

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Monday, August 22nd, 2022 AT 6:30 PM

PRESENT: Mayor C. Moore, Deputy Mayor H. de Kok, Councillor T. Feist,
Councillor C. Papworth, Councillor S. Thomson

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke
Director Emergency Services – F. West

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:45 p.m.

2.0 ADOPTION OF THE AGENDA

217 2208 22 MOVED by Councillor Papworth that the agenda be approved as amended
ADD: 12.2 Closed Session FOIP Act Division 2 Section 24 (1)(d) – Arena
Staffing
CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – June 27th, 2022

218 2208 22 MOVED by Deputy Mayor de Kok that the Regular Council Meeting minutes
of June 27th, 2022 be approved as presented.
CARRIED

3.2 Special Council Meeting – July 18th, 2022

219 2208 22 MOVED by Councillor Feist that the Special Council Meeting minutes of
July 18th, 2022 be approved as present.
CARRIED

4.0 PUBLIC HEARING – Municipal Reserve Disposal – Lot E, Block 1 Plan 1433EO

Mayor Moore opened the Public Hearing at 6:48 PM

CAO Davis explained the municipal reserve disposal and what this entails for Lot E,
Block 1, Plan 1433EO.

4.1 Submissions

4.1.1 In Person Submissions

4.1.1.1 Ask for Those in Favour

There was no one present to speak in favour of the proposed
municipal reserve disposal.

4.1.1.2 Ask for Those Opposed

There was no one present to speak in opposition to the
municipal reserve disposal.

4.1.2 Written Submissions

4.1.2.1 Ask for Those in Favour

There were no written submissions in favour of the municipal
reserve disposal.

4.1.2.2 Ask for Those Opposed

There were no written submissions opposed to the municipal reserve disposal.

4.2 Adjourn Public Hearing

Mayor Moore closed the Public Hearing at 6:58 PM.

5.0 DELEGATION - None for this meeting.

6.0 REQUESTS FOR DECISION

6.1 Municipal Reserve Disposal

220 2208 22 MOVED by Deputy Mayor de Kok to approve the disposal of municipal reserve on Lot E, Block 1, Plan 1433EO.
CARRIED

6.2 Tax Roll 225000 – Request – Cancellation of Tax Penalty

221 2208 22 MOVED by Councillor Thomson to waive the tax penalty on Tax Roll Number 225000 in the amount of \$433.18.
CARRIED

6.3 2nd Quarter Variance Report

222 2208 22 MOVED by Councillor Feist to approve the 2nd Quarter 2022 Operating and Capital Budget Variance report as present.
CARRIED

6.4 Jamboree Days Advertising Cost Sharing Request

223 2208 22 MOVED by Councillor Papworth to approve that the Town share in the cost of the Jamboree Days mail out with Cayote Flats, Ag Society and Chamber of Commerce in the amount of \$133.30.
CARRIED

6.5 Library Board Application – Jill Droogers

224 2208 22 MOVED by Councillor Thomson to approve the appointment of Jill Droogers to the Picture Butte Municipal Library Board for a three-year term.
CARRIED

6.6 3rd Street North – One Way Designation

225 2208 22 MOVED by Deputy Mayor de Kok to make a resolution stating that 3rd Street North will become a one- way street after the sidewalk construction upgrades have occurred on Highway 25 between 4th Street North and 3rd Street North (travelling north to the south would be the one way traffic direction).
CARRIED

6.7 Water Supply Trees 4th Street South

226 2208 22 MOVED by Deputy Mayor de Kok for administration to look into putting a drip system to water the new trees that will be installed on 4th Street South and report back to Council.
CARRIED

7.0 MAYOR'S REPORT

7.1 Mayor's Report

July 7 Met with Seniors at Piyami Lodge
July 7 Attended a meeting with the Curling Club
July 18 Attended a Special Council Meeting
July 29 Attended the Memorial Mass for Cor Van Raay
August 05 Attended Zoom meeting with MP Rachel Thomson
August 15 Attended the Committee of the Whole meeting
August 20 Attended the Jamboree Days Parade

