



Municipal Policy Manual

NAME: Snow Removal Policy

SECTION: 300 No: 305

COUNCIL MOTION NUMBER: 194 1806 11

UPDATED: June 11, 2018

1. PURPOSE

- 1.1. It is the goal and intent of the Town of Picture Butte to provide timely, efficient and cost-effective winter maintenance, snow removal and ice control in the Municipality for the safety and benefit of the residents and general motoring public.

2. POLICY

- 2.1. An effective and efficient snow and ice control program is necessary to allow the municipality to reduce snow and ice hazards and provide the public adequate mobility on all Town controlled sidewalks and parking facilities.

3. PROCEDURE

- 3.1. Level of Service: The Town does not have the man power or equipment necessary to provide a full snow clearing and removal service. A contractor will be hired to provide a full snow clearing and removal service for the following streets: (See Appendix A).
 - 3.1.1. Highway Avenue (Highway 25) including parking areas from 2nd Street North to 5th Street North
 - 3.1.2. 2nd Street North from Highway Avenue (Highway 25) to Jamieson Ave
 - 3.1.3. 3rd Street North from Highway Avenue (Highway 25) to Jamieson Ave
 - 3.1.4. 4th Street North from Highway Avenue (Highway 25) to Jamieson Ave
 - 3.1.5. Jamieson Avenue including parking areas from 4th Street North to 2nd Street North
 - 3.1.6. 7th Street North from Crescent Avenue to the alley way just before Gibbons Ave
- 3.2. The contractor will also clear snow off the following streets:
 - 3.2.1. 6th Street North from Crescent Avenue to the end of 6th Street North
 - 3.2.2. Jamieson Ave from 2nd Street North to the east end of Jamieson Ave
- 3.3. The contractor will have snow cleared before 7:00 a.m. and shall commence pushing/plowing and removing snow any time after 4:00 a.m. if the accumulation of snow is greater than three (3) inches/7.6 cm of snow.
- 3.4. Town crews will use the appropriate equipment to clear Town owned property sidewalks, lanes and streets according to what is outlined in "Snow Removal Priorities". Snow will be cleared off streets and piled in suitable locations. The piles of snow will only be hauled away when Town employees determine to do so.
- 3.5. Snow removal priorities: Town crews will sand and clear snow off Town streets, lanes and sidewalks according to the following priorities. The listings of areas where snow will be cleared within each priority are not listed in order of priority. Priority One:
 - 3.5.1. Sidewalks and entryways into Town operated buildings
 - 3.5.2. Back Alley behind Piyami lodge from Hwy 519 to Cowan Ave.
 - 3.5.3. 4th Street North and South

