

**MINUTES**  
OF THE  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
HELD IN  
**COUNCIL CHAMBERS ON**  
**Monday, May 28<sup>th</sup>, 2018 AT 6:30 PM**

**PRESENT:** Mayor C. Moore Deputy Mayor J. Watson Councillor H. de Kok  
Councillor T. Feist Councillor C. Papworth

**ALSO PRESENT:** Chief Administrator Officer – K. Davis  
Administrative Assistant – S. Banman  
Director of Corporate Services – P. Lyster

**1.0 CALL TO ORDER**

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

**2.0 ADOPTION OF THE AGENDA**

165 1805 28 MOVED by Councillor Feist that the Agenda be approved as presented.  
CARRIED

**3.0 ADOPTION OF THE MINUTES**

- 3.1 Regular Council Meeting – April 23<sup>rd</sup>, 2018
- 3.2 Special Council Meeting – May 14<sup>th</sup>, 2018

166 1805 28 MOVED by Councillor Papworth that the Regular Council minutes of April 23<sup>rd</sup>, 2018 and the Special Council minutes of May 14<sup>th</sup>, 2018 be approved as presented.  
CARRIED

**4.0 PUBLIC HEARING – Bylaw 868-18 – Land Use Bylaw Amendment**

Steve Harty, the Town's planner from the Oldman River Regional Service Commission spoke to the proposed Land Use Bylaw amendments. Steve gave insight into the purpose and intention of both the bylaw and the proposed amendments.

- 4.1 Submissions
  - 4.1.1 In person submissions
    - 4.1.1.1 Ask for those in favour

Ron Bezooyan spoke in favour of this proposed bylaw amendment.

- 4.1.1.2. Ask for those opposed

Craig Whitehead, Rhonda Trechka, Carol Gibson all spoke against the proposed bylaw amendment.

- 4.1.2 Written submissions
  - 4.1.2.1 Ask for those in favour

There were no written submissions that were in favour of the amendments to Bylaw 868-18.

- 4.1.2.2 Ask for those opposed

Administration read the two written submissions that were submitted in opposition to the amendments to Bylaw 868-18.

- 4.2 Adjourn Public Hearing

Mayor Moore adjourned the public hearing at 7:09 PM.

**5.0 DELEGATION**

### 5.1 Walk on the Wild Side

There was no official representation present at the council meeting for Walk on the Wild Side.

### 5.2 Mr. Leighton Kolk – LMR Developments – Autumn Estates Raw Water and Sidewalks

Mr. Kolk came before Council to discuss the opportunity of being granted access to raw water. Mr. Kolk realised that he missed the deadline but requested a waiver in order to have access to the raw water.

## 6.0 REQUESTS FOR DECISION

### 6.1 Bylaw No. 868-18 – Land Use Bylaw Amendment

Mayor Moore requested a recorded vote for all readings of Bylaw No. 868-18 – Land Use Bylaw Amendment

167 1805 28      MOVED by Councillor Feist to approve second reading of Bylaw No. 868-18 – Land Use Bylaw Amendment.  
CARRIED

For: Deputy Mayor Watson, Councillor de Kok, Councillor Feist and Councillor Papworth  
Against: Mayor Moore

168 1805 28      MOVED by Deputy Mayor Watson to approve third reading of Bylaw No. 868-18 – Land Use Bylaw Amendment.  
CARRIED

For: Deputy Mayor Watson, Councillor de Kok, Councillor Feist and Councillor Papworth  
Against: Mayor Moore

### 6.2 Bylaw No. 869-18 – Council Code of Conduct

169 1805 28      MOVED by Councillor Papworth to approve first reading of Bylaw No. 869-18 – Council Code of Conduct.  
CARRIED

170 1805 28      MOVED by Councillor Feist to approve second reading of Bylaw No. 869-18 – Council Code of Conduct.  
CARRIED