227 2208 22 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.
CARRIED

8.0 COUNCIL'S REPORT

8.1 Council's Report

Deputy Mayor de Kok advised Council of his recent activities:

July 7 Met with Seniors at Piyami Lodge
July 7 Attended a meeting with the Curling Club
July 18 Attended a Special Council Meeting
August 15 Attended a Committee of the Whole meeting
August 20 Attended the Jamboree Days Parade

Councillor Papworth advised Council of her recent activities:

July 7 Met with Seniors at Piyami Lodge
July 7 Attended a meeting with the Curling Club
July 18 Attended a Special Council Meeting
August 12 Attended Green Acres Fund Raiser Golf Tournament
August 15 Attended a Committee of the Whole meeting
August 20 Attended the Jamboree Days Parade

Councillor Feist advised Council of her recent activities:

July 7 Met with Seniors at Piyami Lodge
July 7 Attended a meeting with the Curling Club
July 18 Attended a Special Council Meeting
August 04 Attended Zoom meeting Chinook Arch
August 15 Attended a Committee of the Whole meeting
August 20 Attended the Jamboree Days Parade

Councillor Thomson advised Council of her recent activities:

July 7 Met with Seniors at Piyami Lodge
July 7 Attended a meeting with the Curling Club
August 22 Attended a SAEWA meeting via Zoom
August 20 Attended the Jamboree Days Parade

228 2208 22 MOVED by Councillor Thomson that the Council Reports be accepted as presented.

CARRIED

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

229 2208 22 MOVED by Councillor Papworth the accept the CAO Report.

CARRIED

230 2208 22 9.2 2022 Property Tax Update
MOVED by Councillor Feist to receive and file the 2022 Property Tax Update.
CARRIED

231 2208 22 9.3 Emergency Services Report
MOVED by Deputy Mayor to received and file the Emergency Services Report.
CARRIED

10.0 CORRESPONDENCE

- 10.1 Lethbridge County – Transition Costs for Barons Fire Department
- 10.2 Donna Leboe – Bylaw enforcement complaint
- 10.3 Green Acres Foundation – 2023 – 2025 Strategic Plan
- 10.4 Municipal Affairs – Deputy Minister Brandy Cox

232 2208 22 MOVED by Deputy Mayor de Kok to receive and file correspondence items 10.1 – 10.4 to receive and file.
CARRIED

10.5 Picture Butte High School – Sponsorship Request

233 2208 22 MOVED by Councillor Feist to donate a Family Pool Pass for a raffle prize.
CARRIED

11.0 INFORMATION ITEMS

- 11.1 Picture Butte High School – 2022 Academic Award – Thank You letter
- 11.2 North County Interfaith Outreach Society – Thank You letter
- 11.3 SAEWA – Briefing Update – July 2022

234 2208 22 MOVED by Deputy Mayor de Kok to receive and file Informational Items 11.1 – 11.3.
CARRIED

12.0 CLOSED SESSION

12.1 FOIP Act Division 2 Section 24(1)(g) – Occupational Health and Safety Charges

12.2 FOIP Act Division 2 Section 17(2) – Arena Staffing

235 2208 22 MOVED by Deputy Mayor de Kok to close the meeting in accordance with Division 2 Section 17 (2) and Section 24(1)(g) of the Freedom of Information and Protection of Privacy Act to discuss Occupational Health and Safety Charges at 7:57 p.m.
CARRIED

236 2208 22 MOVED by Councillor Papworth to open the meeting to the public at 8:35 p.m.
CARRIED

237 2208 22 MOVED by Deputy Mayor de Kok to choose option one as presented by Occupational Health and Safety.
CARRIED

238 2208 22 MOVED by Councillor Papworth to allow the Mayor to attend the court hearing.
CARRIED

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for September 12th, 2022 beginning at 6:30 p.m.

239 2208 22

MOVED by Councillor Thomson that the Regular Council Meeting adjourn at 8:37 p.m.

CARRIED

Mayor Cathy Moore

Keith Davis
Chief Administrative Officer