councillor de Kok advised Council of his recent activities.

August 17 Attended a Meeting with Barry Morishita
August 17 Attended the Ribbon Cuttings for the Off the Leash Dog Park and the Lions Washroom Building
August 18 Attended the Jamboree Days Festivities
August 20 Attended a Committee of the Whole Meeting
August 23 Attended the Request for Proposal interviews
August 27 Attended a Municipal Planning Commission Meeting

Councillor Feist advised Council of her recent activities

August 2 Attended a Chinook Arch Library Board Meeting
August 11 Attended the Nobleford Parade
August 18 Attended the Jamboree Days Festivities
August 20 Attended a Committee of the Whole Meeting

Councillor Papworth advised Council of her recent activities.

August 17 Attended a Meeting with Barry Morishita
August 17 Attended the Ribbon Cuttings for the Off the Leash Dog Park and the Lions Washroom Building
August 18 Attended the Jamboree Days Festivities
August 20 Attended a Committee of the Whole Meeting

283 1808 27 MOVED by Councillor Papworth that the Council Reports be accepted as presented.
CARRIED

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

284 1808 27 MOVED by Mayor Moore to hold a Special Council Meeting on September 5th, 2018 at 1 o'clock in the Council Chambers.
CARRIED

285 1808 27 MOVED by Mayor Moore that for the 2019 Jamboree Days, Council cancels the parade participant function at the Community Centre; Continues with the Butte Bucks program by handing out the Butte Bucks to all parade participants as they leave the parade grounds; and that the Town requests the Chamber of Commerce to allow Council to be the final float in the parade.
CARRIED

286 1808 27 MOVED by Councillor Papworth to accept the CAO Report as presented.
CARRIED

10.0 CORRESPONDENCE

10.1 Town of Nobleford – Picture Butte Library – Library Service Request

10.2 Municipal Affairs Annual Report 2017-2018

- 287 1808 27 MOVED by Councillor de Kok to receive and file Correspondence Items 10.1 and 10.2.
CARRIED
- 10.3 Chinook Arch Library Board 2019-2022 Budget & Member Levy
- 288 1808 27 MOVED by Councillor Papworth to approve the Chinook Arch Library Board 2019-2022 Budget & Member Levy as presented.
CARRIED
- 10.4 Alberta Transportation – AUMA Meeting
- 289 1808 27 MOVED by Councillor Papworth to direct Administration to set up a meeting with Mr. Davidson at a later date outside of the AUMA Convention.
CARRIED
- 10.5 AUMA Working Group – Police Act
- 290 1808 27 MOVED by Deputy Mayor Watson to receive and file AUMA Working Group – Police Act.
CARRIED
- 10.6 SouthGrow Economic Development Course for Elected Officials
- 291 1807 27 MOVED by Councillor Feist to allow all of Council to attend the SouthGrow Economic Development Course for Elected Officials if they are able.
CARRIED
- 10.7 RCMP – Policing Concerns Inquiries
- 292 1808 27 MOVED by Councillor de Kok to receive and file RCMP – Policing Concerns Inquiries.
CARRIED
- 10.8 Municipal Planning Commission Letter of Resignation
- 293 1808 27 MOVED by Deputy Mayor Watson to appoint Mayor Moore as a new member of the Municipal Planning Commission.
CARRIED
- 294 1808 27 MOVED by Councillor Papworth to direct Administration to send a letter to Mr. Whitehead thanking him for his past years on the Municipal Planning Commission.
CARRIED

11.0 INFORMATIONAL ITEMS

- 11.1 Alberta Municipal Affairs – Intermunicipal Development Plans
11.2 Alberta Municipal Affairs – MSI Funding – Eligible Projects – Water Treatment Plant Upgrade and Curling Club Roof Repair
11.3 Alberta Municipal Affairs – MSI Funding – Eligible Project – Lift Station Upgrade
11.4 Walk on the Wild Side – Public Letter
11.5 Chinook Arch Regional Library System – Board Report – August 2018
11.6 Oldman River Regional Services Commission – Executive Minutes – Jun. 2018
11.7 Coaldale and District Municipal Enforcement Program – July report
11.8 Alberta Emergency Management Agency – South Region Newsletter
11.9 NRCB Decision 2018-09 – Stronks Feedlot Ltd.
- 295 1808 27 MOVED by Councillor Feist to receive and file informational items 11.1 – 11.9.
CARRIED

12.0 IN CAMERA SESSION

- 12.1 Land Matters – FOIP Act. Div. 2 Section 17(2)(f)

- 296 1808 27 MOVED by Councillor Papworth to go into camera at 8:13 p.m.
CARRIED
- 297 1808 27 MOVED by Councillor de Kok to leave in camera at 8:55 p.m.
CARRIED
- 298 1808 27 MOVED by Councillor Feist to direct Administration to further investigate the
engineering costs for realigning Crescent Avenue and 9th Street.
CARRIED

13.0 ADJOURNMENT

The Next Regular Council Meeting is scheduled for September 10th, 2018
beginning at 6:30 p.m.

- 299 1808 27 MOVED by Councillor Papworth that the Regular Council Meeting adjourn at
8:57 p.m.
CARRIED

Cathy Moore
Mayor

Keith Davis
CAO