



**PICTURE BUTTE MUNICIPAL PLANNING COMMISSION MEETING
HELD IN COUNCIL CHAMBERS**

Monday, December 13th, 2021 at 6:30 p.m.

PRESENT: Mayor Moore, Deputy Mayor de Kok, Councillor Papworth, Councillor Feist, Councillor Thomson

ALSO PRESENT:

Chief Administrative Officer – K. Davis
Municipal Enforcement Officer – R. Mosby
Oldman River Regional Services Commission – M. Baldwin
Administrative Assistant – C. Johnson

1. CALL TO ORDER

Deputy Mayor de Kok called the meeting to order at 6:31 p.m.

2. APPROVAL OF AGENDA

MOVED by Councillor Feist that the agenda be accepted as presented.

CARRIED

3. APPROVAL OF THE MINUTES

a. September 27th, 2021 Meeting

MOVED by Councillor Thomson that the minutes from the September 27th, 2021 Municipal Planning Commission (MPC) meeting be accepted as presented.

CARRIED

4. TOPICS

a. DEVELOPMENT PERMIT APPLICATION 2021-41 – Existing Building waivers to conform

The owners of the building have applied for a demolition permit and development permit to rebuild part of the building. During the application process it was noted that there were multiple building extensions over the years but only one development permit is in the Town records making the building non-conforming. According to the MGA, non-conforming buildings cannot be altered except to make it a conforming building. The MPC agreed that without these waivers the owner could decide to not continue with their plans to expand the business and the building could end up sitting for the

remainder of its lifespan. Administration reported that there was no feedback from adjacent landowners.

MOVED by Deputy Mayor de Kok to waive the maximum lot coverage of 80% to make the building a conforming building, to waive the 25 foot rear yard setback to allow the building to remain in its current location and to waive the requirement of 34 off-street parking stalls.

CARRIED

b. SUBDIVISION APPLICATION – 2021-0-194

This subdivision came about due to a land sale in March. The purchaser was to purchase the two lots south of their property from the Town of Picture Butte and inadvertently purchased the Lethbridge Northern Irrigation District right of way to the north of their property due to the two lots having the same legal address. The purchaser of the lots agreed that the right of way was not included in the deal and should be returned to the town. To accomplish this, the lots will need to be subdivided into two parcels.

MOVED by Councillor Feist to approve the subdivision application as presented.

CARRIED

c. ISSUED DEVELOPMENT PERMITS

MOVED by Councillor Papworth to accept the Issued Development Permits Report as presented to MPC.

CARRIED

5. AS INTRODUCED – NONE

6. ADJOURNMENT

MOVED by Deputy Mayor de Kok that the Municipal Planning Commission meeting adjourn at 6:46 p.m.

CARRIED

Chair C. Moore

CAO Keith Davis