



TOWN OF PICTURE BUTTE URBAN HEN LICENCE APPLICATION

*Urban Hen Licences are effective until December 31st, 20___,
and are required to be renewed annually.*

Applicants must be 18 years of age or older

Name of Applicant: _____

Mailing Address: _____

Residential Address: _____

Phone No.: _____

Email Address: _____

No. of Chickens _____

Please initial once read:

_____ Licence is valid until the 31st of December, 20___ and needs to be renewed by the 31st of January every year.

_____ I have read and accepted the Terms and Conditions contained in Town of Picture Butte's Bylaw No. 912-21.

_____ I acknowledge that I am required to apply for a Premises Identification Number through the Alberta Agriculture and Forestry online at www.agriculture.alberta.ca/premises or paper application obtained from Rural Development (ARD) Field Office throughout Alberta.

_____ I certify that I will abide by all regulations after I have received my Licence, knowing that failure to comply may result in cancellation of the Urban Hen Licence.

_____ I declare that I am the owner of the property where the Hens will be kept. If I am not the owner I have attached a letter of authorization from the registered property owner.

_____ I understand that this application may be denied and that the application fee is non-refundable.

Signature: _____

Date: _____

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APPLICATION CHECKLIST

ADMINISTRATION	Y	N
Application is complete		
Application fee received		
If applicable a letter from the registered owner is attached		
Copy of completed application given to Bylaw Officer		
BYLAW OFFICER	Y	N
Adjacent Landowners have been notified		
50% or more of adjacent landowners oppose the application (attach documentation)		
Property is appropriately zoned		
Application approved		
Completed application filed in property folder		
Reason(s) application denied (if applicable):		

Approving Officer

Date

Urban Hen Licence No.

SITE VISIT CHECKLIST

BYLAW OFFICER	Y	N
Roosters on site		
Chicken Coop is:	Y	N
Appropriately sized (0.37 sqm interior & 0.92 sqm of outdoor enclosure per Hen)		
Less than 2 metres in height		
Located in rear of property		
Meets setback requirements		
Has one nest box		
Has on perch per Hen at least 15cm long		
In good repair and secure		
Constructed to prevent rodents		
Copy of Premise Identification No. (PID) received within 30 days of acquiring the hens.		
PID No:		
Urban Hen Licence No. Status:		
Completed site visit filed in property folder		
Comments:		
Reason(s) licence revoked (if applicable):		

Reviewing Officer

Date