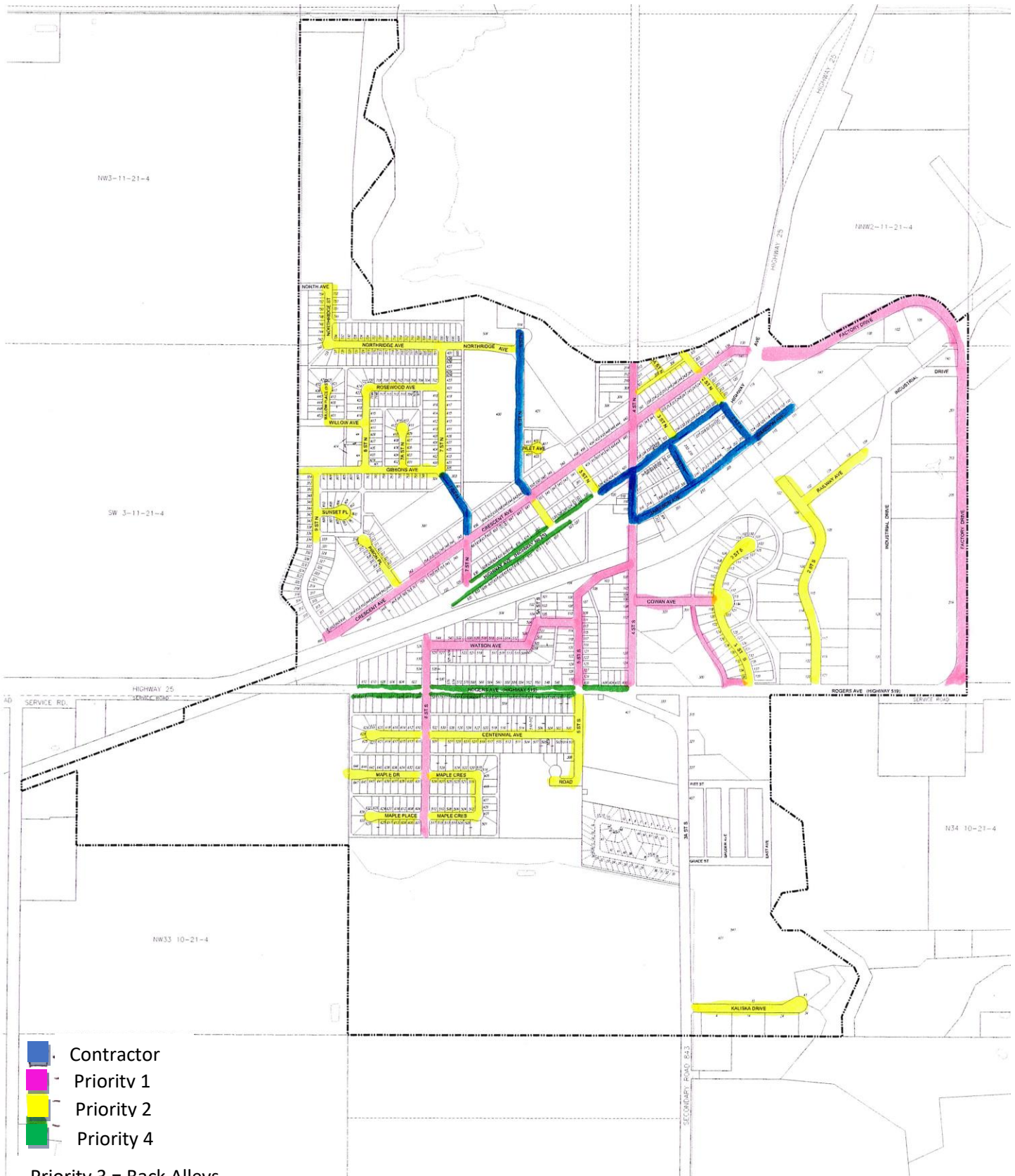


Municipal Policy Manual

- 3.5.4. Crescent Avenue
- 3.5.5. 7th Street North from Crescent Ave. to Hwy 25
- 3.5.6. 6th Street South
- 3.5.7. Watson Avenue
- 3.5.8. 5th Street South from Hwy 519 to 4th Street South
- 3.5.9. Cowan Avenue
- 3.5.10. Factory Drive
- 3.6. Priority Two:
 - 3.6.1. All other Town streets not identified in Priority One.
- 3.7. Priority Three:
 - 3.7.1. Back Alleys not identified in Priority One or Two.
- 3.8. Priority Four:
 - 3.8.1. Parking areas along Highway Avenue from 5th Street N to 7th Street N
 - 3.8.2. Parking areas along Rogers Avenue from 4th Street S to Highway Avenue



Municipal Policy Manual



Priority 3 = Back Alleys

CIVIC ADDRESS
(GIS Generated Civic Address Based On Title
Mapping From Town's Tax Roll Database)

TOWN OF PICTURE BUTTE
ALL NW 1/4 33, & PTN NW 1/4 33, &
PTN NW 1/4 34, IN TWP 10, RGE 21, W 4 M,
& ALL SW 1/4 2, ALL SE 1/4 3, &