

**MINUTES**  
OF THE  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
HELD IN  
**COUNCIL CHAMBERS**  
**Monday, June 13<sup>th</sup>, 2022 AT 6:30 PM**

**PRESENT:** Mayor C. Moore Deputy Mayor H. de Kok Councillor T. Feist  
Councillor C. Papworth (Zoom) Councillor S. Thomson

**ALSO PRESENT:** Chief Administrative Officer – K. Davis  
Director of Corporate Services – M. Overbeeke  
Director of Emergency Services – F. West  
Director of Operations – A. Benson  
Administrative Assistant - C. Johnson

**1.0 CALL TO ORDER**

Mayor Moore called the Regular Council Meeting to order at 6:38 p.m.

**2.0 ADOPTION OF THE AGENDA**

173 2206 13 MOVED by Deputy Mayor de Kok that the agenda be approved as amended:  
ADD: 6.5 Picture Butte Library Board Members  
CARRIED

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting – May 24<sup>th</sup>, 2022

174 2206 13 MOVED by Councillor Feist that the Regular Council Meeting minutes of May 24<sup>th</sup>, 2022 be approved as presented.  
CARRIED

**4.0 PUBLIC HEARING – None for this meeting**

**5.0 DELEGATION**

5.1 Robin Hepher, CEO of Chinook Arch Regional Library System

Robin Hepher, CAO of Chinook Arch Regional Library System and Cheryl Garratt, Library Manager at Picture Butte Library attended the Council meeting to brief Council on what Chinook Arch has been doing in the past couple of years. Robin stated that Picture Butte was the first municipality to sign on to the regional library system in 1992 and since then it has grown to 41 members. Having a connected system allows municipalities to share materials, IT support and provide books to more rural areas that do not have access to a full library. Chinook Arch moves 700,000 to 800,000 items a year between libraries. Picture Butte alone has seen 8000 items from other libraries last year and shared 36,000 items. The Chinook Arch System Agreement was last updated in 2021. The Plan of Service is a four year plan with 2022 being the last year of the plan. Funding for Chinook Arch is made up of operating grants from the Government of Alberta, municipal member fees, and fundraising. In 2020, the board reduced the member levy to 2017 levels to help during that time. The Chinook Arch board is a one member, one vote model with board members being appointed by Town Council or School division. Robin and Chinook Arch are presently working on a new 4 year budget and levy schedule as well as a new Plan of Service for 2023-2026. Robin will keep in touch and possibly be back in the fall to answer any questions regarding the presented Plan of Service.

R. Hepher and C. Garratt left the meeting at 7:07 p.m.

## 6.0 REQUESTS FOR DECISION

### 6.1 1<sup>st</sup> Quarter Variance Report

175 2206 13      MOVED by Councillor Feist to approve the 1<sup>st</sup> Quarter 2022 Operating and Capital Budget Variance Reports as presented.

CARRIED

### 6.2 Electric Vehicle Charging Program Funding Agreement

176 2206 13      MOVED by Deputy Mayor de Kok to direct Administration to look into installing only a level 3 electric vehicle charger instead of a level 2 and a level 3 electric vehicle charger.

CARRIED

### 6.3 Alberta Municipalities Summer Municipal Leaders Caucus

177 2206 13      MOVED by Councillor Papworth to authorize the CAO and one Councillor to attend the Summer Municipal Leaders Caucus in Medicine Hat on June 21, 2022.

CARRIED

### 6.4 4H Request

178 2206 13      MOVED by Councillor Feist to allow the Turin 4H Club to use the parking area between the Community Centre and Arena for overnight parking in association with their Show and Sale for the weekend of June 17-19, 2022.

CARRIED

### 6.4 Picture Butte Library Board Members

Council directed Administration to advertise for a new board member for the Picture Butte Library Board after receiving a resignation.

## 7.0 MAYOR'S REPORT

### 7.1 Mayor's Report

Mayor Moore advised Council of that she had no recent activities.

