

# Town of Picture Butte

120 – 4<sup>th</sup> Street N | Box 670

Picture Butte AB T0K 1V0

Phone: 403-732-4555 | Fax: 403-732-4334 | E-Mail: [info@picturebutte.ca](mailto:info@picturebutte.ca)

## Ice User Agreement Form for Arena Bookings

108 – 4<sup>th</sup> Street North

|                             |            |          |
|-----------------------------|------------|----------|
| Organization / Contact Name |            |          |
| Residential Address         |            |          |
| Mailing Address             |            |          |
| Town / City                 |            |          |
| Postal Code                 |            |          |
| Phone Number                |            | Home:    |
| E-Mail Address              |            |          |
| Service Requested           | Ice Rental | Purpose: |
| Rental Date                 |            |          |
| Times Requested             |            |          |

|   |   |  |
|---|---|--|
| Booking Confirmed: ( ) Yes ( ) No   |   |  |
| Rental Fees Paid: ( ) Yes ( ) No  | Amount:   |  |
|   | <input type="checkbox"/> \$96.52 / hour (Town Youth Groups)         |  |
|   | <input type="checkbox"/> \$108.80 / hour (Out of Town Youth Groups) |  |
|   | <input type="checkbox"/> \$168.30 / hour (Adult Groups)             |  |
|   | <input type="checkbox"/> \$108.80 (Rentals AFTER 10:00 p.m.)        |  |
| Payable As Follows: <b>Payment to be received at least 24 hours prior to the ice rental booking</b> |   |  |

**Terms & Conditions:** The undersigned agrees to the terms and conditions as stated on the reverse of this Booking Form and the Ice Arena Facility Policy and have read and agree to the attached Conduct and Responsibilities Regulations.

|                            |                   |
|----------------------------|-------------------|
| Signature of Booking Party |                   |
| Date                       | September 4, 2019 |

### FOR OFFICE USE ONLY

|                  |  |                    |  |
|------------------|--|--------------------|--|
| Date Rental Paid |  | Rental Amount Paid |  |
|------------------|--|--------------------|--|

|  |                  |  |
|--|------------------|--|
| Card Type: <input type="checkbox"/> MasterCard | Card Number:     | CVV Code (Back of the card):   |
| <input type="checkbox"/> Visa                  | Expiration Date: | <b>Please note the Town of Picture Butte cannot manually process any VISA/DEBIT or AMEX cards.</b> |

## TERMS AND CONDITIONS

1. Use of facilities shall be confined to the area(s), dates(s) and times(s) stated on the Booking Form. All changes must be made through the Town Office. **THE BOOKING PARTY IS RESPONSIBLE TO ENSURE THAT THE FACILITY IS LEFT TIDY AND CLEAN PRIOR TO LEAVING THE FACILITY.**
2. The Booking Party agrees to assume responsibility for the conduct of the members and/or patrons and shall be responsible for damage to the facilities caused by them. The booking party agrees to maintain the facility in good condition and repair any damage at its own expense.
3. The loss of personal effects and injury to members of the Booking Party or to third parties are not the responsibility of the Town.
4. The Booking Party agrees that as between it and the Town, the Booking Party is responsible for the safety of users and spectators at the facility during the period covered by this Booking Form.
5. **The Booking Party agrees to indemnify, defend and hold harmless the Town, its officers, agents and employees, of and from all demands, claims, suits, actions or liabilities resulting from injuries or death to any person or from any property damage howsoever caused, during the period of the Booking Form.**
6. Notwithstanding anything contained herein, the Town shall have the right to cancel any activity or non-public booking in order to accommodate special events or major revenue producing bookings.
7. The Booking Party may not transfer, assign or convey this agreement or any rights, title or interest therein without the express written consent of the Town.
8. **Consumption of alcoholic beverages is not permitted on properties under the jurisdiction of the Town,** except where specific approval is applied for and received from the Town. Groups granted permission to serve or sell liquor shall be required to obtain the proper liquor permit and be responsible to follow the liquor regulations.
9. **Organizations using Town facilities on a regular basis may be required to purchase Comprehensive Public Liability Insurance and/or Tenants Legal Liability Insurance. The Town must be shown as co-insured and a copy of the policy deposited with the Town.**
10. Payments of rental fees for bookings shall be paid at the Town Office in advance unless otherwise noted on the Booking Form.
11. The Booking Party agrees that at all times they will conduct their activities with full regard to public safety, and will observe and abide by all applicable regulations and requests by duly authorized government agencies responsible for public safety and with the Town to assure such safety.
12. In booking the said space to the user, it is understood that the Town does not relinquish the right to control the management thereof, and to enforce all necessary laws, rules and regulations.
13. The Town reserves the right to cancel bookings on 48 hours notice.
14. The Town of Picture Butte reserves the right to refuse the use of said facility to any individual or group.
15. **When the arena is used for trade shows, breakfasts, dances, livestock shows or other events with a large number of people attending, the booking party shall be responsible to unlatch the deadbolts on all exit doors to ensure quick and efficient evacuation of the building if required. The booking party shall also be responsible to ensure that these doors are secured upon leaving the building.**
16. After this date rental contract refunds/credits, for regularly scheduled ice times, shall not be granted unless the Director of Operations or delegate is able to resell the said allocation with no loss in revenue.
17. Concerns: Users who have a concern or question are requested to contact the Town Office at 732-4555.