171 1805 28      MOVED by Councillor de Kok that permission be granted to proceed to third reading of Bylaw No. 869-18 – Council Code of Conduct.  
CARRIED UNANIMOUSLY

172 1805 28      MOVED by Deputy Mayor Watson to approve third and final reading of Bylaw No. 869-18 – Council Code of Conduct.  
CARRIED

### 6.3 Bylaw No. 870-18 – 2018 Property Tax Rate Bylaw

173 1805 28      MOVED by Deputy Mayor Watson to approve first reading of Bylaw No. 870-18 – 2018 Property Tax Rate Bylaw.  
CARRIED

174 1805 28      MOVED by Councillor de Kok to approve second reading of Bylaw No. 870-18 – 2018 Property Tax Rate Bylaw.  
CARRIED

175 1805 28      MOVED by Councillor Feist that permission be granted to proceed to third reading of Bylaw No. 870-18 – 2018 Property Tax Rate Bylaw.

CARRIED UNANIMOUSLY

176 1805 28 MOVED by Councillor Papworth to approve third and final reading of Bylaw No. 870-18 – 2018 Property Tax Rate Bylaw.  
CARRIED

6.4. Transfer of Sidewalk Snow Removal Invoices to Tax Rolls

177 1805 28 MOVED Councillor de Kok to approve transferring the two past due accounts totaling \$233.75 to the pertaining properties as presented.  
CARRIED

6.5. Picture Butte Municipal Library Board – Ratification of New Board Member

178 1805 28 MOVED by Councillor Feist to appoint Marg Van Egmond as the new board member for the Picture Butte Municipal Library Board.  
CARRIED

6.6. Picture Butte High School – Academic Awards

179 1805 28 MOVED by Deputy Mayor Watson to donate \$200 to Picture Butte High School Academic Awards.  
CARRIED

6.7. Federation of Canadian Municipalities – Special Advocacy Fund

180 1805 28 MOVED by Deputy Mayor Watson to receive and file the Federation of Canadian Municipalities – Special Advocacy Fund request.  
CARRIED

6.8. Council Summer Meeting Schedule

181 1805 28 MOVED by Councillor de Kok to cancel the Regular Council meetings scheduled for the 9th of July and the 13th of August, 2018.  
CARRIED

6.9. Growth Study Report

182 1805 28 MOVED by Councillor Papworth to allocate an additional \$6,500 from unrestricted reserves for the completion of a growth study report.  
CARRIED

6.10. Rogers Avenue Engineering

183 1805 28 MOVED by Councillor de Kok to authorize Administration to use \$4,000 out of unrestricted reserves in order to contract WSP to complete the scope of work as required on Highway 519.  
CARRIED

**7.0 MAYOR'S REPORT**

7.1 Mayor's Report

Mayor Moore advised Council of her recent activities.

April 30	Attended a Community Futures Lethbridge Region Meeting
May 3	Attended a Regional Public Safety Board Meeting
May 4	Attended a Mayors and Reeves of South West Alberta Meeting
May 7	Attended the Picture Butte and District Recreation and Culture Committee Meeting
May 14	Attended a Council to Council Meeting with Lethbridge County
May 14	Attended a Special Council Meeting
May 22	Attended a Committee of the Whole Meeting
May 23	Attended a Community Futures Lethbridge Region Meeting
May 26	Attended Picture Butte High School Graduation

- 184 1805 28            MOVED by Councillor Feist to grant permission to Mayor Moore to attend the Picture Butte High School Graduation as a Council Representative.  
CARRIED
- 185 1805 28            MOVED by Mayor Moore that the Mayor's Report be accepted as presented.  
CARRIED

## 8.0 COUNCIL'S REPORT

### 8.1 Council's Report

Deputy Mayor Watson advised Council of his recent activities.