179 2206 13      MOVED by Mayor Moore that the Mayor's Report be accepted as presented.

CARRIED

## 8.0 COUNCIL'S REPORT

### 8.1 Council's Report

Deputy Mayor de Kok advised Council of his recent activities:

June 2      Attended an Oldman River Regional Services Commission AGM

Councillor Papworth advised Council of her recent activities:

May 25      Attended a Green Acres Board meeting  
June 9      Attended a Picture Butte Chamber of Commerce meeting

Councillor Feist advised Council that she had no recent activities.

Councillor Thomson advised Council of his recent activities:

May 27      Attended a Southern Alberta Energy from Waste Association meeting

180 2206 13            MOVED by Councillor Papworth that the Council Reports be accepted as presented.  
CARRIED

## 9.0 ADMINISTRATION'S REPORT

### 9.1 CAO Report

181 2206 13            MOVED by Councillor Thomson to accept the CAO Report.  
CARRIED

#### 9.1.1 Director of Operations Report

182 2206 13            MOVED by Deputy Mayor de Kok to accept the Director of Operations Report as presented.  
CARRIED

## 10.0 CORRESPONDENCE

10.1 Municipal Affairs – Invitation to meet with Hon. Ric McIver, Minister of Municipal Affairs at Alberta Municipalities Fall Convention

10.2 Municipal Affairs – Municipal Sustainability Initiative Funding Commitment

10.3 Municipal Affairs – Red Tape Reduction Statutes Amendment Act – Fact Sheet

183 2206 13            MOVED by Councillor Feist to receive and file Correspondence 10.1-10.3.  
CARRIED

10.4 Town of Coaldale – Candy Parade Invitation

10.5 Town of Nobleford – Heritage Day Parade Invitation

184 2206 13            MOVED by Councillor Papworth to authorize any members of Council to attend any parades that the Town of Picture Butte is invited to.  
CARRIED

## 11.0 INFORMATIONAL ITEMS

11.1 Town of Bon Accord – Letter of Support re: Increasing Utility Fees

11.2 Town of Redcliff – Letter of Support re: Increasing Utility Fees

11.3 Town of Tofield – Alberta Provincial Police Force

11.4 Town of Tofield – Alberta Utility Fees

11.5 Barons-Eureka-Warner Family & Community Support Services Board Meeting Minutes – May, 2022

11.6 Barons-Eureka-Warner Family & Community Support Services – Report to Municipalities – Counselling Services

11.7 Southern Alberta Energy from Waste Association – Briefing Update – June 2022

11.8 Oldman River Regional Services Commission – Annual Report – 2021

11.9 Oldman River Regional Services Commission – Board of Directors Meeting Minutes – December, 2021

11.10 Chinook Arch Regional Library System – Board Report – April, 2022

11.11 Town of Fox Creek – RCMP Letter of Support

185 2206 13            MOVED by Deputy Mayor de Kok to receive and file Informational Items 11.1 – 11.11.  
CARRIED

## 12.0 CLOSED SESSION

12.1 FOIP Act Division 2 Section 16 – Cor Van Raay & Community Aquatic Centre Warranty

12.2 FOIP Act Division 2 Section 20(1)(g) – Occupational Health and Safety Investigation

186 2206 13            MOVED by Councillor Feist to close the meeting in accordance with Division 2 Section 16 and 20(1)(g) of the Freedom of Information and Protection of Privacy Act to discuss Cor Van Raay & Community Aquatic Centre Warranty and Occupational Health and Safety Investigation at 7:50 p.m.  
CARRIED

187 2206 13            MOVED by Councillor Thomson to open the meeting to the public at 8:16 p.m.  
CARRIED

**13.0 ADJOURNMENT**

The next Regular Council Meeting is scheduled for June 27<sup>th</sup>, 2022 beginning at 6:30 p.m.

188 2206 13            MOVED by Councillor Papworth that the Regular Council Meeting adjourn at 8:24 p.m.  
CARRIED

---

Mayor Cathy Moore

---

Keith Davis  
Chief Administrative Officer