



Picture Butte

Picture Perfect!

EMPLOYMENT OPPORTUNITY

The Town of Picture Butte is currently hiring Pool Seasonal Summer Staff

OUTDOOR POOL

**EMPLOYMENT TERM: TENTATIVE DATE: MAY 1 TO
AUGUST 31, 2024**

POSITION TITLES: Seasonal Head Lifeguard (1)

REPORTS TO: Director of Operations

POSITION SUMMARY:

Acting supervisory work within an aquatic facility. Employees of this position are required to maintain the day to day activities within the facility. The work involves overseeing the work of lifeguards and other staff and ensuring that the facility is maintained according to the standards set by the Town. The Head Lifeguard is expected to fulfill the requirements of the Alberta Guidelines for the Operation of Aquatic Facilities. Must be 18 years of age or older.

- Ensures that staff call-out policies and procedures are followed during the shift.
- Directs lifeguards with respect to guarding rotation, maintenance tasks and other related duties.
- Enforces rules and strives to prevent unsafe activity. In the event of an emergency, ensures it is handled efficiently and professionally
- Assist in seasonal pool set-up.
- Takes accurate records of information such as attendance, cash, staff, programs and others as needed and counts and turns in moneys on a regular basis.
- Is responsible to develop and implement an aquatic program to fulfill the needs and wants of the users to the extent possible.
- Is responsible for the coordination of Lifesaving Society swimming lessons and designated time for the program.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Thorough knowledge of the rules, regulations and policies relevant to the operations of municipal swimming pools.
- Thorough knowledge of current lifesaving methods and practices.
- Ability to deal effectively with staff and the public.
- Ability to assign and direct the work of others.
- High school graduation supplemented with a current National Lifesaving Service Award.
- Current First Aid Certificate, CPR Level C, Life Saving Instructor or Swim instructor award and related experience.

COMPENSATION:

Range from 24.25 – 25.25 depending on experience
Signing and retention bonus

PLEASE SEND APPLICATIONS VIA EMAIL IN **PDF FORMAT** TO michelle@picturebutte.ca
OR IN PERSON AT THE TOWN OFFICE BEFORE
Wednesday, April 05 at 3:00 p.m.

PLEASE INCLUDE A COVER LETTER, RESUME and COPY OF QUALIFICATIONS.

Thank-you for your interest; only selected candidates will be contacted for interviews.