- April 30            Attended a Lethbridge Regional Waste Management Services Commission Meeting
- May 10            Attended a Picture Butte and District Chamber of Commerce Meeting
- May 14            Attended a Council to Council Meeting with Lethbridge County
- May 14            Attended a Special Council Meeting
- May 19            Attended a Walk on the Wild Side Meeting
- May 22            Attended a Committee of the Whole Meeting
- May 25            Attended a Southern Alberta Energy from Waste Association Meeting

Councillor de Kok advised Council of his recent activities.

- May 14            Attended a Council to Council Meeting with Lethbridge County
- May 14            Attended a Special Council Meeting
- May 22            Attended a Committee of the Whole Meeting

Councillor Feist advised Council of her recent activities.

- May 14            Attended a Council to Council Meeting with Lethbridge County
- May 14            Attended a Special Council Meeting
- May 16            Attended a Chinook Arch Regional Library Board Meeting
- May 22            Attended a Committee of the Whole Meeting

Councillor Papworth advised Council of her recent activities.

- April 16            Attended a FCSS Meeting
- May 14            Attended a Council to Council Meeting with Lethbridge County
- May 14            Attended a Special Council Meeting
- May 22            Attended a Committee of the Whole Meeting

- 186 1805 28            MOVED by Councillor Papworth that the Council Reports be accepted as presented.  
CARRIED

## 9.0 ADMINISTRATION'S REPORT

### 9.1 CAO Report

- 187 1805 28            MOVED by Councillor Feist that the CAO report be accepted as presented.  
CARRIED

## 10.0 CORRESPONDENCE

### 10.1 The Public Schools Betterment Society of Picture Butte – 4th Annual Fundraiser Golf Tournament – Request for Donation

- 188 1805 28            MOVED Councillor Feist to donate four (4) Town of Picture Butte t-shirts to the Public Schools Betterment Society of Picture Butte – 4th Annual Fundraiser Golf Tournament .  
CARRIED

10.2. Alberta Recreation & Parks Association – Honour Outstanding Work in Your Community Awards

189 1805 28            MOVED by Councillor de Kok to receive and file Alberta Recreation & Parks Association – Honour Outstanding Work in Your Community Awards.  
CARRIED

**11.0 INFORMATIONAL ITEMS**

- 11.1 Walk on the Wild Side – Meeting Minutes – March 15<sup>th</sup>, 2018
- 11.2 Chinook Arch Library Board – 2017 Financial Statements
- 11.3 Picture Butte and District Chamber of Commerce – Meeting Minutes – April 12<sup>th</sup>, 2018
- 11.4 Barons-Eureka-Warner FCSS – Board Meeting Minutes – March 28<sup>th</sup>, 2018
- 11.5 Alberta Municipal Affairs – Municipal Sustainability Initiative Funding
- 11.6 Chinook Arch Regional Library – Marketing / Communications Committee Meeting – May 16<sup>th</sup>, 2018
- 11.7 Lethbridge Corridor Victims Services Unit – 7<sup>th</sup> Annual Charity Golf Tournament
- 11.8 Alberta Recreation & Parks Association – 2018 Annual Conference & Energize Workshop
- 11.9 Community Futures – Meeting Minutes – 30 April, 2018
- 11.10 Notice of NRCB Board Review of Decision LA17038
- 11.11 Oldman River Regional Services Commission – Executive Meeting Minutes – April 12<sup>th</sup> 2018
- 11.12 SouthGrow – Mayor’s and Reeve’s Report – April 2018
- 11.13 Fortis Alberta – 2018 Rates Letter

190 1805 28            MOVED by Councillor Feist to receive and file informational items 11.1 – 11.13.  
CARRIED

**12.0 IN CAMERA SESSION – NONE**

**13.0 ADJOURNMENT**

The Next Regular Council Meeting is scheduled for June 11<sup>th</sup>, 2018 beginning at 6:30 p.m.

191 1805 28            MOVED by Deputy Mayor Watson that the Regular Council Meeting adjourn at 8:02 p.m.  
CARRIED

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Cathy Moore  
Mayor

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Keith Davis  
CAO