



# Town of Picture Butte

120 – 4<sup>th</sup> Street North | Box 670  
Picture Butte AB T0K 1V0

Phone: (403) 732-4555 | Fax: (403) 732-4334 | E-mail: [bylaw@picturebutte.ca](mailto:bylaw@picturebutte.ca)

## Bylaw Complaint Form

### Your Contact Information:

Please note that your personal information will remain confidential unless required in court.

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Primary Phone Number: \_\_\_\_\_

Secondary Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

### Address / Location of Complaint

To assist in the processing of your complaint efficiently, the minimum information we require completed in this section is the address of the property for inspection. Any additional information you can provide such as a first and/or last name of the property owner is helpful but not essential.

Date(s) of Offence: \_\_\_\_\_

Address: \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

### Complaint Information / Nature of Complaint

- |                   |                          |                    |                          |
|-------------------|--------------------------|--------------------|--------------------------|
| Dog Control       | <input type="checkbox"/> | Business License   | <input type="checkbox"/> |
| Barking           | <input type="checkbox"/> | Noise              | <input type="checkbox"/> |
| Dog at Large      | <input type="checkbox"/> | Snow & Ice Removal | <input type="checkbox"/> |
| Unightly Property | <input type="checkbox"/> | Illegal Parking    | <input type="checkbox"/> |
| Overgrown Trees   | <input type="checkbox"/> | Other              | <input type="checkbox"/> |
| Weeds/Grass       | <input type="checkbox"/> |                    |                          |

### Other Complaint:

(Describe the nature of the complaint if not listed above)

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### Comments / Additional Details:

(This space is for your comments, further description of the violation and any other additional information which may be help to our Officer upon the inspection of the property. Provide as much detail as possible such as backyard, type of garbage or debris, etc.)

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By signing this complaint form, I confirm that I understand that The Town of Picture Butte will be unable to guarantee confidentiality of the above information if this matter results in court action.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

The personal information requested on this form is being collected in accordance with the Freedom of Information and Privacy (FOIP) Act and is protected by the FOIP Act. If you have any questions regarding the collection of this information, please contact the Town of Picture Butte.

FOR OFFICE USE ONLY			
Violation:		Bylaw No.	
Occupier of Property:		Property Address:	
Phone No.		Tax Roll:	