



**PICTURE BUTTE MUNICIPAL PLANNING COMMISSION MEETING
HELD IN COUNCIL CHAMBERS
Monday, August 22nd, 2022 at 6:30 p.m.**

PRESENT: Mayor Moore, Deputy Mayor de Kok, Councillor Papworth, Councillor Feist, Councillor Thomson

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke

1. CALL TO ORDER

Deputy Mayor de Kok called the meeting to order at 6:30 p.m.

2. APPROVAL OF AGENDA

MOVED by Councillor Feist that the agenda be accepted as presented.

CARRIED

3. APPROVAL OF THE MINUTES

a. June 13th, 2022 Meeting

MOVED by Councillor Papworth that the minutes from the 13th of June, 2022 Municipal Planning Commission (MPC) meeting be accepted as presented.

CARRIED

4. TOPICS

a. RESIDENTIAL SUBDIVISION of LSD 13 and Block 1, Plan 851 0523 within NW ¼ 34-10-24 W4M

Administration informed MPC that there were no written submissions opposed to the proposed subdivision.

MOVED by Councillor Papworth that the Residential Subdivision of LSD 13 and Block 1, Plan 851 0523 within NW ¼ 34-10-24-W4M (Certificate of Title No. 851 090 152, 141 255 110), to accommodate a parcel reconfiguration/property line adjustment by subdividing 0.08 acres (0.03 ha) of land and consolidating it to an adjacent 0.57 acre (0.23 ha) lot, thereby enlarging it to 0.65 acres (0.26 ha) in size for residential use; BE APPROVED subject to the following:

RESERVE: The 10% reserve requirement, pursuant to Sections 666 and 667 of The Municipal Government Act, be provided as money in place of land on the 0.08 acres at the market value of \$15,385/acre with the actual acreage and amount (approx.. \$123) to be paid to Town of Picture Butte be determined at the final stage, for Municipal Reserve purposes.

AND FURTHER that upon payment of the reserve, the existing deferred reserve caveat (#851 090 153) on the adjacent east title (C of T# 141 255 110), be adjusted accordingly less the amount of the 0.08 acres difference, with the actual acreage and amount to be determined at the final stage, upon receipt of the final subdivision plan.

CARRIED

b. DEVELOPMENT PERMIT APPLICATION 2022-16 – Home Occupation B – 508 Maple Crescent

Administration did not receive any feedback from adjacent landowners in favour or against the proposed Home Occupation. The application meets all of the requirements for a Home Occupation B licence and is expected to see less than one customer visit per day.

MOVED by Councillor Feist to approve development application 2022-16.

CARRIED

c. ISSUED DEVELOPMENT PERMITS

MOVED by Councillor Thomson to accept the Issued Development Permits Report as presented to MPC.

CARRIED

5. AS INTRODUCED – NONE

6. ADJOURNMENT

MOVED by Mayor Moore that the Municipal Planning Commission meeting adjourn at 6:44 p.m.

CARRIED

Chair H. de Kok

CAO Keith Davis